

Minutes of the Parish Council meeting held at 7.00pm on Tuesday 24th September 2024 at the Village Hall, Main Street, Bishopthorpe.

The Chair opened the meeting at 7.00pm.

Council Members Present:

Cllr. Thornton (Chair), Cllr. Jemison, Cllr. George, Cllr. Nicholls, Cllr. Astbury, Cllr. Green and Cllr. Stephen.

24/136 1 **Recording the Meeting**

The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

24/137 2 **Apologies for absence.**

Cllr. Harrison & Cllr. Gajewicz

24/138 3 **Declarations of Interest**

At this point Councillors are asked to declare any prejudicial interests they may have in the business on this agenda. *No items were declared.*

24/139 4 **Minutes of Meeting, 27th August 2024**

Acceptance of the minutes was proposed by Cllr Jemison and seconded by Cllr. Astbury . Carried unanimously by all who attended the meeting. The minutes were signed by the Chairman.

24/140 5 **Consideration of Planning Matters and recommendations of the Planning Group**

5.1 Notice of Applications received

5.1.1 **1a Main Street.** Fell on Cedar – tree in Conservation Area. 24/01535/Tree Conservation Area. **Objection**

5.1.2 **Pickersgill Consultancy & Planning, Garth Mews, Sim Balk Lane.** Installation of glazed doors to side. 24/01559/FUL. **No Objection**

- 4.5.2 Notice of decisions given (Parish Council decisions are highlighted in red)
- 5.2.1 **Bishopthorpe Library, Main Street.** Replacement windows to South and West elevations. 24/01145/FUL. **No Objection** Approved
- 5.2.2 **Ebor Hotel, Main Street.** Works to remove existing render and white paint from external elevations. 24/00242/LBC. **Objection** Approved
- 5.2.3 **67 Main Street.** Single storey rear extension, dormer to rear, porch to front and removal of door opening to side elevation. 24/00341/FUL. **Objection** Approved
- 5.2.4 **Pickersgill Consultancy and Planning, Garth Mews, Sim Balk Lane.** Installation of French doors to side elevation. 24/01013/FUL and 24/00992/LBC. **No Objection** Approved
- 5.2.5 **12 Keble Drive.** Single storey front extension, single storey side extension and two storey side extension 24/01188/FUL. **No Objection** Approved
- 5.3 Large Householder Extension Notifications
- 5.3.1 None
- 5.4 Other Planning Matters
- 5.4.1 *PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – No update from the Planning Inspectorate, Cllr. Harrison will give an update to the October meeting.*
- 5.4.2 **Arndean Moor Lane.** Erection of one dwelling following demolition of two semi-detached houses. 24/00364/FUL. Notice of amendment.

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Services

- 6.1 Village Hall Management Committee
- 6.1.1 *Management Committee Report –*
- Woodwork surrounding the door has been repaired and primed. However, whilst undertaking this job the joiner noticed the top of the porch is rotting - Cllr. George has asked for a quote to repair this. Cllr. Thornton offered to search for the exact paint colour match for the door. **Action Cllr Thornton**
 - The large stage curtains are being repaired.
 - The Bishopthorpe Festival organisers left thirty Village Hall chairs out in the rain and Cllr. Thornton reported to date they still are not dry.
- 6.1.2 *Floor polishing / repainting – Cllr. Stephen reported the floor will be repaired during February half-term 2025. The work will take two days and will be ready to use on the third day.*

6.1.3 *Electricity and gas supply* – It was suggested by Cllr. George the Parish Council should consider switching all the gas / electricity contracts (for the Village Hall, Sports Pavilion and Vernon House) to LoveEnergy to take advantage of an offered discount in price. LoveEnergy is an unknown company to the Parish Council and it was agreed greater investigation would have to be undertaken before consideration of any ‘offers.’

