

# BISHOPTHORPE PARISH COUNCIL

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## AGENDA

**NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 28<sup>th</sup> April 2026 commencing at 7.00pm at The Village Hall, Main Street, Bishopthorpe.**  
Date of posting: Wednesday 22<sup>nd</sup> April 2026.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.  
All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.
- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting).
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting Ordinary Meeting** 24<sup>th</sup> March 2026
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
  - 5.1 Notice of Applications Received
    - 5.1.1 **64 Acaster Lane.** Single storey side extension, porch to front, garage extension and alterations to fenestration. 26/00467/FUL
    - 5.1.2 **Fuchsia Cottage, 6 New lane.** Conversion of detached garage into ancillary annexe. 26/00433/FUL (decision held over from March 2026)
    - 5.1.3 **Falt 32, Sim Balk Lane.** First floor rear extension, render to all elevations, replacement roof, removal of chimneys and alterations to front fenestration. 26/00569/FUL.
    - 5.1.4 **134 Acaster Lane.** Single storey rear extension. 26/00639/FUL
    - 5.1.5 **50 Acaster Lane.** Single storey rear extension and dormer to rear. 26/00226/FUL
  - 5.2 Notice of Decisions Given (Parish Council decisions are in red)
    - 5.2.1 **Middlethorpe Manor, Middlethorpe.** Fell one Pine, crown lift one Sycamore by removing one branch, prune back lowest branches from one Horse Chestnut by two metres. Reduce mature Conifer hedge line by five metres. Crown reduce western side of one Yew canopy by three metres. Crown reduce two Hazels by one metre. Tree works in a conservation area. 26/00214/The Conservation Area **No Objection** Approved
    - 5.2.2 **Bishopthorpe Social Club, The Poplars, 12 Main Street.** Single storey side extension. 26/00133/FUL **No Objection.** Approved
    - 5.2.3 **Richmond Lodge, 42 Sim Balk Lane.** Crown lift one beech to approximately one metre about the bus stop and clear telephone lines. Trim back the branches to two pine trees by 1-2 metres over the property and one metre on the school side – protected by Tree Preservation Order no. CYC211. 26/00183/Tree Preservation Order **No Objection** Approved

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- 5.2.4 **60 Church Lane.** Fell three apple trees and one Lawson Cypress tree. Trim two apple trees. Tree works in a Conservation Area. 26/00349/The Conservation Area. **No Objection** Approved
- 5.2.5 **Palace Gardens, Bishopthorpe Road.** Construction of twenty-eight piers to stabilise walls. 25/01584/FUL. **No Objection** Approved
- 5.2.6 **Palace Gardens, Bishopthorpe Road.** External works to include new stabilising piers, repairs and repointing of walls. 25/01407/LBC. **No Objection** Approved
- 5.2.7 **Grassed area front the junction of Beech Avenue and Maple Avenue.** Installation of a telecommunications base station comprising a 17.5m monopole supporting 6 proposed antennas and 2 new 300mm dishes together with 2 equipment cabinets and ancillary development thereto. 26/00329/TCMAS. **Objection** Refused

## 5.3 Large Householder Extension Notifications

- 5.3.1 None

## 5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison.

## 6 Services

### 6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update
- 6.1.2 Yorkshire Water: Refund of £1,590.72 against an incorrectly charged bill of £1,781.68 (November 2025)

### 6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr. Johnson
- 6.2.2 Ferry Lane Multi-Sports Development – update

### 6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Freedom of Information Request for financial information and WhatsApp messages and Land Registry documentation: The clerk is dealing with the request.

