

# BISHOPTHORPE PARISH COUNCIL

---

## AGENDA

**NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 23<sup>rd</sup> July, 2024 commencing at 7.00pm at the Village Hall . Date of posting: Wednesday 17<sup>th</sup> July, 2024.**

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting).
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda
- 4 **Minutes of Meeting** 25<sup>th</sup> June, 2024

- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.

### 5.1 Notice of Applications Received

- 5.1.1 **18 Maple Avenue.** Two storey side and rear extensions and single storey rear and front extensions following demolition of existing conservatory. 24/01116/FUL
- 5.1.2 **12 Keble Drive.** Single storey front extension, single storey side extension and two storey side extension 24/01188/FUL
- 5.1.3 **Bishopthorpe Library, Main Street.** Replacement windows to South and West elevations. 24/01145/FUL

### 5.2 Notice of Decisions Given (Parish Council decisions are in red)

- 5.2.1 **Redmire Cottage, Acaster Lane.** Installation of air source heat pump to side. 24/00651/FUL. **No Objection.** Approved
- 5.2.2 **26 The Coppice.** Extension to existing front dormer roof extension to replace balcony. 24/00661/FUL. **No Objection** Approved
- 5.2.3 **Iona Lodge, Acaster Lane.** Variation of condition 2 of permitted application 23/01780/FUL to alter the approved plans and elevations. 24/00602/FUL. **No Objection** Approved
- 5.2.4 **Ousethorpe Cottage, 13 Main Street.** Fell one Ash, crown reduce one group and one individual Silver Birch (rear garden) and re-pollard one

# BISHOPTHORPE PARISH COUNCIL

---

Willow (front garden) - trees in a conservation area. 24/00884/Tree Conservation Area. **No Objection** Approved

5.2.5 **The Palace, Bishopthorpe Road.** Fell five trees to monoliths / stumps and crown reduce one lime tree. Trees in Conservation Area. 24/00977/Tree Conservation Area. **No Objection** Approved

5.2.6 **5 Acaster Lane.** Two dormers to rear and three rooflights to front. 24/00923/FUL. **No Objection** Approved

## 5.3 Large Householder Extension Notifications

5.3.1 None

## 5.4 Other Planning Matters

5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison

## 6 Services

### 6.1 Village Hall Management Committee

6.1.1 Management Committee Report – update Cllr Thornton

6.1.2 External Repairs – update Cllr. George

6.1.3 Floor polishing / repainting – update Cllr. Stephen

### 6.2 Sports and Leisure Management Report

6.2.1 Management Committee Report – update Cllr Nicholls

### 6.3 Finance Committee

6.3.1 Committee Report – update Cllr. Harrison

### 6.4 Field 84, Riverside and Footpaths Working Party

6.4.1 Update – update Cllr. Jemison

### 6.5 Youth Support and Children's Recreation

6.5.1 Monthly Park inspection

### 6.6 Allotments

6.6.1 Monthly Report – Cllr. George

### 6.7 Senior Citizens Support, Vernon House and Accessibility Issues

6.7.1 Monthly Report – Cllr. Green

### 6.8 Web Site Management

6.8.1 Monthly Report – update Cllr. George

### 6.9 Bishopthorpe Library

6.9.1 Monthly Report – update Cllr. Gajewicz

### 6.10 Environmental and Sustainability

6.10.1 Monthly Report – update Cllr. Green

6.10.2 York Environment Week returns: 14th September to 12th October

# BISHOPTHORPE PARISH COUNCIL

---

- 6.11 Community Emergency Planning  
6.11.1 Committee Report – update Cllr Nicholls

- 6.12 Bishopthorpe Orchard  
6.12.1 Update – update Cllr. Green

## 7 Financial Transactions

### 7.1 Payments to Approve

#### 7.1.1 Cheque / Direct Debit Payments

##### Amounts paid

H3G – Internet provision, Village Hall	22.98
GoCardless, York Wi-Fi Solutions – monthly charge for Village Hall maintenance	24.00
BOnline – Internet for Vernon House	36.53
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	0.00
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	0.00
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	0.00
Ecotricity – Vernon House electricity supply	0.00
Savills – Glebe biannual rent	225.00
<b>Total Amount paid</b>	<b>£308.51</b>

