

Minutes of the Parish Council meeting held at 7.00 pm on Tuesday 27th August 2024 at the Village Hall, Main Street, Bishopthorpe.

The Chair opened the meeting at 7.02pm.

Cllr Chris Steward representing Copmanthorpe Parish Council, attended the meeting to discuss the HGV lorries using the village roads. Mr. Steward advised the Parish Council there has been a massive increase in lorries going through Copmanthorpe, Acaster Malbis and Appleton Roebuck following the weight restriction imposed on the bridge on Appleton Road in Bishopthorpe. Celkom, the haulage company who own the lorries, has been approached directly to ask them to re-direct their vehicles, but they are proving difficult to negotiate with. Cllr. Steward suggested the affected Parish Councils should work together to form a strategy for when the company seeks to renew their licence.

The City Council has agreed to fund the repairs to the bridge over Appleton Road to allow lorries in excess of 18 tonnes to use the bridge again. It is envisaged the work will be completed by March 2025. The repairs will cost the City Council in the region of £300k and Cllr Harrison questioned whether this was good use of taxpayers' money. He suggested the bridge may not need repair and the weight restriction could remain in place indefinitely.

Cllr Nicholls confirmed when Celkom reapply for their licence there will be an increase in the number of lorries using the village roads. Cllr. Steward stressed none of the roads in the villages were built to accommodate this large type of vehicle and the affected villages should work as one entity to oppose the new licence and ask for the company to be relocated away from Acaster airfield. Cllr Harrison stated he may resist the relocation of the company as this may lead to local job losses.

Cllr Jemison asked if Celkom have changed the conditions of their licence. If so, this would require local consultation before being granted. Cllr. Steward replied this appears to be so, but as the business is based in North Yorkshire, local consultation did not happen in Copmanthorpe.

Responding directly to the request for support, Cllr Harrison pointed out that when the bridge was fully functional, all the lorries came through Bishopthorpe. The other Parish Councils in the area were happy to see this happen and no support was given to Bishopthorpe. Once the bridge is repaired, Councillor Harrison asked if the other Parish Councils would be willing to share the volume of lorries equally should the licence be renewed. Mr. Steward confirmed Copmanthorpe would not be willing to take any share of the lorries in the future.

Cllr. Steward thanked the Parish Council for allowing him to address the meeting on this matter and left at 7.27pm.

Following a lengthy discussion, it was unanimously agreed the Parish Councils should speak as one collective voice. Bishopthorpe Parish Council is not pushing for the bridge to be repaired; it would be happy to see the weight restriction enforced permanently. However, if Celkom's licence is renewed, then ground rules for traffic management must be set. Cllr Harrison agreed to contact Copmanthorpe Parish Council to take this matter forward. **Action Cllr Harrison**

Council Members Present:

Cllr. Harrison, Cllr. Jemison, Cllr. George, Cllr. Nicholls, Cllr. Gajewicz, Cllr. Astbury, Cllr. Stephen and Cllr. Thornton (until 8pm).

24/118 1 **Recording the Meeting**

The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

24/119 2 **Apologies for absence.**

Cllr Green.

24/120 3 **Declarations of Interest**

At this point Councillors are asked to declare any prejudicial interests they may have in the business on this agenda. Cllr Gajewicz and Cllr Nicholls declared a personal interest in item 5.1.1.

24/121 4 **Minutes of Meeting, 23rd July 2024**

Acceptance of the minutes was proposed by Cllr. Astbury and seconded by Cllr Jemison. Carried unanimously by all who attended the meeting. The minutes were signed by the Chairman.

24/122 5 **Consideration of Planning Matters and recommendations of the Planning Group**

5.1 Notice of Applications received

5.1.1 **Woodthorpe Dental Care Ltd, 30 Sim Balk Lane.** Erection of a two storey dental facility with associated landscaping and parking following demolition of existing bungalow. 24/01288/FUL. **No Objection**

5.1.2 **Old School Medical Centre, Church Lane.** Change of use from doctor's surgery to one dwelling, two storey side extension, first floor rear extension and installation of solar panels to rear roof slope (resubmission). 24/01313/FUL. **No Objection**

