

# BISHOPTHORPE PARISH COUNCIL

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## AGENDA

**NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 20<sup>th</sup> January 2026 commencing at 7.00pm at Vernon House, Vernon Close, Bishopthorpe.** Date of posting: Wednesday 14<sup>th</sup> January 2026.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.  
All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.
- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting).
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting Ordinary Meeting** 25<sup>th</sup> November 2025
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
  - 5.1 Notice of Applications Received
    - 5.1.1 **Bosun’s Restaurant.** Fell seven trees ( four Sycamore, 2 Ash and one Hawthorn) Trees in a conservation area. 25/02272/The Conservation Area
    - 5.1.2 **The Crematorium, Bishopthorpe Road.** Erection of single storey building for use as waiting area in association with crematorium (resubmission). 25/02353/GRG3
    - 5.1.3 **8 Main Street.** Front and rear dormers, single storey rear extension, porch and one front rooflight. 25/02418/FUL
    - 5.1.4 **The Palace, Bishopthorpe Road.** External alternations to include the replacement doors to the front entrance. 25/02480/LBC
    - 5.1.5 **The Palace, Bishopthorpe Road.** Replacement doors to front entrance. 25/02479/FUL
    - 5.1.6 **The Boundary, 3 Ferry Lane.** Fell one Beech tree protected by a Tree Preservation Order number 7/1980. 26/00063/Tree Preservation Order
  - 5.2 Notice of Decisions Given (Parish Council decisions are in red)
    - 5.2.1 **6 Temple Road.** First floor side extension and rear dormer. 25/02101/FUL. **No Objection** Refused
    - 5.2.2 **Bosun’s Restaurant, Ferry Lane.** Siting of five outdoor seating pods (retrospective). 25/02058/FUL **No Objection** Approved
  - 5.3 Large Householder Extension Notifications
    - 5.3.1 None
  - 5.4 Other Planning Matters
    - 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison.

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- 5.4.2 Street Trading Application - Bishopthorpe Sports & Social Club – licensing application.
- 5.4.3 Email from Minerals and Waste Team: Consultation by North Yorkshire Council (Minerals & Waste)NY/2025/0177/FUL

## 6 Services

### 6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton

### 6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr. Johnson
- 6.2.2 Ferry Lane Multi-Sports Development – update Cllr. Thornton
- 6.2.3 Quickline: Ferry Lane cabling enquiry – update Cllr. Johnson
- 6.2.4 Email from S Dale regarding the cricket field hedge

### 6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 To agree precept for 2026/27 – Cllr Harrison
- 6.3.3 Tax Base information 2026/27 – Cllr Harrison
- 6.3.4 Increase in payments to contractors – Cllr Harrison

### 6.4 Leases

- 6.4.1 Sale of Field 84 – update Cllr Harrison

### 6.5 Youth Support and Children’s Recreation

- 6.5.1 Monthly Park inspection – update

### 6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

### 6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Stephen and Cllr. Astbury
- 6.7.2 On site inspection – Cllr. Astbury

### 6.8 Web Site Management

- 6.8.1 Monthly Report – update Cllr. George

### 6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update

### 6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – update Cllr. Astbury

### 6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

### 6.12 Bishopthorpe Orchard

- 6.12.1 Update – update

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## 7 Financial Transactions

### 7.1 Payments to Approve

#### 7.1.1 Cheque / Direct Debit Payments

##### Amounts paid December

B-Online – Internet provision Village Hall	32.34
Ecotricity – Vernon House electricity supply	240.60
GoCardless, York Wi-Fi Solutions – Village Hall internet maintenance	24.00
H3G – Internet provision – Vernon House	15.60
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	128.95
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	316.29
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	619.54

##### Total Amount paid

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**£1,377.32**

##### Amounts paid January

B-Online – Internet provision Village Hall	0.00
Ecotricity – Vernon House electricity supply	20.99
GoCardless, York Wi-Fi Solutions – Village Hall internet maintenance	24.00
H3G – Internet provision – Vernon House	15.60
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	166.85
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	283.60
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	496.51

##### Total Amount paid

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**£1,007.55**

#### 7.1.2 On- Line banking payments

##### Amounts paid – December

Clerk's Salary	916.42
Clerk's Expenses	0.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
Refund to Cllr Harrison – Frame for community award	3.00
Refund to Cllr Harrison – Sensory Garden, grit and gardening gloves	28.98
Ainsty Lawncare – grass cuts to sports field	540.00
York Christmas Trees Ltd – tree for Sensory Garden	390.00
Fisher German – 1m ransom strip around allotments – annual rent	1.00
Andrew's Garden Services - Play Area grass cuts	300.00
Advance Fire Services – Annual check of appliances	252.48

##### On-line payment total

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**3,239.38**

##### Payment Total for December

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**£4,616.70**

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## Amounts paid – January

Clerk's Salary	916.42
Clerk's Expenses (replacement ink cartridges)	80.76
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	60.00
C Henk – Sports Pavilion cleaning expenses	0.00
FUSE – Insall a double socket in the Sports Pavilion	45.00
York Bus Forum – annual subscription fee	15.00
J Johnson – works to the Sports Pavilion	1,190.00
Bishopthorpe Organic Nursery – off site gardening for Parish Council	180.00
MOD Environmental Ltd – asbestos removal from allotments site	948.00

On-line payment total **4,122.68**

**Payment Total – January** **£5,130.23**

**Total December and January** **£9,746.93**

## 1.1 Income Receipts

### Amounts Received – December and January

Village Hall rental income	2,813.97
Bowls Club, Village Hall rental 3/12/25	16.00
Vernon House – 3 months income	1,041.60

**Total Income** **£3,871.57**

## 8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Nicholls

## 9 Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

## 10 Pinfold

- 10.1 Committee Report – update Cllr. Harrison

## 11 Sensory Garden

- 11.1 Committee Report – update Cllr. Harrison
- 11.2 Mosaic repairs – update Cllr Thornton
- 11.3 Removal of hedge by neighbouring property – update Cllr Harrison

## 12 Police Liaison

- 12.1 Ward Manager's Report – update Cllr. George

## 13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates

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## **14 Highway Matters**

- 14.1 Celkom Transport Ltd Operations – update
- 14.2 Email from G Taylor: Camera Campaign - Update

## **15 Correspondence**

- 15.1 City of York Council not covered elsewhere
  - 15.1.1 None
  
- 15.2 Others
  - 15.2.1 The Mayor's Precept Survey 2026/2027 – emailed to all 8/12
  - 15.2.2 YNYCA Funding – emailed to all 12/12/2025
  - 15.2.3 National Highways Update: A64 slip road improvements

## **16 Ward Committee**

- 16.1 Update

## **17 Any other business, which the Chairman consider urgent under the Local Government Act 1972**

## **18 Date and time of next meeting Tuesday 24<sup>th</sup> February 2026 at the Village Hall, Bishopthorpe at 7.00pm.**

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## 19 Payments to Authorise January 2026

### 19.1.1 Cheque / Direct Debit Payments

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**Total December and January**

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**Bank Account checked by**

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