6.2 Sports and Leisure Management Committee

6.2.1 *Management Committee Report* –

- Cllr. Nicholls reported the cricket season has finished.
- A discussion was held to determine the fate of the broken lawnmower. It was agreed instead of scrapping it, it would be recycled. Cllr. Jemison offered to organise this.

6.3 Finance Committee

6.3.1 *Committee Report* – Nothing to report.

6.3.2 *Annual Audit – PKF Littlejohn Auditors report* – The auditors reported on the basis of their review it is their opinion the information supplied by Bishopthorpe Parish Council is in accordance with Proper Practices and no matters have come to their attention giving cause for concern that the relevant legislation and regulatory requirements have not been met. The Clerk was thanked for preparing the audit.

6.4 Field 84, Riverside and Footpaths Working Party

6.4.1 *Update* – The new owner of The Boatyard York Ltd continues to make progress tidying the riverside area. Rents for the riverboats have been taken one year in advance and until expiration no change will be seen along the riverbank.

Permission is sought from the Parish Council to move the footpath in Field 84 from the middle to the side of the field. The councillors agreed this was acceptable. Mr Cook, the new owner, then requests permission to place six, movable, Sheperd’s huts in the field, which will be rented out for overnight stays.

Initially the Parish Councillors were reluctant to grant permission for six huts. Following a lengthy discussion it was agreed, in principle, permission may be granted for these upon receipt of further information in connection with placement and parking arrangements. It is understood the City Council do not have any objections as the huts are not permanent fixtures on the land.

Cllr. Jemison passed on an invitation to all Parish Council and their partners from The Boatyard York Ltd to a seasonal launch night to be held at Bosun's Restaurant on the 16th October.

6.5 Youth Support and Children's Recreation

6.5.1 *Monthly Park inspection* – Cllr. Astbury had the inspection bag for September and reported no incidents. The bag was passed to Cllr Nicholls for the upcoming month.

6.6 Allotments

6.6.1 *Monthly report* – Cllr. George reported the following items:

- There are thirteen people on the waiting list for a plot in Bishopthorpe.
- The allotment rents are being paid by plot holders across both sites. The deadline for receipt of payment is 1st October.

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

6.7.1 *Monthly Report* – Cllr. Green reported the Vernon House trips have stopped due to lack of volunteer help.

A new creative writing group plans to hold sessions in the meeting space. Meeting dates will be announced in Link Magazine.

6.8 Web Site Management

6.8.1 *Monthly Report* – Parish Online are the new providers of the Parish Council's website. During the data transfer to Microsoft Outlook, all the historical emails collated by the Clerk were lost when subfiles were not successfully transferred.

Numerous Councillors reported issues with the new email system. Cllr. George also reported the new website came under cyber-attack but this has been reported and resolved.

6.9 Bishopthorpe Library

6.9.1 *Monthly update* – Nothing to report.

6.10 Environmental and Sustainability

6.10.1 *Monthly Report* – The area of grass in front of Vernon House, which had been left to grow wild this summer to benefit local wildlife, has been scythed. It has been agreed a strip will be cut through this area next year with wildflowers planted through it.

Cllr. Green reminded the meeting the annual Apple Pressing Day will be held on Sunday 13th October between 12-3pmin the Village Hall carpark. Any help from the Parish Councillors on the day would be greatly appreciated.

6.11 Community Emergency Planning6.11.1 *Monthly update* – Nothing to report.6.12 Bishophthorpe Orchard6.12.1 *Committee Update* – The orchard is beginning to enter its Autumn phase.