- 5.1.3 **10b Newlands Road.** Single storey rear extension. 24/01374/FUL. **No Objection**
- 5.1.4 **43 Montague Road.** Erection of a 1.82m fence following removal of hedge. 24/01391/FUL. **No Objection**
- 5.1.5 **The Palace, Bishopthorpe Road.** Condition four (sample of pointing for replacement stonework, relating to flood barriers 2,3,4 and 5) of 23/01802/LBC. **Technical application for City of York Council use.**
- 4.5.2 Notice of decisions given (*Parish Council decisions are highlighted in blue*)
- 5.2.1 **42 Keble Park South.** Single storey front extension. 24/00929/FUL. **No Objection** Approved
- 5.2.2 **Ebor Hotel, Main Street.** Erection of wall to front boundary and extended dropped kerb crossing. 24/00611/FUL. **Application withdrawn by applicant.**
- 5.2.3 **Ebor Hotel.** External works to include erection of wall to front boundary and extended dropped kerb crossing. 24/00612/LBC. **Application withdrawn by applicant.**
- 5.2.4 **Pickersgill Consultancy and Planning, Garth Mews, Sim Balk Lane.** Installation of French doors to side elevation. 24/01013/FUL and 24/00992/LBC. **No Objection.** Refused
- 5.2.5 **Moor Lane Construction Unit, Unit 1, Moor Lane.** Variation of condition 2 of permitted application to alter the approved plans and elevations. 24/00911/FUL. **No Objection.** Approved
- 5.2.6 **18 Maple Avenue.** Two storey side and rear extensions and single storey rear and front extensions following demolition of existing conservatory. 24/01116/FUL. **No Objection.** Approved
- 5.3 Large Householder Extension Notifications
- 5.3.1 **19 Myrtle Avenue.** Erection of single storey extension extending 3.18m beyond the rear wall of the original house, with a height to the eaves of 2.40m and a total height of 3.65m. 24/01359/LHE.
- 5.4 Other Planning Matters
- 5.4.1 *PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – The Parish Council has taken legal advice enabling a further Statement of Claim to be submitted to the Inspectorate. It is understood the Inspector will carry out a further site inspection in January 2025.*

5.4.2 **24/00113/FUL** Land Comprising Part Agricultural Field South Of Moor Lane Bishopthorpe re-consultation. Design changes to relocate the building and reduce the proposed floor area, together with an extension to the red line boundary – Noted.

5.4.3 **24/00353/CONSERV, Raising and widening of an access road without consent.** Land lying to the east of Acaster Lane. Notice from the City Council to confirm they are actively investigating this case and considering whether the works are within the permitted development rights or require consent.

The City Council has confirmed the works are within permitted development rules and therefore consent is not required. The Environment Agency has been advised and will undertake a review of the situation.

5.4.4 **New Street Trading Application** - Car Park of Bishopthorpe Sports and Social Club, 12 Main Street, Bishopthorpe YO23 2RB. – There is no objection from the Parish Council .

5.4.5 **67 Main Street** – Cllr George reported the Parish Council were not consulted with this planning application, which comprised a major change to the property in the conservation area: it is feared this may set a precedent. Cllr. George has brought this matter to the attention of the City Council.

24/123

6

Services6.1 Village Hall Management Committee6.1.1 *Management Committee Report –*

- Cllr. George reported a new *Bishopthorpe Village Hall* Corian sign would cost £860. By removing ‘*Bishopthorpe*’ from the wording the price could be reduced by £500. Cllr Harrison questioned if the sign really did need to be replaced or if it was just the screws rusting. It was agreed not to replace the sign at this moment in time.
- Motion Picture Licencing Company Limited, contacted the Parish Council to demand two sums of £326.27 plus VAT for both the Village Hall and Vernon House, stating their databases indicated there were no licences at these premises. Licences are needed to show television programmes and films in public places as these are considered to be public performances and illegal unless licenced. The Parish Council confirm no television programmes and / or films are shown at either the Village Hall

or at Vernon House and therefore two licences do not need to be purchased. The company have been advised by the Clerk.

- 6.1.2 *Floor polishing / repainting* – Cllr. Stephen proposed accepting the quote for £4,140 from Flooring Contracts Limited. This was seconded by Cllr Jemison and agreed unanimously.

6.2 Sports and Leisure Management Committee

6.2.1 *Management Committee Report* –

- It was agreed the individual users should pay for new cork boards.
- The cleaner must store chemical cleaning agents in a locked cupboard. Cllr. Nichols will speak to the cleaner and come back with a price for the locks to next month's meeting.

