

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an **ORDINARY MEETING** of Bishopthorpe Parish Council will be held on **Tuesday, 28th October 2025 commencing at 7.00pm at the Village Hall** . Date of posting: Wednesday 22nd October 2025.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.
All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.
- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting).
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting Ordinary Meeting** 23rd September 2025
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
 - 5.1 Notice of Applications Received
 - 5.1.1 **48 Lang Road.** Single storey rear extension and replacement windows / doors throughout. 25/01748/FUL
 - 5.1.2 **The White House, Chantry Lane.** Crown reduce one Southern Magnolia and one Indian Bean Tree up to 1.8m - trees in a conservation area. 25/01730/Tree Conservation Area
 - 5.1.3 **The White House, Chantry Lane.** Crown reduce 1no.Yew (T1) and 2no. Sycamores (T4, T5) up to 2.4m - protected by Tree Preservation Order 8/1983. 25/01816/Tree Preservation Order.
 - 5.2 Notice of Decisions Given (Parish Council decisions are in red)
 - 5.2.1 **Ebor Hotel, 24 Main Street.** Internal alterations to include reinstatement of wall in the Tap Room, reduction of lobby and bar servery relocated. 25/01319/LBC. **No Objection** Approved
 - 5.2.2 **54 Acaster Lane.** Single storey rear extension and extended rear dormer. 25/01517/FUL. **No Objection** Approved
 - 5.2.3 **Priory Corner, 83 Main Street.** Variation of condition two of permitted application 21/02401/FUL to alter the size of one outbuilding. 25/01056/LBC. **No Objection.** Approved
 - 5.2.4 **Ramsey House, Chantry Lane.** Fell one Norway Maple (T3) and remedial pruning of three Trees (T1, T2, T4) as per submitted specifications - tree in a conservation area. 25/01506/Tree Conservation Area. **No Objection** Approved
 - 5.2.5 **North Moor, Moor Lane.** Roof and elevational alterations to detached garage to provide accommodation ancillary to the dwelling house. 25/01310/FUL. **No Objection** Approved

BISHOPTHORPE PARISH COUNCIL

- 5.2.6 **5 The Courtyard.** Minor reduction and shaping of one Purple Leafed Maple and one Indian Bean Tree - trees in a conservation area. 25/01597/Tree Conservation Area. **No Objection** Approved
- 5.2.7 **The White House, Chantry Lane.** Crown reduce one Southern Magnolia and one Indian Bean Tree up to 1.8m - trees in a conservation area. 25/01730/Tree Conservation Area. **No Objection** Approved

5.3 Large Householder Extension Notifications

- 5.3.1 None

5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison.

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr. Johnson
- 6.2.2 Bishopthorpe Cricket Club – “Ferry Lane Multi-Sports Development” – update Cllr. Thornton

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Freedom of Information Request.

6.4 Leases

- 6.4.1 Notice from Fisher German that there will be a tree survey on the leased land commencing 18th November 2025 (until completion).

6.5 Youth Support and Children’s Recreation

- 6.5.1 Monthly Park inspection – update

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George
- 6.6.2 Asbestos sheets found on site (following confirmation of removal by Lucion Services) – update Cllr George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Stephen and Cllr. Astbury

6.8 Web Site Management

- 6.8.1 Monthly Report – update Cllr. George
- 6.8.2 Clerk’s desktop computer

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Gajewicz

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – update Cllr. Astbury
- 6.10.2 York Environment Forum Membership - nomination of a Councillor to replace Carole Green

BISHOPTHORPE PARISH COUNCIL

- 6.11 Community Emergency Planning
6.11.1 Committee Report – update Cllr Nicholls

- 6.12 Bishopthorpe Orchard
6.12.1 Update – update Cllr. Gajewicz

7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

B-Online – Internet provision Village Hall	32.34
Ecotricity – Vernon House electricity supply – due 20/10	95.97
GoCardless, York Wi-Fi Solutions – Village Hall internet maintenance	24.00
H3G – Internet provision – Vernon House	15.60
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	128.95
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	264.17
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	619.54
Total Amount paid	<u>£1,180.57</u>

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	916.42
Clerk's Expenses (Keyboard for laptop £37.99, Batteries £8.50)	48.27
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	31.19
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	150.00
C Henk – Sports Pavilion cleaning expenses	0.00
AMS Heating – new shower installation at the Sports Pavilion	396.00
City of York Council – Waste collection Sports Pavilion	77.84
City of York Council – Waste collection Village Hall	84.60
G Edmondson – replacement of pipework at Vernon House	144.00
German Fisher – Acaster Lane allotments rent	72.50
Refund to Cllr. Harrison – Waterproof sealant for mosaic	16.04
Refund to Cllr. Thornton – tabletop exhibition display boards	131.98
Refund to Cllr. Thornton –Sensory Garden mosaic construction items	12.61
Richard X – Bench repainting in Sensory Garden	126.50
Sports Turf Services (York) Ltd – grass cuts Ferry Lane	156.00
YEF – Annual subscription	20.00
York IT Services – repairs to Clerk's computer	131.93
Yorkshire Local Councils Association – Course fee, Cllr Harrison	105.00
On-line payment total	<u>3,308.38</u>
Payment Total	<u>£4,488.95</u>

BISHOPTHORPE PARISH COUNCIL

7.2 Income Receipts

Amounts Received

Allotment rents for 2025	1,377.00
Precept – 2 nd Instalment	18,000.00
Vernon House income – September	402.00
Village Hall rental income	2,158.63
Total Income	<u>£21,937.63</u>

8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Nicholls

9 Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

10 Pinfold

- 10.1 Committee Report – update Cllr. Harrison

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Harrison
- 11.2 Mosaic repairs – update Cllr. Harrison
- 11.3 Removal of hedge by neighbouring property – update Cllr Harrison

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. George

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates

14 Highway Matters

- 14.1 Celkom Transport Ltd Operations – update
 - 14.1.1 Email from R Leathley regarding ‘*Celkom Vehicle Movements Bishopthorpe*’
 - 14.1.2 Response from City Council Head of Highway Management to 14.1.1
- 14.2 Upcoming BT Openreach Works: Harcourt Close, De Grey Place and Wolsey Drive
- 14.3 No.11 Bus Service and York Bus Forum

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 Invitation to York Neighbours Big 10th Birthday Celebration – Cllr. Nicholls
- 15.2 Others
 - 15.2.1 None

16 Ward Committee

- 16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 25th November 2025 at Vernon House, Vernon Close, Bishopthorpe at 7.00pm.

BISHOPTHORPE PARISH COUNCIL

19 Payments to Authorise October 2025

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Bank Account checked by