

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 25TH November 2025 commencing at 7.00pm at Vernon House, Vernon Close, Bishopthorpe. Date of posting: Wednesday 19th November 2025.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.
All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.
- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting).
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting Ordinary Meeting** 28th October 2025
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
 - 5.1 Notice of Applications Received
 - 5.1.1 **6 Temple Road.** First floor side extension and rear dormer. 25/02101/FUL
 - 5.1.2 **24 Croft Court.** Single storey side extension and enlarged canopy to front elevation. 25/01978/FUL
 - 5.1.3 **Meadow Court, Middlethorpe.** Fell one Lawson Cypress (T8) and remedial pruning of T1-T7 as per submitted specifications – tress in a conservation area. 25/02119/The Conservation Area
 - 5.1.4 **Bosun’s Restaurant, Ferry Lane.** Siting of five outdoor seating pods (retrospective). 25/02058/FUL.
 - 5.1.5 **May Cottage, 44 Main Street.** Single storey side and rear extension. 25/022105/FUL
 - 5.1.6 **64 Montague Road.** Singles storey rear extension and dormer to rear. 25/02238/FUL
 - 5.2 Notice of Decisions Given (Parish Council decisions are in red)
 - 5.2.1 **The White House, Chantry Lane.** Crown reduce 1no.Yew (T1) and 2no. Sycamores (T4, T5) up to 2.4m - protected by Tree Preservation Order 8/1983. 25/01816/Tree Preservation Order. **No Objection** Approved
 - 5.2.2 **Home Farm Buildings, 81 Main Street.** Fell two Cherry Trees in Conservation Area. 25/01778/Tree Conservation Area. **No Objection** Approved
 - 5.2.3 **48 Lang Road.** Single storey rear extension and replacement windows / doors throughout. 25/01748/FUL. **No Objection** Approved
 - 5.3 Large Householder Extension Notifications
 - 5.3.1 None

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5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison.

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr. Johnson
- 6.2.2 Bishopthorpe Cricket Club – Ferry Lane Multi-Sports Development” – update Cllr. Thornton

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison

6.4 Leases

- 6.4.1 Sale of Field 84

6.5 Youth Support and Children’s Recreation

- 6.5.1 Monthly Park inspection – update

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George
- 6.6.2 Asbestos sheet removal – update Cllr George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Stephen and Cllr. Astbury

6.8 Web Site Management

- 6.8.1 Monthly Report – update Cllr. George

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Gajewicz

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – update Cllr. Astbury
- 6.10.2 Site visit invite: Community Energy North Yorkshire 26th November – Email from M Ahluwalia, Ashden
- 6.10.3 Upcoming works at Naburn wastewater treatment site - chance to speak to project team, Wednesday 26th November

6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls
- 6.11.2 Reduce occurrence of flooding

6.12 Bishopthorpe Orchard

- 6.12.1 Update – update Cllr. Gajewicz

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7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

B-Online – Internet provision Village Hall	32.34
Ecotricity – Vernon House electricity supply 20/11	127.86
GoCardless, York Wi-Fi Solutions – Village Hall internet maintenance	24.00
H3G – Internet provision – Vernon House	15.60
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	128.95
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	316.29
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	619.54

Total Amount paid

£1,264.58

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	916.42
Clerk's Expenses	0.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	66.31
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	15.95
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate locking / unlocking charge	189.00
Allied Westminster – annual insurance Village Hall	3,861.92
Business Steam – Allotments, Appleton Road	14.69
Business Steam – Village Hall	1,781.68
Business Stream – Sports Pavilion	203.59
Business Stream – Vernon House	42.64
Dennis King Ltd – PAT test at Sports Pavilion	115.20
Gordon Watkins Community Award – Winner C Green	250.00
RD Tree Care & Gardening Services – Play Area	300.00
Refund of allotment fee to Claire Castro	15.00
Refund to Cllr Harrison – plants purchased for the Sensory Garden	57.89
Savills – Glebe sports field bi-annual rent to Church Commissioners	225.00
Signs Express – new Vernon House sign	45.60
Sports Turf Services (York) Ltd – Ferry Lane grass cuts	156.00
YLCA – course fee, Cllr George Allotments, Health & Safety	27.40
YLCA – course fee, Cllr George cyber security	10.00
Yorkshire Local Councils Association – Cllr George allotment course	27.40

On-line payment total

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7.2 Income Receipts

Amounts Received

Village Hall rental income	1,495.79
L Wakefield – use of Sports Pavilion field	36.00
Playgroup quarterly rent	1,300.00
Vernon House income	423.50
Total Income	£3,255.29

8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Nicholls

9 Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

10 Pinfold

- 10.1 Committee Report – update Cllr. Harrison

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Harrison
- 11.2 Mosaic repairs – update Cllr Harrison
- 11.3 Removal of hedge by neighbouring property – update Cllr Harrison & Cllr Thornton

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. George

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates

14 Highway Matters

- 14.1 Celkom Transport Ltd Operations – update
- 14.2 Annual Review of Traffic Restrictions Statutory Consultation – emailed to all 2/11
- 14.3 National Highways update: Lighting upgrades A64 York and North Yorkshire
- 14.4 Consultation launches on Rougier Route – a better way through York

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 Adoption Notification: City of York Community Infrastructure Levy (CIL)
- 15.2 Others
 - 15.2.1 Mayor David Skaith commits to delivering safe places for all as he publishes his first Fire and Rescue Plan
 - 15.2.2 Email from M Furnass, Quickline regarding Coggan Way
 - 15.2.3 Email from B Hagger, Parish Councillors working together

16 Ward Committee

- 16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

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18 Date and time of next meeting Tuesday 20th January 2026 at Vernon House, Vernon Close, Bishopthorpe at 7.00pm.

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Bank Account checked by

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