### 6.4 Leases

- 6.4.1 Sale of Field 84 – update Cllr Harrison
- 6.4.2 Field 84 Management Plan: M Christian
- 6.4.3 Following an article published in Link Magazine by J Nasson emails opposing the sale of Field 84 were received from four parishioners.
- 6.4.4 Footpath through Field 84: request from a resident

### 6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection – update

### 6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

### 6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Stephen and Cllr. Astbury

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## 6.8 Web Site Management

6.8.1 Monthly Report – update Cllr. George

## 6.9 Bishopthorpe Library

6.9.1 Monthly Report – update

## 6.10 Environmental and Sustainability

6.10.1 Monthly Report – update Cllr. Astbury

## 6.11 Community Emergency Planning

6.11.1 Committee Report – update Cllr Nicholls

## 6.12 Bishopthorpe Orchard

6.12.1 Update – update

## 7 **Financial Transactions**

### 7.1 Payments to Approve

#### 7.1.1 **Cheque / Direct Debit Payments**

##### **Amounts paid**

B-Online – Internet provision Village Hall	32.34
Ecotricity – Vernon House electricity supply	256.05
GoCardless, York Wi-Fi Solutions – Village Hall internet maintenance	24.00
H3G – Internet provision – Vernon House	15.60
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	303.90
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	220.09
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	611.82

##### **Total Amount paid**

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**£1,463.80**

#### 7.1.2 **On- Line banking payments**

##### **Amounts paid**

Clerk's Salary	916.42
Clerk's Expenses (A4 copy paper £15.99, book of 2 <sup>nd</sup> class stamps £7.28)	23.27
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	19.00
C Julie Bradley - Vernon House Caretaker	290.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	140.00
C Henk – Sports Pavilion cleaning expenses	0.00
City of York Council Rates – Vernon House	1,332.80
City of York Council Rates – Village Hall	556.64
City of York Council Rates – Sports Pavilion	2156.00
Cost to Parish Council of providing a copy of Field 84 Lease to parishioner, J Nasson	11.50
Yorkshire Local Councils Association Annual Subscription	905.00
Ainsty Drainage Board – Annual charge	1.79
City of York Council – waste collection Sports Pavilion	80.56
City of York Council – waste collection Village Hall	87.58
Dust till Dawn – Village Hall cleaning	220.00
Six suggestion boxes for the Field 84 Public Consultation	48.39

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Richard Williams electrician – PAT testing at Vernon House	142.50
Fisher German – Allotments rent	72.50
Fisher German – Cricket Field rent	150.00
On-line payment total	<u>7,591.45</u>
<b>Payment Total</b>	<b><u>£9,055.25</u></b>

## 7.2 Income Receipts

<b>Amounts Received</b>	
Village Hall rental income	3405.00
Vernon House Income	482.10
Double taxation refund (2025/26)	9,383.20
Allotment AC9d – annual payment	10.00
<b>Total Income</b>	<b><u>£13,280.30</u></b>

## 8 **School Governors**

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Nicholls

## 9 **Gordon Watkins Community Award**

- 9.1 Committee Report – update

## 10 **Pinfold**

- 10.1 Committee Report – update Cllr. Harrison

## 11 **Sensory Garden**

- 11.1 Committee Report – update Cllr. Harrison
- 11.2 Mosaic repairs – Quotation from Stoneplan to remove old mosaic and prepare base to install the new one. £1,100.00 (Net)

## 12 **Police Liaison**

- 12.1 Ward Manager’s Report – update Cllr. George

## 13 **Local Council Association**

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates
- 13.3 Appointment of council representatives to the council’s local YLCA Branch.

## 14 **Highway Matters**

- 14.1 Celkom Transport Ltd Operations – update
- 14.2 Executive Member for Transport decision session at 10am on 28th April at West Offices

## 15 **Correspondence**

- 15.1 City of York Council not covered elsewhere
  - 15.1.1 None
- 15.2 Others
  - 15.2.1 Email from Chloe Waller: Duke of Edinburgh Volunteering Opportunity – Litter Picking

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**16 Ward Committee**

16.1 Update

**17 Any other business, which the Chairman consider urgent under the Local Government Act 1972**

**18 Date and time of next meeting Tuesday 26<sup>th</sup> May 2026 at the Village Hall, Main Street, Bishopthorpe at 7.00pm.**

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#### Bank Account checked by

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