

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 22nd March 2022 commencing at 7.00pm in the Village Hall, Main Street. Date of posting: Wednesday 16th March 2022.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting 22nd February, 2022.**

- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.

- 5.1 Notice of Applications Received

- 5.1.1 **1a Main Street.** Work to one Himalayan Cedar tree – reduce height by up to two metres; crown thin by 20%, lateral prune eastern canopy by up to two metres – tree works in Conservation Area. 22/00414/Tree Conservation Area
- 5.1.2 **Manor Cottage, Middlethorpe** - exempt works to remove willow and prune conifers in a Conservation Area
- 5.1.3 **The Chase, Hardgraves Mews Church Lane** – Pollard one Eucalyptus tree to between two and five metres to maintain as a tall bush – tree works in a Conservation Area. 22/00519/Tree Conservation Area
- 5.1.4 **Ebor Hotel, 46 Main Street.** Fell two Sycamore, two Conifer, one Cherry and one Hawthorne – tree works in a Conservation Area. 22/00572/Tree Conservation Area

- 5.2 Notice of Decisions Given (Parish Council decisions are in brackets)

- 5.2.1 **12 Harcourt Close.** Side extension and porch to front. 22/00028FUL. **(No Objection)** Approved

- 5.3 Large Householder Extension Notifications

- 5.3.1 None

- 5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr Harrison
- 5.4.2 Email from Caroline Osbourne, Planning Enforcement Officer, City Council - Bishopthorpe moorings, Ferry Lane, York

- 6 Services

- 6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton

BISHOPTHORPE PARISH COUNCIL

- 6.1.2 Village Hall Trustee Dispensation to be re-signed to include Cllr Hunt and Cllr Astbury
- 6.1.3 Carbon Monoxide Alarm installation – update Cllr George

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Request from Junior Footballers to place a keypad on the wall of the Sports Pavilion / Village Hall
- 6.2.3 Internal alterations to building – update Cllr Nicholls
- 6.2.4 Cricket scoreboard rebuild – update Cllr Nicholls
- 6.2.5 The Queen’s Platinum Jubilee – planned celebrations in Bishopthorpe on Ferry Lane sports field / beacon lighting –update

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Defibrillators – update Cllr Harrison
- 6.3.3 Agree 2022/23 precepts – proposed - White Rose £340, Cricket Club £650 and BUFC £700, Bishopthorpe Playgroup £1,300 (last paid June 2021) and York Marine Services £2,850.

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison

6.5 Youth Support and Children’s Recreation

- 6.5.1 Monthly Park inspection update
- 6.5.2 Repairs to wooden boards and quote for replacement cushion-fall bark – update Cllr Jemison
- 6.5.3 Painting floor markings for new games at the end of the park on the tarmac area – update

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George
- 6.6.2 Excess water usage at Appleton Road site – update Cllr George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green

6.8 Web Site Management

- 6.8.1 Monthly Report – Cllr. Conley

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Conley

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – Cllr. Conley
- 6.10.2 Potential purchase of telephone kiosk on main street – update Cllr George
- 6.10.3 Sustrans Route – Installation of a bench on the solar planet way, email from Lee Thomson

6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

- 6.12.1 Update – update Cllr. Green

BISHOPTHORPE PARISH COUNCIL

7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid December

Monthly direct debit to E-On Sports Pavilion Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Electricity	354.15
Monthly direct debit to E-On Village Hall Gas (due month end)	0.00
The Renewable Energy Co. Vernon House Electricity	33.30
PlusNet – Village Hall Wi-Fi connection monthly charge (paid 3/3)	26.40
PlusNet – Vernon House Wi-Fi connection, monthly charge (paid 3/3)	26.40

Total Amount paid £440.25

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	700.00
Clerk's Expenses- (Files for accounts / minutes 2022/23 £17.81, A5 value copy paper – 5 reams £20.12)	37.93
Fireangel Carbon Monoxide Alarm for Village Hall	22.99
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses (bakeware set £2.99, Kitchen supplies £5.75)	35.74
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	84.00
York Wi-Fi Solutions – monthly support and maintenance package	24.00
Dennis King Electrical Ltd – Replace two lights in Sports Pavilion toilets	94.93
Payment to clerk - to supply deeds to York Marine Services - Feb 2021	50.00
R Clark – Locking / unlocking Play Area gate, 17/10/21 to 19/3/22	462.00
York Elevator Services Ltd – repairs to unresponsive lift	90.00
Cllr George – purchase of replacement doorbell for Tiny Tots	10.00

On-line payment total £2419.09
Payment Total £2,859.34

7.2 Income Receipts

Village Hall rental income:

15/2 Sarah Day, party hire	55.00
16/2 S Allen, Black Cats Pilates	25.00
16/2 Victoria Bloom	55.00
18/2 Sue Coates, Slimming World	50.00
21/2 Legg Hayley, Reenie 19/2	50.00
23/2 S Allen, Black Cats Pilates	25.00
24/2 Kassia Scott, Zumba Village Hall hire	136.00
25/2 Sue Coates, Slimming World	50.00
2/3 Nicola Macleod	100.00
2/3 S Allen, Black Cats Pilates	25.00
3/3 W Allison, Wednesday Badminton	24.00

BISHOPTHORPE PARISH COUNCIL

4/3 Sue Coates, Slimming World	50.00
9/3 S Allen, Black Cats Pilates	25.00
11/3 Sue Coates, Slimming World	50.00
28/2 National Westminster Interest	0.60
2/3 Ramsdens Solicitors – York Marine Services purchase of car park	20,000.00
11/3 Vernon House income	300.00
11/3 Kassia Scott, Zumba Village Hall hire	136.00
Income Total	<u>£21,156.60</u>

8 School Governors

- 8.1 Infant School – update Cllr. Grabowski
- 8.2 Junior School – update Cllr. Green

9 Young Person of the Year Award and the Gordon Watkins Community Award

- 9.1 Committee Report

10 Pinfold

- 10.1 Committee Report – update Cllr. Gajewicz

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Gajewicz
- 11.2 Mosaic repairs – update Cllr. Gajewicz

12 Police Liaison

- 12.1 Ward Manager’s Report

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates
- 13.3 NALC Legal Briefing LO1-22: Code of recommended practice on Local Authority Publicity
(England) Publicity during the pre-election period
- 13.4 Ukraine and Local Councils
- 13.5 Smaller Councils Committee letter to smaller councils
- 13.6 NALC Briefing -Ukraine
- 13.7 Writing Grant Applications and Sourcing Local Council Funding Opportunities - Mike Deegan Consultancy Webinar Training Session – Tuesday, 29 March 2022, 10.00am to 12.00noon

14 Highway Matters

- 14.1 Annual Review of Traffic Regulation Order Requests – email from G Holmes, City of York Council
- 14.2 Acaster Lane Bus Terminal – update Cllr Nicholls

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 None
- 15.2 Others
 - 15.2.1 None

16 Ward Committee

- 16.1 Update

BISHOPTHORPE PARISH COUNCIL

- 17 Any other business, which the Chairman consider urgent under the Local Government Act 1972**
- 18 Date and time of next meeting Tuesday 26th April, 2022 at the Village Hall, Main Street, Bishopthorpe at 7.00pm.**

BISHOPTHORPE PARISH COUNCIL

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Bank Account checked by