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Financial Transactions7.1 Payments to approve7.1.1 **Cheque / Direct Debit payments****Amounts paid**

H3G – Internet provision – Vernon House	22.98
GoCardless, York Wi-Fi Solutions – Village Hall internet maintenance	24.00
B-Online – Internet provision Village Hall	40.13
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	160.00
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	200.00
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	360.00
Ecotricity – Vernon House electricity supply	0.00

Total Amount paid**£807.11**7.1.2 **On-Line Banking payments****Amounts paid**

Clerk's Salary	833.00
Clerk's Expenses (stamps £85.00 & envelopes for allotments £24.35, excess workload payment £100)	209.35
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	36.75
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
Ainsty Grass Cutting – sports field grass cuts	720.00
Cllr. Harrison – refund for Sensory Garden plants	14.99
Parish Online – payment for new website / emails	596.40
PKF Littlejohn – annual audit fees	378.00
Sports Turf Services (York) Ltd – cricket field grass cuts	144.00
York Elevator Services – call out to free trapped passenger	198.00
Cllr. Harrison refunds: Bishophthorpe festival £62 & Ink £43.10	105.10

On-line payment total

4,043.09

Payment Total**£4,850.20**

7.2	Income Receipts	
	Amounts Received	
	Village Hall rental income	2,053.83
	Vernon House rental income	369.70
	Total Income	£2,423.53

Approval of financial transactions proposed by Cllr Jemison and seconded by Cllr. Astbury . Carried Unanimously.

- 24/143 8 **School Governors**
- 8.1 *Infants School* – Nothing to report.
- 8.2 *Junior School* – Nothing to report.
- 24/144 9 **Gordon Watkins Community Award**
- 9.1 *Committee Report* – Nothing to report.
- 24/145 10 **Pinfold**
- 10.1 *Committee Report* – Nothing to report.
- 24/146 11 **Sensory Garden**
- 11.1 *Committee Report* – Nothing to report.
- 11.2 *Mosaic repairs* – Bishopthorpe Organic Nursery have offered to repair the broken tiles.
- 24/147 12 **Police Liaison**
- 12.1 *Ward Manager’s Report* – Cllr. George reported the total number of crimes reported for July 2024 are as follows: 3 Anti- Social Behaviour, 2 Burglary, 1 ‘other theft’, 2 vehicle and 1 violence.
- 24/148 13 **Local Council Association**
- 13.1 *Yorkshire Local Councils Association* – Nothing to report.
- 13.2 *White Rose Updates* – Noted.
- 13.3 *City of York Council Joint Standards Committee – Election of one parish representative* – It was agreed that Cllr. Harrison should be put forward for this role if he wishes to be considered.
- 24/149 14 **Highway Matters**
- 14.1 *Floral displays* – Bishopthorpe Organic Nursery will plant winter plants and spring bulbs in the barrels on Main Street.

- 24/150 15 **Correspondence**
- 15.1 City of York not covered elsewhere
- 15.1.1 *None*
- 15.2 Others
- 15.2.1 *Update from Copmanthorpe Parish Council regarding the Celkom HGV lorries – Meeting dates will be provided by Copmanthorpe Parish Council. Cllr. Nicholls reported Acaster Malbis Parish Council has confirmed they will join forces with surrounding Parish Councils to speak as ‘one voice’ to oppose an increase in the volume of lorries.*
- 24/151 16 **Ward Committee – Ward Committee update report from Ward Councillor Cllr. Nicholls:**
- Yellow lines have been painted on Acaster Lane (but with gap).
 - The new timetable for FirstBus 11 is causing problems: namely it misses out the South Bank loop if the bus is late. The Ward Councillor has arranged a public meeting with FirstBus to discuss this and other issues.
 - Five potholes were reported on Temple Road but the City Council rejected the request to repair them.
 - The weeds between School Lane and Vernon House will be cut back by the City Council.
 - There is still money available from the ward budget and village organisations are encouraged to apply for a grant. Applications for funding can be made by contacting Ward Councillor, Michael Nicholls, on cllr.mnicholls@york.gov.uk
- 24/152 17 **Any other business, which the Chairman considers urgent under the Local Government Act 1972**
- None
- 24/153 18 **Date and time of next meeting – Tuesday, 22nd October 2024 at 7pm at the Village Hall.**

Meeting closed at 7.40pm