6.3 Finance Committee

- 6.3.1 *Committee Report* – Cllr Harrison reported at the beginning of the financial year the Parish Council held £80,000 in reserve. £38,000 of this was spent in the Spring on various things that included two electrical installation reports, roof repairs at the village hall and expenditure to support Bishopthorpe Cricket Club. This expenditure was planned and budgeted for but going forward, for the remainder of the financial year, close watch will be paid to items of large capital expenditure to ensure the Parish Council remain in a strong financial position.

It may be necessary to increase the precept for the financial year 2025/26. Furthermore, increases in user precepts and hall rental charges will be considered.

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 *Update* – Cllr. Jemison reported a meeting with the site manager has been arranged in the near future.

Part of the perimeter fence at St Andrews Old Church was damaged when a tree fell across it during the winter. Temporary repairs at a cost of £600 were funded by crowdfunding arranged by Saint Andrews Trust. The crowdfunding did not raise the required amount to make permanent repairs so the Parish Council offered to fund a new metal fence for the charity at a cost of £3,207.36.

6.5 Youth Support and Children's Recreation

- 6.5.1 *Monthly Park inspection* – Cllr. George had the inspection bag for August and reported the fine cracks in the swing seat are extending from the sides to the top. These do not, however, widen when put under pressure. The trees have been cut back to the climber for easier

access. There was a small amount of litter considering it is school holidays.

A minor amount of vandalism was reported. The retaining boards at the sand pit have been kicked loose and the uprights have been snapped. The safety fence and edging boards are broken. Cllr Jemison offered to contact a company who will undertake repairs.

The bag was passed to Cllr. Astbury for the upcoming month.

6.6 Allotments

6.6.1 *Monthly report* – Cllr. George reported the following items:

- There are ten people currently on the waiting list
- Cllr George asked the Parish Council if bonfires at both sides should be banned. Two complaints have recently been reported to the City Council regarding fires at both Acaster Lane and Appleton Road. The City for Council confirmed a fire on the allotments constitutes statutory nuisance. A warning will be issued to the person causing the fire and a fine of up to £5,000 may be imposed. Cllr George placed a copy of the City Council's letter on the allotments notice board, however, this was immediately removed by a person unknown. The Clerk was asked to include a copy of this letter to all allotment holders, together with their rental invoices, which are due to be sent out in early September. **Action Clerk**

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

6.7.1 *Monthly Report* – Cllr Harrison confirmed the City Council are responsible for the fire risk assessment - not the Parish Council. The Parish Council use Advanced Fire Services to undertake the bi-annual test of the fire equipment and the fire alarms in the building.

6.8 Web Site Management

6.8.1 *Monthly Report* – The date of 5th September was suggested for the changeover to Parish Online as the Parish Council's website provider. This was agreed and the switch will be overseen by Cllr. George.

6.9 Bishopthorpe Library

6.9.1 *Monthly update* – Cllr Gajewicz reported the library will hold a murder mystery evening in late October or early November as a fund raising event.

6.10 Environmental and Sustainability

6.10.1 *Monthly Report* – Nothing to report

6.11 Community Emergency Planning
 6.11.1 *Monthly update* – Nothing to report.

6.12 Bishopthorpe Orchard
 6.12.1 *Committee Update* – Nothing to report

24/124 7 **Financial Transactions**

7.1 Payments to approve

7.1.1 **Cheque / Direct Debit payments**

Amounts paid

H3G – Internet provision – Vernon House	22.98
ICO – Annual subscription fee	35.00
GoCardless, York Wi-Fi Solutions – Village Hall internet maintenance	24.00
B-Online – Internet provision Village Hall	37.38
Business Stream – Sports Pavilion water	9.13
Business Stream – Vernon House water	47.35
Business Stream – Village Hall	31.58
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	229.66
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	200.00
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	431.05
Ecotricity – Vernon House electricity supply	0.00

Total Amount paid

£1,068.13

7.1.2 **On-Line Banking payments**

Amounts paid

Clerk’s Salary	833.00
Clerk’s Expenses (black cartridge for allotment letters)	42.71
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	150.00
C Henk – Sports Pavilion cleaning expenses	5.24
A Powell – Sensory Garden gate daily opening / locking	0.00
Sports Turf Services Ltd – Grass cutting cricket field, Ferry Lane	144.00
Ainsty Landscapes – Grass cutting sports field, Ferry Land	0.00
HMRC Employers NIC quarterly payment	0.00
Safety signs 4 less – ‘no dogs’ sign for sports field	37.94
York Elevator Services – Village Hall lift service	324.00
Playdale – 50% final payment for Ariel Whirl	230.24
Andy Mills Plumbing – repairs to tap & toilet, Village Hall	218.88
Acaster Forge Ltd – repairs to perimeter fence, St Andrew's Trust	3,207.36
On-line payment total	5,880.87
Payment Total	£6,949.00

7.2	<u>Income Receipts</u>	
	Amounts Received	
	Village Hall rental income	1,811.74
	Vernon House rental income	304.00
	Total Income	£2,115.74

Approval of financial transactions proposed by Cllr. Astbury and seconded by Cllr Jemison. Carried Unanimously.

