

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 24th March 2026 commencing at 7.00pm at The Village Hall, Main Street, Bishopthorpe. Date of posting: Wednesday 18th March 2026.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.
All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.
- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting).
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting Ordinary Meeting** 24th February 2026
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
 - 5.1 Notice of Applications Received
 - 5.1.1 **60 Church Lane.** Fell three apple trees and one Lawson Cypress tree. Trim two apple trees. Tree works in a Conservation Area. 26/00349/The Conservation Area
 - 5.1.2 **Grassed area front the junction of Beech Avenue and Maple Avenue.** Installation of a telecommunications base station comprising a 17.5m monopole supporting 6 proposed antennas and 2 new 300mm dishes together with 2 equipment cabinets and ancillary development thereto. 26/00329/TCMAS
 - 5.1.3 **3 The Courtyard.** Single storey rear extension, replacement porch and solar panels to front roof slope. 26/00453/FUL
 - 5.1.4 **Fuchsia Cottage, 6 New lane.** Conversion of detached garage into ancillary annexe. 26/00433/FUL
 - 5.2 Notice of Decisions Given (Parish Council decisions are in red)
 - 5.2.1 **The Crematorium, Bishopthorpe Road.** Erection of single storey building for use as waiting area in association with crematorium (resubmission). 25/02353/GRG3. **No Objection** Approved
 - 5.2.2 **14 Keble Park North.** Single storey front extension. 26/00033/FUL **No Objection** Approved
 - 5.2.3 **24 Croft Court.** Single storey side extension and enlarged canopy to front elevation. 25/01978/FUL. **No Objection** Approved
 - 5.3 Large Householder Extension Notifications
 - 5.3.1 None
 - 5.4 Other Planning Matters

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- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison.
- 5.4.2 Pre-planning consultation for a mobile phone base station installation at CS-3094500, Land at Maple Avenue, Bishopthorpe. (NSR:E459242 N447396) - update
- 5.4.3 Email from Mr Boardman: Airbnb – Keble Park North – update Cllr George

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr. Harlington

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr. Johnson
- 6.2.2 Ferry Lane Multi-Sports Development – update
- 6.2.3 Email from L Thorton: Request for a £500 donation for Bishopthorpe Cricket Club
- 6.2.4 Email from P Green – Bishopthorpe Tiny Tots Playgroup

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison

6.4 Leases

- 6.4.1 Sale of Field 84 – update Cllr Harrison
- 6.4.2 Freedom of Information Request from a moorings resident– Requesting a copy of an email from 2013.
- 6.4.3 Freedom of Information Request from Ruth Cockerill – for all correspondence and records relating to all dealings with the land (Field 84) whether recent or historic as well as all records and correspondence relating to the original registration of Title to the land.
- 6.4.4 Freedom of Information Request from Leon (No surname supplied) - for all correspondence and records relating to all dealings with the land (Field 84) whether recent or historic as well as all records and correspondence relating to the original registration of Title to the land.

6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection – update

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Stephen and Cllr. Astbury

6.8 Web Site Management

- 6.8.1 Monthly Report – update Cllr. George

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – update Cllr. Astbury

6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

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- 6.12 Bishopthorpe Orchard
6.12.1 Update – update

7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

B-Online – Internet provision Village Hall	tbc
Ecotricity – Vernon House electricity supply	tbc
GoCardless, York Wi-Fi Solutions – Village Hall internet maintenance	24.00
H3G – Internet provision – Vernon House	15.60
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	303.90
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	tbc
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	611.82

Total Amount paid	£955.32
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7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	916.42
Clerk's Expenses – ink cartridges 4 x colour	39.09
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	290.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	140.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell Sensory Garden gate 27/11/25 to 26/3/26	357.00
Bear Tree Care – arboricultural services in the Sensory Garden	250.00
Bishopthorpe Organic Nursery – Removal of Christmas tree from Sensory Garden	24.00
Dust Till Dawn – Village Hall cleaning	175.00

On-line payment total	2,629.01
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Payment Total	£3,584.33
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7.2 Income Receipts

Amounts Received

Village Hall rental income	1,019.01
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Total Income	£1,019.01
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8 School Governors

- 8.1 Infant School – update Cllr Nicholls
8.2 Junior School – update Cllr. Nicholls

9 Gordon Watkins Community Award

- 9.1 Committee Report – update

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10 Pinfold

- 10.1 Committee Report – update Cllr. Harrison

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Harrison
- 11.2 Mosaic repairs – update

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. George

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates

14 Highway Matters

- 14.1 Celkom Transport Ltd Operations – update

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 York and North Yorkshire Combined Authority survey to inform the new Local Transport Plan.
 - 15.1.2 York Neighbours Charity - supporting people over 65 in York
- 15.2 Others
 - 15.2.1 None

16 Ward Committee

- 16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 28th April 2026 at the Village Hall, Bishopthorpe at 7.00pm. The Annual Parish Meeting will be held before the ordinary monthly meeting on the same date.

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19 Payments to Authorise March 2026

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Bank Account checked by

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