

BISHOPTHORPE PARISH COUNCIL

Clerk: Mrs C Godfrey
Email: clerk@bishophthorpe-pc.gov.uk

Bishophthorpe Village Hall
Main Street
Bishophthorpe
YO23 2RB

23 May 2025

To all members of the Parish Council

You are hereby summoned to attend the Annual Meeting of Bishophthorpe Parish Council on the 27th May 2025 for the purpose of transacting the business as detailed in the following agenda.



Clerk to the Council

AGENDA

The Annual Meeting of Bishophthorpe Parish Council will be held on Tuesday 27th May 2025 at 7-00pm

- 1 Election of Chairman
- *Declaration of Acceptance of Office* to be signed by the Chairman
- 2 Apologies for absence
- 3 Election of Vice Chairman
- 4 Appointments to Council Committees and representatives to other organisations
- 5 Review and adoption of standing orders.
- 6 Review and adoption of financial regulations
- 7 Review and adoption of Code of Conduct
- 8 Review of risk management arrangements
- 9 Review and adoption of the Freedom of Information Act 2000 – publication scheme
- 10 Review and adoption of Records Management Policy
- 11 St Andrew's Hall Trustee Dispensation Request – signature of all Councillors
- 12 Agree the Schedule of deeds and leases held by the Council
- 13 Agree meeting dates 2025/26
- 14 Any Other Business, which the Chairman considers urgent under the Local Government Act 1972.

The usual May meeting will follow directly

This will be an open meeting but there will be no provision for public participation