

# BISHOPTHORPE PARISH COUNCIL

---

## AGENDA

**NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 22<sup>nd</sup> October, 2024 commencing at 7.00pm at the Village Hall .** Date of posting: Wednesday 16<sup>th</sup> October, 2024.

- 1 Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.

- 2 Apologies for absence** (including notice if potentially leaving part way through the meeting).
- 3 Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 Minutes of Meeting** 24<sup>th</sup> September, 2024.
- 5 Consideration of Planning Matters** and recommendations of the Planning Group.
  - 5.1 Notice of Applications Received**
    - 5.1.1 The Orchard, 21 Main Street.** Up to 1.5m crown reduction of one Oak tree in conservation area. 24/0112/Tree Conservation Area
    - 5.1.2 The Palace, Bishopthorpe Road.** Installation of a 1.2m high timber picket fence and a post and wire fence within the dell grounds to the south of the Palace building. 24/01723/LBC
  - 5.2 Notice of Decisions Given (Parish Council decisions are in red)**
    - 5.2.1 10b Newlands Road.** Single storey rear extension. 24/01374/FUL. **No Objection** Approved
    - 5.2.2 Old School Medical Centre, Church Lane.** Change of use from doctor's surgery to one dwelling, two storey side extension, first floor rear extension and installation of solar panels to rear roof slope (resubmission). 24/01313/FUL. **No Objection** Approved
    - 5.2.3 43 Montague Road.** Erection of a 1.82m fence following removal of hedge. 24/01391/FUL. **No Objection** Approved
    - 5.2.4 1a Main Street.** Fell on Cedar – tree in Conservation Area. 24/01535/Tree Conservation Area. **Objection** Approved

# **BISHOPTHORPE PARISH COUNCIL**

---

## 5.3 Large Householder Extension Notifications

5.3.1 None

## 5.4 Other Planning Matters

5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison.

## 6 Services

### 6.1 Village Hall Management Committee

6.1.1 Management Committee Report – update Cllr Thornton

6.1.2 Floor polishing / repainting – update Cllr. Stephen

### 6.2 Sports and Leisure Management Report

6.2.1 Management Committee Report – update Cllr Nicholls

### 6.3 Finance Committee

6.3.1 Committee Report – update Cllr. Harrison

### 6.4 Field 84, Riverside and Footpaths Working Party

6.4.1 Update – update Cllr. Jemison

6.4.2 FOI request regarding payments for the Chantry

### 6.5 Youth Support and Children's Recreation

6.5.1 Monthly Park inspection – update Cllr. George

### 6.6 Allotments

6.6.1 Monthly Report – Cllr. George

### 6.7 Senior Citizens Support, Vernon House and Accessibility Issues

6.7.1 Monthly Report – Cllr. Green

### 6.8 Web Site Management

6.8.1 Monthly Report – update Cllr. George

### 6.9 Bishopthorpe Library

6.9.1 Monthly Report – update Cllr. Gajewicz

### 6.10 Environmental and Sustainability

6.10.1 Monthly Report – update Cllr. Green

6.10.2 Apple Pressing Day – update Cllr. Green

### 6.11 Community Emergency Planning

6.11.1 Committee Report – update Cllr Nicholls

### 6.12 Bishopthorpe Orchard

6.12.1 Update – update Cllr. Green

# BISHOPTHORPE PARISH COUNCIL

---

## 7 Financial Transactions

### 7.1 Payments to Approve

#### 7.1.1 Cheque / Direct Debit Payments

##### Amounts paid

|   |        |
|---|--------|
| H3G – Internet provision – Vernon House                               | 22.98  |
| GoCardless, York Wi-Fi Solutions – Village Hall internet maintenance  | 24.00  |
| B-Online – Internet provision Village Hall                            | 40.13  |
| Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36) | 0.00   |
| Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)    | 0.00   |
| Monthly direct debit to E-On Village Hall Gas (A-724142FO)            | 0.00   |
| Ecotricity – Vernon House electricity supply                          | 0.00   |
| Savills – Allotment rent for Acaster Lane                             | 72.50  |
| Savills – Cricket Field rent  | 150.00 |

|                          |                |
|--------------------------|----------------|
| <b>Total Amount paid</b> | <b>£309.61</b> |
|--------------------------|----------------|

