

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 24th February 2026 commencing at 7.00pm at the Village Hall, Main Street, Bishopthorpe. Date of posting: Wednesday 18th February 2026.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.
All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.
- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting).
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting Ordinary Meeting** 20th January 2026.
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
 - 5.1 Notice of Applications Received
 - 5.1.1 **14 Keble Park North.** Single storey front extension. 26/00033/FUL
 - 5.1.2 **Land to rear of 4 Moor Lane.** Erection of six dwellings with associated access, parking and landscaping. 26/00023/FUL
 - 5.1.3 **Bishopthorpe Social Club, The Poplars, 12 Main Street.** Single storey side extension. 26/00133/FUL
 - 5.1.4 **38 Church Lane.** Erection of railings on top of new boundary wall and construction of two pairs of gate piers with entrance gates. 26/00151/FUL
 - 5.1.5 **Richmond Lodge, 42 Sim Balk Lane.** Crown lift one beech to approximately one metre about the bus stop and clear telephone lines. Trim back the branches to two pine trees by 1-2 metres over the property and one metre on the school side – protected by Tree Preservation Order no. CYC211. 26/00183/Tree Preservation Order
 - 5.1.6 **Middlethorpe Manor, Middlethorpe.** Fell one Pine, crown lift one Sycamore by removing one branch, prune back lowest branches from one Horse Chestnut by two metres. Reduce mature Conifer hedge line by five metres. Crown reduce western side of one Yew canopy by three metres. Crown reduce two Hazels by one metre. Tree works in a conservation area. 26/00214/The Conservation Area
 - 5.1.7 **50 Acaster Lane.** Single storey rear extension and dormer to rear. 26/00226/FUL
 - 5.2 Notice of Decisions Given (Parish Council decisions are in red)
 - 5.2.1 **Meadow Court, Middlethorpe.** Fell one Lawson Cypress (T8) and remedial pruning of T1-T7 as per submitted specifications – tress in a conservation area. 25/02119/The Conservation Area **Decision left to City of York Council.** Approved.
 - 5.2.2 **May Cottage, 44 Main Street.** Single storey side and rear extension. 25/022105/FUL **No Objection.** Approved

BISHOPTHORPE PARISH COUNCIL

- 5.2.3 **Bosun's Restaurant.** Fell seven trees (four Sycamore, two Ash and one Hawthorn) Trees in a conservation area. 25/02272/The Conservation Area. **No Objection** Approved
- 5.2.4 **8 Main Street.** Front and rear dormers, single storey rear extension, porch and one front rooflight. 25/02418/FUL. **No Objection** Refused
- 5.2.5 **64 Montague Road.** Singles storey rear extension and dormer to rear. 25/02238/FUL **No Objection** Approved
- 5.2.6 **The Palace, Bishopthorpe Road.** External alterations to include the replacement doors to the front entrance. 25/02480/LBC. **No Objection** Approved
- 5.2.7 **The Palace, Bishopthorpe Road.** Replacement doors to front entrance. 25/02479/FUL. **No Objection** Approved
- 5.2.8 **The Boundary, 3 Ferry Lane.** Fell one Beech tree protected by a Tree Preservation Order number 7/1980. 26/00063/Tree Preservation Order. **No Objection.** Approved subject to – *“Within ten months of the date of the removal of the Beech, replacement planting shall be undertaken with an Upright Beech (e.g. Fagus sylvatica 'Dawyck Purple' or Fagus sylvatica 'Dawyck Gold'). The replacement stock size shall be a minimum height of 125-150cm. It shall be planted within the boundary of the property, supported and maintained in accordance with good arboricultural practice”*

5.3 Large Householder Extension Notifications

- 5.3.1 None

5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison.
- 5.4.2 Pre-planning consultation for a mobile phone base station installation at CS-3094500, Land at Maple Avenue, Bishopthorpe. (NSR:E459242 N447396)
- 5.4.3 Email from M Blackburn regarding 26/00023/FUL.

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report –

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr. Johnson
- 6.2.2 Ferry Lane Multi-Sports Development” – update Cllr. Johnson
- 6.2.3 Email from Matt Coulson, Secretary Bishopthorpe Cricket Club

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison

6.4 Leases

- 6.4.1 Update – Cllr Harrison
- 6.4.2 Email from J Turnbull: Field 84, Opposition to council divesting itself of this site
- 6.4.3 Email from J Nasson: Formal objection to the proposed sale of Field 84
- 6.4.4 Email from J Nasson: Freedom of Information requests
- 6.4.5 Email from P Mayhew : Objection to the sale of Field 84
- 6.4.6 Email from J Leadley: Objection to the sale of Field 84
- 6.4.7 Email from J Smith: Objection to the sale of Field 84
- 6.4.8 Email from M Christian : Objection to the sale of Field 84

