

# BISHOPTHORPE PARISH COUNCIL

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## AGENDA

**NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday 26<sup>th</sup> September, 2023 commencing at 7.00pm at **Vernon House**, Vernon Close Bishopthorpe.** Date of posting: Wednesday 20<sup>th</sup> September, 2023.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting) – Cllr. Thornton
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda
- 4 **Minutes of Meeting** 22<sup>nd</sup> August 2023
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
  - 5.1 Notice of Applications Received
    - 5.1.1 **11 Maple Avenue.** Two storey side and single storey rear extensions. 23/01617/FUL
    - 5.1.2 **Bracken Lodge, 10 Main Street.** Re-pollard Willow tree to previous pollard heads – tree works in Conservation Area. 23/01681/Tree Conservation Area
    - 5.1.3 **1a Keble Park South.** Two storey side and single storey rear extensions. 23/01751/FUL
    - 5.1.4 **59 Main Street.** Fell one Lawon's Cypress tree in rear garden – tree in a conservation area. 23/01770/Tree Conservation Area
  - 5.2 Notice of Decisions Given (Parish Council decisions are in red)
    - 5.2.1 **30 Copmanthorpe Lane.** Variation of conditions 2 and 3 of permitted application 22/02425/FUL to alter pitched roof of rear extension to a flat roof and proposed materials for outbuilding and flat roof. 23/01255/FUL. **No Objection** Approved
    - 5.2.2 **6 Keble Park Crescent.** Single storey side/rear extension and conversion of garage to habitable space following demolition of existing conservatory. 23/00861/FUL. **No Objection** Approved
    - 5.2.3 **28 Maple Avenue.** Two storey side extension and single storey front and rear extensions following demolition of existing carport and outbuilding. 23/00649/FUL. **No Objection** Approved
    - 5.2.4 **32 Beech Avenue.** Raised fencing to garden boundary (retrospective). 23/01224/FUL. **Objection** Approved
    - 5.2.5 **58 Acaster Lane.** Remove one limb and deadwood of one oak protected by Tree Preservation Order 4/1987 and fell one silver birch protected by Tree Preservation Order 2/1989. 23/01244/Tree Preservation Order. **No Objection** Approved

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## 5.3 Large Householder Extension Notifications

5.3.1 None

## 5.4 Other Planning Matters

5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison

5.4.2 57 & 32 Beech Avenue, perimeter fences – Update Cllr. George

5.4.3 Gateway York, proposal to build approximately 114 new houses at the top of Sim Balk Lane – update

## 6 Services

### 6.1 Village Hall Management Committee

6.1.1 Management Committee Report – update Cllr Thornton

6.1.2 External Repairs – update Cllr. Thornton

6.1.3 Solar Panel Installation – update

### 6.2 Sports and Leisure Management Report

6.2.1 Management Committee Report – update Cllr Nicholls

6.2.2 Cricket scoreboard rebuild – update Cllr. Nicholls

6.2.3 Register – update Cllr. Nicholls

### 6.3 Finance Committee

6.3.1 Committee Report – update Cllr. Harrison

6.3.2 Website update – Notice of Conclusion of Accounts – to be published on website by no later than 30/9 – update Cllr. Mason / Cllr. Astbury

### 6.4 Field 84, Riverside and Footpaths Working Party

6.4.1 Update – update Cllr. Jemison

6.4.2 Church Commissioners - York Estate (Bishopthorpe) - Tree Safety Surveys

6.4.3 York Marine Services Public Liability Insurance; request for confirmation – no response to third request for information.

### 6.5 Youth Support and Children's Recreation

6.5.1 Monthly Park inspection

### 6.6 Allotments

6.6.1 Monthly Report – Cllr. George

### 6.7 Senior Citizens Support, Vernon House and Accessibility Issues

6.7.1 Monthly Report – Cllr. Green

### 6.8 Web Site Management

6.8.1 Monthly Report

### 6.9 Bishopthorpe Library

6.9.1 Monthly Report – update Cllr. Gajewicz

### 6.10 Environmental and Sustainability

6.10.1 Monthly Report – update Cllr. Green

### 6.11 Community Emergency Planning

6.11.1 Committee Report – update Cllr Nicholls

### 6.12 Bishopthorpe Orchard

6.12.1 Update – update Cllr. Green

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## 7 Financial Transactions

### 7.1 Payments to Approve

#### 7.1.1 Cheque / Direct Debit Payments

##### Amounts paid

Monthly direct debit to E-On Village Hall Electricity	261.49
Monthly direct debit to E-On Village Hall Gas	278.00
The Renewable Energy Co. Vernon House Electricity	44.62
Monthly direct debit to E-On Sports Pavilion Electricity	281.00
York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
PlusNet – Village Hall Wi-Fi connection monthly charge	28.87
PlusNet – Vernon House Wi-Fi connection, monthly charge	34.96
bOnline – New line installation	36.00