- 24/125 8 **School Governors**
- 8.1 *Infants School* – Nothing to report.
- 8.2 *Junior School* – Nothing to report.
- 24/126 9 **Gordon Watkins Community Award**
- 9.1 *Committee Report* – Nothing to report.
- 24/127 10 **Pinfold**
- 10.1 *Committee Report* – Nothing to report.
- 24/128 11 **Sensory Garden**
- 11.1 *Committee Report* – The flower trenches on land next to School Lane next to Bishopthorpe Library will be replanted by Bishopthorpe Organic Nursery. Bulbs will be planted and pet friendly weed killer will be applied to remove the weeds.
- 11.2 *Mosaic repairs* – Cllr. Astbury reported no progress has been made to date. Bishopthorpe Organic Nursery will be asked if they are able to repair the broken mosaic and reseal it.
- 24/129 12 **Police Liaison**
- 12.1 *Ward Manager's Report* – Cllr. George reported the total number of crimes reported for March 2024 are as follows: Four anti- social behaviour, two burglaries, one criminal damage, one public order and five violence and sexual assaults.
- 24/130 13 **Local Council Association**
- 13.1 *Yorkshire Local Councils Association* – Nothing to report.
- 13.2 *Rural York Community Buildings Fund launch* – The application deadline is the 5th of September. Funds are available for capital improvements in rural areas of York. Also, funds will be made available for general refurbishments of social places such as village halls. It may be possible the Parish Council could get help to fund the polishing costs for the village hall floor. Cllr Stevens will investigate.
- 13.3 *White Rose Updates* – Noted

- 24/131 14 **Highway Matters**
- 14.1 *Floral Displays* – Cllr Harrison asked if the flower barrels in Main Street could be replanted with winter pansies and spring bulbs. Bishopthorpe Organic Nursery will be asked to do this and to also remove the flower barrel outside the Coffee Pod, which is broken and empty of flowers. **Action Cllr Astbury**
- 15.1 City of York not covered elsewhere
- 15.1.1 *None*
- 15.2 Others
- 15.2.1 *Email from Copmanthorpe Parish Council : Old School Medical Practice in Copmanthorpe, blister pack recycling.* – Cllr. Harrison will contact Copmanthorpe Parish Council to confirm the cost. **Action Cllr Harrison**
- 15.2.2 *Email from Copmanthorpe Parish Council : HGV lorries – As noted above.*
- 15.2.3 *Consultation Statement of Gambling Licensing Policy - Noted.*
- 24/133 16 **Ward Committee – Ward Committee update report from Ward Councillor Cllr. Nicholls:**
- ‘*That’s Motor Sport*’ contacted the Parish Council to advise the Yorkshire Hill Rally 2024 will be held on the 13th to the 15th of September. Up to 45 competition vehicles will come through the village. These will comply with average speeds whilst travelling on public roads and the event is run under strict safety guidelines issued by Motor Sport UK. It is estimated the event will bring in income up to £175,000 to the local area by way of hotels, B&B’s, food, fuel, gifts etc. In the event of any concerns Moira Aston can be contacted on 01904 904905.
 - The new Ward Budget for 2024/25 has been agreed at £6,187. Applications for funding can be made by contacting Ward Councillor, Michael Nicholls, on cldr.mnicholls@york.gov.uk

24/134 17 **Any other business, which the Chairman considers urgent under the Local Government Act 1972**

- The Parish Council will run a quiz at Bishopthorpe Festival. The quiz will comprise of photos of Parish Council owned assets which competitors will be asked to identify. It is hoped this will raise awareness of Parish Council assets in the village.
- Cllr Gajewicz and Cllr Harrison gave their apologies for the meeting in September.

24/135 18 **Date and time of next meeting – Tuesday, 24th September 2024 at 7pm at the Village Hall.**

Meeting closed at 9.06pm