#### 7.1.2 On- Line banking payments

##### Amounts paid

Clerk's Salary	833.00
Clerk's Expenses	0.00
BT – connection charges for Clerk's internet (3 months)	92.44
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
Sports Turf Services Ltd – Grass cutting cricket field, Ferry Lane	144.00
Ainsty Landscapes – Grass cutting sports field, Ferry Land	720.00
B.Newellroofing – Village Hall roof repairs	8,160.00
Cllr. Green – D'Oyls refund for Mr Wilson (Vernon House )	33.00
Richard X – treat planters with wood preserve – Sensory Garden	134.00
City of York Council - waste collection, Sports Pavilion	75.00
City of York Council - waste collection, Village Hall	81.50
S C Services, allotment clearance, concrete & shed removal	750.00
B Clark – Play Area gate locking / unlocking, Feb to July	552.00
Big N Bouncy Castle Hire, Bishopthorpe Cricket Club fundraising day	160.00
Playdale – 50% deposit invoice for repairs to Ariel Whorl	230.24
Brunswick Organic Nursery - removal / replacement of village planters	1,240.08
On-line payment total	<b>14,012.76</b>
<b>Payment Total</b>	<b>£14,321.27</b>

# BISHOPTHORPE PARISH COUNCIL

---

## 7.2 Income Receipts

### **Amounts Received**

Village Hall rental income	1,143.95
Playgroup Quarterly income	1,300.00
Vernon House rental income	334.50
<b>Total Income</b>	<b><u>£2,778.45</u></b>

## **8 School Governors**

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

## **9 Gordon Watkins Community Award**

- 9.1 Committee Report – update Cllr Thornton

## **10 Pinfold**

- 10.1 Committee Report

## **11 Sensory Garden**

- 11.1 Committee Report
- 11.2 Mosaic repairs

## **12 Police Liaison**

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George
- 12.2 “Your Police Service, Your Say” – Jo Coles, Deputy Mayor for Policing Fire and Crime, to host online public meeting driven by interest from the public.

## **13 Local Council Association**

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose Updates

## **14 Highway Matters**

- 14.1 Floral Displays – update Cllr. Astbury

## **15 Correspondence**

- 15.1 City of York Council not covered elsewhere
  - 15.1.1 New consultation as part of York's Bus Service Improvement Plan (BSIP)
- 15.2 Others
  - 15.2.1 Email from Copmanthorpe Parish Council – HGV lorries

## **16 Ward Committee**

- 16.1 Update

## **17 Any other business, which the Chairman consider urgent under the Local Government Act 1972**

## **18 Date and time of next meeting Tuesday 24<sup>th</sup> August, 2024 at the Village Hall, Main Street at 7.00pm.**

# BISHOPTHORPE PARISH COUNCIL

---

## 19 Payments to Authorise July 2024

### 19.1.1 Cheque / Direct Debit Payments

#### Amounts paid

H3G – Internet provision, Village Hall	22.98
GoCardless, York Wi-Fi Solutions – monthly charge for Village Hall maintenance	24.00
BOnline – Internet for Vernon House	36.53
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	0.00
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	0.00
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	0.00
Ecotricity – Vernon House electricity supply	0.00
Savills – Glebe biannual rent	225.00
<b>Total Amount paid</b>	<b>£308.51</b>

### 19.1.2 On- Line banking payments

#### Amounts paid

Clerk's Salary	833.00
Clerk's Expenses	0.00
BT – connection charges for Clerk's internet (3 months)	92.44
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
Sports Turf Services Ltd – Grass cutting cricket field, Ferry Lane	144.00
Ainsty Landscapes – Grass cutting sports field, Ferry Land	720.00
B.Newellroofing – Village Hall roof repairs	8,160.00
Cllr. Green – D'Oyls refund for Mr Wilson (Vernon House )	33.00
Richard X – treat planters with wood preserve – Sensory Garden	134.00
City of York Council - waste collection, Sports Pavilion	75.00
City of York Council - waste collection, Village Hall	81.50
S C Services, allotment clearance, concrete & shed removal	750.00
B Clark – Play Area gate locking / unlocking, Feb to July	552.00
Big N Bouncy Castle Hire, Bishopthorpe Cricket Club fundraising day	160.00
Playdale – 50% deposit invoice for repairs to Ariel Whorl	230.24
Brunswick Organic Nursery - removal / replacement of village planters	1,240.08
On-line payment total	<b>14,012.76</b>
<b>Payment Total</b>	<b>£14,321.27</b>

#### Bank Account checked by

--