##### Total Amount paid

**£988.94**

#### 7.1.2 On- Line banking payments

##### Amounts paid

Clerk's Salary	772.00
Clerk's Expenses (allotment letter stamps)	83.80
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	30.89
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	150.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	0.00
York Wi-Fi Solutions – monthly charge for support and maintenance	0.00
Sports Turf Services Ltd – Grass cutting cricket field, Ferry Lane	180.00
Ainsty Landscapes – Grass cutting sports field, Ferry Land	720.00
HMRC Employers NIC monthly payment	0.00
PKF Accountants – External audit fee	378.00
Dennis King Electrical Ltd – replace bathroom light, Sports Pavilion	90.00
Playdale 50% balance for vertical pole	351.00
Yorkshire Local Councils Association – course fee Cllr. Green / planning	25.00
Cllr. Harrison – Various expenses, see below *	108.42
Vesta Fire Protection – Bi- annual service at Village Hall	157.50
Darren Miles Joinery – repairs to disabled support, Village Hall	35.00
Lucion Services Ltd – sampling of rubble at Sports Pavilion	216.00
Annual Microsoft 365 Renewal for Clerk's computers	159.98
Business Stream – Vernon House water charge	33.56
Roadway UK TM Ltd – Fee for road Bishopthorpe Festival road closure	720.00
Richard Edmunson – WC repairs at Vernon House	72.00
Dennis King Electrical – repairs to toilet lights in Village Hall	272.92

##### On-line payment total

**5,243.57**

##### Payment Total

**£6,232.51**

\* Cllr. Harrison expenses – First Aid for less – 2 HSE First Aid kits for Village Hall and Sports Pavilion £40.60, Dobbies – Plants for Sensory Garden £26.97, Max Spielman – photos for Bishopthorpe Festival £38.25 and Post Office – cost of registered letter to Sports Pavilion contractor £2.60. **Total £108.42**

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## 7.2 Income Receipts

Village Hall rental income	1,388.25
HMRC VAT– refund for year ending March 2023	4,483.85
Vernon House rental income	419.50
<b>Total Income</b>	<b><u>£6,291.60</u></b>

## 8 **School Governors**

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

## 9 **Young Person of the Year Award and the Gordon Watkins Community Award**

- 9.1 Committee Report – update Cllr Thornton

## 10 **Pinfold**

- 10.1 Committee Report – update Cllr. Astbury

## 11 **Sensory Garden**

- 11.1 Committee Report – update Cllr. Astbury
- 11.2 Mosaic repairs (Agenda item since July 2018)– update Cllr. Thornton

## 12 **Police Liaison**

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George
- 12.2 Email from Commissioner Zoë - announces NEW funding to help prevent and tackle serious violence in York and North Yorkshire
- 12.3 Email from Commissioner Zoë “makes the work of her office more available to the public stating her team of employees provide ‘huge value’”

## 13 **Local Council Association**

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates
- 13.3 Invitation to a 20mph meeting by 20's Plenty for York Tues 5th September 8pm
- 13.4 D-Day 80, 6<sup>th</sup> June 2024– Celebration Guide
- 13.5 Information Bulletin & Training
- 13.6 Talking Tables Training Day - 10 November
- 13.7 NALC consultation on Local Plans
- 13.8 Breakthrough Communications Webinar Training Sessions

## 14 **Highway Matters**

- 14.1 Brunswick Organic Nursery, cost of village flower displays – update Cllr. Astbury
- 14.2 Copmanthorpe No.2 Level Crossing - Pre-Inquiry Meeting details
- 14.3 Email from Chris Heathwood – changes to Bus 11 timetable

## 15 **Correspondence**

- 15.1 City of York Council not covered elsewhere
  - 15.1.1 None

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15.2 Others

15.2.1 Aerated Concrete – RAAC – use in Parish Council buildings

15.2.2 Report on Bishopthorpe Festival

**16 Ward Committee**

16.1 Update

**17 Any other business, which the Chairman consider urgent under the Local Government Act 1972**

**18 Date and time of next meeting Tuesday 24<sup>th</sup> October, 2023 at the **Village Hall**, Main Street at 7.00pm.**

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**Bank Account checked by**

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