BISHOPTHORPE PARISH COUNCIL

6.5 Youth Support and Children's Recreation

6.5.1 Monthly Park inspection – update

6.6 Allotments

6.6.1 Monthly Report – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

6.7.1 Monthly Report – Cllr. Stephen and Cllr. Astbury

6.8 Web Site Management

6.8.1 Monthly Report – update Cllr. George

6.9 Bishopthorpe Library

6.9.1 Monthly Report – update

6.10 Environmental and Sustainability

6.10.1 Monthly Report – update Cllr. Astbury

6.11 Community Emergency Planning

6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

6.12.1 Update – update

7 **Financial Transactions**

7.1 Payments to Approve

7.1.1 **Cheque / Direct Debit Payments**

Amounts paid

B-Online – Internet provision Village Hall	TBC
Ecotricity – Vernon House electricity supply	TBC
GoCardless, York Wi-Fi Solutions – Village Hall internet maintenance	24.00
H3G – Internet provision – Vernon House	15.60
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	TBC
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	TBC
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	TBC

Total Amount paid

£39.60

7.1.2 **On- Line banking payments**

Amounts paid

Clerk's Salary	916.42
Clerk's Expenses	0.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	26.95
C Julie Bradley - Vernon House Caretaker	290.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	160.00
C Henk – Sports Pavilion cleaning expenses	0.00
Cllr Harrison – refund for Hobbycraft grout for Sensory Garden mosaic	17.47
R Clark – Play Area gate daily locking / unlocking – annual charge	1,095.00

BISHOPTHORPE PARISH COUNCIL

Dennis King Electrical – PAT test Village Hall (paid 22/1)	169.80
YLCA course fee – Cllr George Accessibility Requirements webinar	10.00
Advance Fire – annual inspection at Vernon House	93.72
Business Stream – Sports Pavilion	192.21
Business Steam – Acaster Lane Allotments	96.73
Business Stream – Appleton Road Allotments	248.00
Andy Mills Plumbing – Annual gas safety check to Village Hall	210.00
Amazon – Purchase of 8 chairs for Vernon House	417.60
Playdale Playgrounds Ltd – Annual inspection fee	312.00
BT Connection fee – Clerk’s computer July 25 to Jan 26	179.88
Fisher German – bi-annual rent for cricket field	150.00
Business Stream – Vernon House	46.44

On-line payment total	5,069.72
Payment Total	<u>£5,109.32</u>

1.1 Income Receipts

Amounts Received

Village Hall rental income	1559.00
L Wakefield – use of Sports Pavilion field for fitness club	30.00
Playgroup quarterly rent – December 2025	1,300.00
Total Income	<u>£2,889.00</u>

8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Nicholls

9 Gordon Watkins Community Award

- 9.1 Committee Report – update

10 Pinfold

- 10.1 Committee Report – update Cllr. Harrison

Sensory Garden

- 11.1 Committee Report – update Cllr. Harrison
- 11.2 Mosaic repairs – update

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. George

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates

14 Highway Matters

- 14.1 Celkom Transport Ltd Operations – update

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 None

BISHOPTHORPE PARISH COUNCIL

15.2 Others

15.2.1 None

16 Ward Committee

16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 24th March 2026 at the Village Hall, Main Street, Bishopthorpe at 7.00pm.

BISHOPTHORPE PARISH COUNCIL

19 Payments to Authorise February 2026

1.1.1 Cheque / Direct Debit Payments

Amounts paid

B-Online – Internet provision Village Hall	TBC
Ecotricity – Vernon House electricity supply	TBC
GoCardless, York Wi-Fi Solutions – Village Hall internet maintenance	24.00
H3G – Internet provision – Vernon House	15.60
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	TBC
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	TBC
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	TBC

Total Amount paid

£39.60

1.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	916.42
Clerk's Expenses	0.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	26.95
C Julie Bradley - Vernon House Caretaker	290.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	160.00
C Henk – Sports Pavilion cleaning expenses	0.00
Cllr Harrison – refund for Hobbycraft grout for Sensory Garden mosaic	17.47
R Clark – Play Area gate daily locking / unlocking – annual charge	1,095.00
Dennis King Electrical – PAT test Village Hall (paid 22/1)	169.80
YLCA course fee – Cllr George Accessibility Requirements webinar	10.00
Advance Fire – annual inspection at Vernon House	93.72
Business Stream – Sports Pavilion	192.21
Business Steam – Acaster Lane Allotments	96.73
Business Stream – Appleton Road Allotments	248.00
Andy Mills Plumbing – Annual gas safety check to Village Hall	210.00
Amazon – Purchase of 8 chairs for Vernon House	417.60
Playdale Playgrounds Ltd – Annual inspection fee	312.00
BT Connection fee – Clerk's computer July 25 to Jan 26	179.88
Fisher German – bi-annual rent for cricket field	150.00
Business Stream – Vernon House	46.44

On-line payment total

5,069.72

Payment Total

£5,109.32

Bank Account checked by

--