#### 7.1.2 On- Line banking payments

##### Amounts paid

|  |                  |
|--|------------------|
| Clerk's Salary   | 833.00           |
| Clerk's Expenses   | 0.00             |
| BT Internet connection charge for 3 months, Clerk's computer         | 90.60            |
| Microsoft 365 annual subscription, Clerk's computer                  | 79.99            |
| M Haynes - Village Hall Facilities Manager                           | 437.50           |
| Village Hall Facilities Manager expenses                             | 9.90             |
| C Julie Bradley - Vernon House Caretaker                             | 250.00           |
| C Julie Bradley - Vernon House Caretaker expenses                    | 19.83            |
| C Henk – Sports Pavilion cleaning                                    | 120.00           |
| C Henk – Sports Pavilion cleaning expenses                           | 0.00             |
| A Powell – Sensory Garden gate daily opening / locking               | 0.00             |
| Andrews Garden Services – Grass cutting cricket field, Ferry Lane    | 405.00           |
| Ainsty Landscapes – Grass cutting sports field, Ferry Land           | 0.00             |
| HMRC Employers NIC quarterly payment                                 | 0.00             |
| City of York Council - Waste collection, Village Hall                | 81.50            |
| City of York Council - Waste collection, Sports Pavilion             | 75.00            |
| Sports Turf Services (York) Ltd, Grass cutting Sports Pavilion field | 144.00           |
| Cllr. Harrison – refund for plants for the Sensory Garden            | 65.92            |
| On-line payment total  | <b>2,612.24</b>  |
| <b>Payment Total</b>   | <b>£2,921.85</b> |

### 7.2 Income Receipts

##### Amounts Received

|                            |          |
|----------------------------|----------|
| Allotment rents            | 1,350.00 |
| Village Hall rental income | 1,026.46 |

# BISHOPTHORPE PARISH COUNCIL

---

|   |           |
|---|-----------|
| VAT refund for financial year ending March 2024 | 4,816.03  |
| City of York Council precept payment            | 17,500.00 |

|                     |                          |
|---------------------|--------------------------|
| <b>Total Income</b> | <b><u>£24,692.49</u></b> |
|---------------------|--------------------------|

## 8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

## 9 Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

## 10 Pinfold

- 10.1 Committee Report – update Cllr. Astbury

## 11 Sensory Garden

- 11.1 Committee Report – update Cllr. Astbury
- 11.2 Mosaic repairs – update Cllr. Astbury

## 12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George
- 12.2 Email: Police and Crime Plan and Fire and Rescue Plan consultation

## 13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates

## 14 Highway Matters

- 14.1 Floral Displays – update Cllr. Astbury
- 14.2 Update from Copmanthorpe Parish Council regarding the Celkom HGV lorries – update Cllr. Harrison

## 15 Correspondence

- 15.1 City of York Council not covered elsewhere
  - 15.1.1 None
- 15.2 Others
  - 15.2.1 None

## 16 Ward Committee

- 16.1 Update

## 17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

## 18 Date and time of next meeting Tuesday 26<sup>th</sup> November, 2024 at Vernon House, Maple Avenue at 7.00pm.

# BISHOPTHORPE PARISH COUNCIL

---

## 18.1.1 Cheque / Direct Debit Payments

### Amounts paid

|   |        |
|---|--------|
| H3G – Internet provision – Vernon House                               | 22.98  |
| GoCardless, York Wi-Fi Solutions – Village Hall internet maintenance  | 24.00  |
| B-Online – Internet provision Village Hall                            | 40.13  |
| Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36) | 0.00   |
| Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)    | 0.00   |
| Monthly direct debit to E-On Village Hall Gas (A-724142FO)            | 0.00   |
| Ecotricity – Vernon House electricity supply                          | 0.00   |
| Savills – Allotment rent for Acaster Lane                             | 72.50  |
| Savills – Cricket Field rent  | 150.00 |

### Total Amount paid

**£309.61**

## 18.1.2 On- Line banking payments

### Amounts paid

|  |                  |
|--|------------------|
| Clerk's Salary   | 833.00           |
| Clerk's Expenses   | 0.00             |
| BT Internet connection charge for 3 months, Clerk's computer         | 90.60            |
| Microsoft 365 annual subscription, Clerk's computer                  | 79.99            |
| M Haynes - Village Hall Facilities Manager                           | 437.50           |
| Village Hall Facilities Manager expenses                             | 9.90             |
| C Julie Bradley - Vernon House Caretaker                             | 250.00           |
| C Julie Bradley - Vernon House Caretaker expenses                    | 19.83            |
| C Henk – Sports Pavilion cleaning                                    | 120.00           |
| C Henk – Sports Pavilion cleaning expenses                           | 0.00             |
| A Powell – Sensory Garden gate daily opening / locking               | 0.00             |
| Andrews Garden Services – Grass cutting cricket field, Ferry Lane    | 405.00           |
| Ainsty Landscapes – Grass cutting sports field, Ferry Land           | 0.00             |
| HMRC Employers NIC quarterly payment                                 | 0.00             |
| City of York Council - Waste collection, Village Hall                | 81.50            |
| City of York Council - Waste collection, Sports Pavilion             | 75.00            |
| Sports Turf Services (York) Ltd, Grass cutting Sports Pavilion field | 144.00           |
| Cllr. Harrison – refund for plants for the Sensory Garden            | 65.92            |
| On-line payment total  | <b>2,612.24</b>  |
| <b>Payment Total</b>   | <b>£2,921.85</b> |

### Bank Account checked by

|  |
|--|
|  |
|--|