

Sports Pavilion Risk Management Assessment

		<i>Likelihood</i>		
		1 Unlikely	2 Likely	3 Highly likely
<i>Severity</i>	1 No or little harm	Low	Medium	Medium
	2 Moderate harm	Medium	Medium	High
	3 Severe harm	Medium	High	High

The different levels of risk and action to be taken are set out below:

Risk level	Definition and action
Low	A low risk activity is one which is extremely unlikely to cause harm and/or would result in trivial or no injury/illness. The risk is of such a low level that there is no need for controlling action. Monitoring is required to ensure that the risk remains low.
Medium	A risk reduced to a manageable level that is reasonably practicable and is subject to regular monitoring and reviews. Where the moderate risk is associated with extremely harmful consequences, further assessment may be necessary to establish more precisely the likelihood of harm as a basis for determining the need for improved control measures.
High	A high risk activity is one which is very likely to cause harm and/or which may cause death or serious illness/injury. The risk requires the immediate implementation of management control to reduce the risk level to either medium or low. Work should not be started or continued until the risk has been reduced. If it is not possible to reduce risk with unlimited resources, work has to remain prohibited.

Hazards Identified following ACRE Information Sheet 15 Appendix C 'Risk Assessments in Sports Pavilion - examples of hazards'

Hazard	Risk level	Hazard details and control measures
Car Park/Exterior footpaths and steps		
Tripping and falling - inadequate lighting	Low	Car park and exit can be dark late at night when users and visitors are entering and leaving the building. Night time use is limited but users to exercise caution.
Tripping and falling - poor maintenance	Low	Trips and falls in the car park area could occur through poor maintenance/potholes. Car park in good condition. Annual inspection and reports from users to ensure maintenance.
Tripping and falling - surface ice/snow	Low M	Car park not gritted/salted in winter. Surface areas on entrance path and ramp not gritted/salted. All areas very slippery in icy conditions. Warning notice inside hall for users.
Sheds and Containers		
Fire to sheds affects pavilion	Low	Sheds located away from main structure and should avoid consequential damage
Break in to container / sheds	Low w	Container and sheds secured by padlocks by user groups
Main Hall – playgroup and sports clubs		
Slipping on wet floor	Low	Floor can become slippery in wet weather as users access the building. Internal mat designed to soak water on wet feet to be place at entrance doors
Tripping and falling - loose mat	Low	Mat used to soak up wet feet could be loose. Rubber-backed non-slip recommended
Fire exits blocked	Low	Users informed of fire policy. All exits clearly marked. External areas kept free of obstructions. Additional signage to disabled toilet door – must be kept closed

Electric sockets (access by children)	Medium	Organised groups provide their own electric socket covers. Otherwise, users responsible for safety of children.
Kitchen		
Contact with hot water heater	Low	Water heater at high level. PRV vented to outside wall.
Sharp implements	Low	Users responsible for supervision of children. Knives to be kept in high drawer.
Hot surfaces	Low	Users responsible for supervision of children on premises. No cooker or oven
Electric shock from appliances	Low	A variety of appliances are available for general use. These could develop a fault at any time. Users could bring their own unsafe appliances into the building. Annual PAT testing ensures equipment provided by SPMC is safe; users are advised against using their own equipment unless it has been PAT tested.
Slipping on wet floors	Low	Floors are washed when no users in building. Wet floor signs used to indicate hazard.
Electric sockets (access by children)	Medium	Organised groups provide their own electric socket covers. Otherwise, users responsible for safety of children.
Fire exits blocked	Low	Users informed of fire policy. All exits clearly marked. External areas kept free of obstructions. Additional signage to disabled toilet door – must be kept closed
Cleaning materials	Low	No hazardous materials kept out in kitchen (in locked cupboard)
Fire equipment not working	Low	Annual inspection ensures good working order.
Hallway		

Slipping on wet floors	Low	Wet floor signs to be placed during cleaning.
First Aid and Insurance	Low	Identify first aid kit location and place insurance certificates on noticeboard
Electric sockets (access by children)	Medium	Organised groups provide their own electric socket covers. Otherwise, users responsible for safety of children.
Toilets (all)		
Slipping on wet floor	Low	Wet floor signs to be placed during cleaning.
Cleaning materials	Low	No hazardous materials left out.
Disabled toilet		
Trips and falls	Low	Handrails in place.
Contact with hot water heater	Low	Heater located under sink and in corner away from general circulation. PRV vented to outside wall
Slipping on wet floor	Low	Wet floor signs to be placed during cleaning.
Storage Room and showers		
Incorrect moving of heavy items	Low	Chair trolley available. Signage to indicate heavy items should be moved one at a time.

Slipping on wet floor in showers	Low	Tiled floor is ribbed to make slipping unlikely. Instal sign advising users of risk and to take care
Slipping on wet floor - cleaning	Low	Wet floor signs during cleaning.
Electric sockets (access by children)	Medium	No socket covers. Users responsible for supervision of children.
Home Changing Room		
Slipping on wet floors	Low	Floors are washed when no users in building. Wet floor signs used to indicate hazard.
Tripping and falling - loose mat	Low	Mat used to soak up wet feet could be loose. Rubber-backed non-slip mat to be checked regularly for wear and tear.
Away Changing room		
Slipping on wet floors	Low	Floors are washed when no users in building. Wet floor signs used to indicate hazard.
Tripping and falling - loose mat	Low	Mat used to soak up wet feet could be loose. Rubber-backed non-slip mat to be checked regularly for wear and tear.
Woodland		
Risk of falling branches	Low Low	Undertake inspection of trees every six months to check possible risks. Engage tree surgeon as required. e inspection of trees
S Tripping and falling - poor maintenance of equipment	Low	PI Playgroup Users to be made aware of rules regarding equipment and should supervise accordingly. users to be aware of risks and supervise accordingly

Scoreboard		
Structure becomes unsafe	Low	Scoreboard maintenance responsibility of Cricket club
Electronic scoreboard delivers electric shock	Low	Cricket club to ensure scoreboard is regularly PAT tested
Sports Pitches and cricket square		
Risk of third party damage	Low	Ensure gates are closed when activity not in progress
Fire		
Fire in kitchen area	Low	Provision of smoke detector
Localised fire	Low	Provision of suitable fire extinguishers with Fire Brigade guidance and regular inspection.
Maintenance		
Falls from ladders	Medium	Users advised not to use ladders but to report any maintenance needs.
Working alone	Medium	SPMC to advise users of risks of lone working.
Using hazardous cleaning materials	Low	Materials kept in locked cupboard for use by cleaner only.
Incorrect moving of heavy items	Low	Users to be made aware of rules regarding moving equipment and should seek help for any heavy items.

Electrical		
Electric shock from appliances	Low	Annual PAT testing ensures equipment provided by SPMC is safe; users are advised against using their own equipment unless it has been tested.
Electrical Installation compliance	Low	Ensure EICR is in place and renewed every 5 years (current 2024 /29)
Asbestos		
Exposure to asbestos	Low	Ensure asbestos survey is maintained. Asbestos register in place
Security		
Risk of forced entry / Theft	Low	Doors and shutters of reasonable quality to be secured at end of each session. No items of high value to be left on premises.