

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 26th May 2026 commencing at 7.00pm at The Village Hall, Main Street, Bishopthorpe.
Date of posting: Wednesday 19th May 2026.

Annual Parish Meeting – Cllr. Christian

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.
All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.
- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting).
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting Ordinary Meeting** 28th April 2026
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
 - 5.1 Notice of Applications Received
 - 5.1.1 **60 Church Lane.** Fell three apple trees and one Lawson Cypress tree. Trim two apple trees. Tree works in a Conservation Area. 26/00349/The Conservation Area
 - 5.1.2 **Grassed area front the junction of Beech Avenue and Maple Avenue.** Installation of a telecommunications base station comprising a 17.5m monopole supporting 6 proposed antennas and 2 new 300mm dishes together with 2 equipment cabinets and ancillary development thereto. 26/00329/TCMAS
 - 5.2 Notice of Decisions Given (Parish Council decisions are in red)
 - 5.2.1 **The Crematorium, Bishopthorpe Road.** Erection of single storey building for use as waiting area in association with crematorium (resubmission). 25/02353/GRG3. **No Objection** Approved
 - 5.2.2 **3 The Courtyard.** Single storey rear extension, replacement porch and solar panels to front roof slope. 26/00453/FUL. **No Objection** Approved
 - 5.2.3 **64 Acaster Lane.** Single storey side extension, porch to front, garage extension and alterations to fenestration. 26/00467/FUL. **No Objection** Approved
 - 5.2.4 **Fuchsia Cottage, 6 New lane.** Conversion of detached garage into ancillary annexe. 26/00433/FUL (decision held over from March 2026). **No Objection** Approved
 - 5.3 Large Householder Extension Notifications
 - 5.3.1 None

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5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison.

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr. Harlington

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr. Johnson
- 6.2.2 Ferry Lane Multi-Sports Development – update Cllr. Johnson
- 6.2.3 Email from Quickline: cabling enquiry – update Cllr. Johnson

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Approval of Annual Governance Statement 2025/26
- 6.3.3 Approval of the Annual Statement 2025/26
- 6.3.4 Playgroup rent – Proposal to set the annual rent at £5,400 p/a (an increase of £50 per quarter).

6.4 Leases

- 6.4.1 Field 84 – Notice of withdrawal of offer to purchase Field 84 by Mr Cook
- 6.4.2 Email from J Whittaker: Maintenance of biodiversity in Bishopthorpe
- 6.4.3 Email from M Christian: Field 84 Management Plan - joint management with Bosun's
- 6.4.4 Email from S Mason: Future of Field84
- 6.4.5 Email from a resident who wishes to be known as AN: Riverbank adjacent to Field 84

6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection – update
- 6.5.2 Annual Inspection Report
- 6.5.3 Play Area Risk Assessment – document requested as per Internal Audit Report

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Astbury

6.8 Web Site Management

- 6.8.1 Monthly Report – update Cllr. George
- 6.8.2 Accessibility Statement – The Internal Audit identified this needs to be updated on the website.

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – update Cllr. Astbury
- 6.10.2 Invitation from Lower Derwent Valley Nature Reserve: Invitation: Nature Recovery Seminar - 30th May

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- 6.11 Community Emergency Planning
6.11.1 Committee Report – update Cllr Nicholls

- 6.12 Bishopthorpe Orchard
6.12.1 Update

7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

B-Online – Internet provision Village Hall TBA	0.00
Ecotricity – Vernon House electricity supply TBA	0.00
GoCardless, York Wi-Fi Solutions – Village Hall internet maintenance	24.00
H3G – Internet provision – Vernon House	16.50
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	303.90
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	138.25
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	611.82

Total Amount paid

£1,094.47

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	916.42
Clerk's Expenses (replacement black cartridge)	34.99
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	290.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	140.00
C Henk – Sports Pavilion cleaning expenses	0.00
Dust till Dawn – Village Hall Cleaning	180.00
Billy Newall Roofing – Village Hall roof repairs	354.00
Clear Councils – Local Councils annual insurance	3,569.29
Business Stream – Allotments Appleton Road	97.44
Business Stream – Allotments Acaster Lane	68.08
Business stream – Sports Pavilion	199.72
Cllr. Johnson – Various expenses in connection with Land Registry and playground repairs	30.80
Ainsty Lawncare – Grass cuts of sports ground	720.00
Cllr Harrison – refund for consultation fees	86.89
Cllr Harrison – refund for Sensory Garden plants	59.94
Fuse – electrical work in the Sports Pavilion	135.00
A Powell – Sensory Garden gate daily unlocking March to May	189.00
Andrew's Garden Services - Cut lawns, Play Area	380.00
Business Stream – Vernon House	42.41
Yorkshire Local Councils Association – Advert fee for Clerk vacancy	20.00
On-line payment total	7,951.48
Payment Total	£9,045.95

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1.1 Income Receipts

Amounts Received

Village Hall rental income	711.02
Moorings rent Mr Loftus	1750.00
Bishopthorpe Cricket Club – annual precept	700.00
BUFC =- annual precept	700.00
Playgroup quarterly rent	1300.00
City Council – Half yearly precept	19500.00
The Boatyard York Ltd – annual precept	2850.00

Total Income

£27,511.02

8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Nicholls

9 Gordon Watkins Community Award

- 9.1 Committee Report – update

10 Pinfold

- 10.1 Committee Report – update Cllr. Harrison

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Harrison
- 11.2 Mosaic repairs – update Cllr Harrison

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. George

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates

14 Highway Matters

- 14.1 Celkom Transport Ltd Operations – update
- 14.2 Email from the residents of Chestnut Cottage, Chantry Lane: Unfinished Reinstatement of Grass Verges – Chantry Lane

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 None
- 15.2 Others
 - 15.2.1 Smoke Control Area Expansion : Email from the City Council

16 Ward Committee

- 16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 23rd June 2026 at the Village Hall, Bishopthorpe at 7.00pm.

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19 Payments to Authorise May 2026

19.1.1 Cheque / Direct Debit Payments

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Bank Account checked by