

# BISHOPTHORPE PARISH COUNCIL

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## AGENDA

**NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 24<sup>th</sup> October, 2023 commencing at 7.00pm at the Village Hall .** Date of posting: Wednesday 18<sup>th</sup> October, 2023.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting).
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda
- 4 **Minutes of Meeting** 26<sup>th</sup> September 2023
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
  - 5.1 Notice of Applications Received
    - 5.1.1 **Iona Lodge, Acaster Lane.** Erection of one detached dwelling following demolition of dwelling. 23/01780/FUL
    - 5.1.2 **The Granary, Middlethorpe.** Fell one Mulberry and reduce one Cedar – trees in a conservation area. 23/01859/Tree Conservation Area
    - 5.1.3 **The Palace, Bishopthorpe Road.** Internal works comprising of the installation of seventeen flood barriers (on the inside of the doors and windows withing the undercroft and at ground floor level). 23/01802/LBC
    - 5.1.4 **16 Keble Park South.** Single storey front extension. 23/01767/FUL
    - 5.1.5 **Little Green Rascals, Old School House, School Lane.** Replacement of wood framed window with UPVC window. 23/01364/FUL
  - 5.2 Notice of Decisions Given (Parish Council decisions are in red)
    - 5.2.1 **Moor Lane Construction Unit 1, Moor Lane.** Erection of four dwellings with associated access, parking and landscaping following demolition of existing commercial buildings. 23/00391/FUL. **No Objection. Approved**
    - 5.2.2 **Home Farm Buildings, 81 Main Street.** Fell three cherry trees – trees in Conservation Area. 23/01580/Tree Conservation Area – **No Objection. Approved**
  - 5.3 Large Householder Extension Notifications
    - 5.3.1 None
  - 5.4 Other Planning Matters
    - 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison
    - 5.4.2 54 Beech Avenue, perimeter fence – Update Cllr. George

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- 5.4.3 Gateway York, proposal to build approximately 114 new houses at the top of Sim Balk Lane – update
- 5.4.4 23/01424/EXT – Unauthorised erection of stable in field – **Land adjacent to Bowling Green, Acaster Lane.** Update Cllr. George

## 6 Services

### 6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 External Repairs – update Cllr. Thornton

### 6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Cricket scoreboard rebuild – update Cllr. Nicholls

### 6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison

### 6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison

### 6.5 Youth Support and Children’s Recreation

- 6.5.1 Monthly Park inspection

### 6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

### 6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green

### 6.8 Web Site Management

- 6.8.1 Monthly Report – update Cllr. Mason and Cllr. Astbury

### 6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Gajewicz

### 6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – update Cllr. Green

### 6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

### 6.12 Bishopthorpe Orchard

- 6.12.1 Update – update Cllr. Green

## 7 Financial Transactions

### 7.1 Payments to Approve

#### 7.1.1 **Cheque / Direct Debit Payments**

#### **Amounts paid**

Monthly direct debit to E-On Village Hall Electricity (due m/e)	0.00
Monthly direct debit to E-On Village Hall Gas (due m/e)	0.00
The Renewable Energy Co. Vernon House Electricity (due20/10)	45.24
Monthly direct debit to E-On Sports Pavilion Electricity (due m/e)	0.00
B.Online – Village Hall Wi-Fi connection monthly charge (due m/e)	0.00
B.Online – Vernon House Wi-Fi connection, monthly charge (due m/e)	0.00

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GoCardless, York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
Savills – Cricket field bi-annual rent	150.00
Savills – Allotment bi-annual rent	72.50
<b>Total Amount paid</b>	<b>£291.74</b>

## 7.1.2 On- Line banking payments

### Amounts paid

Clerk's Salary	772.00
Clerk's Expenses (Multipack cartridges, colour £42.59, Black £17.49)	60.08
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	9.00
C Julie Bradley - Vernon House Caretaker	0.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking, 3 months, July to October	276.00
York Wi-Fi Solutions – monthly charge for support and maintenance	0.00
Sports Turf Services Ltd – Grass cutting cricket field, Ferry Lane	180.00
HMRC Employers NIC monthly payment	0.00
City of York Council - Waste collection, Village Hall	77.09
Richard X – Repairs at Appleton Road allotment site	154.50
Cllr. George – tape for allotment boundary delineation	6.74
Yorkshire Local Councils Association booking fees for five courses – Cllr. Mason	150.00
S&K Landscaping – repairs to broken Sports Pavilion gate	280.00
Electrotest – repairs to Gents WC cistern timer controller	158.00
B Clark – Locking / unlocking Play Area gate – March to October	630.00
City of York Council - waste collection, Sports Pavilion	71.11
GNR Roofing Services – Drone inspection fee for Village Hall roof	720.00
Andrew's Garden Services – Play Area – cut grass / sprayed areas	425.00
Henderson Heating – Callout to Village Hall – repairs to timer	70.00
Cllr. Harrison – plants for Sensory Garden	51.87
On-line payment total	<b>4,648.89</b>
<b>Payment Total</b>	<b>£4,940.63</b>

## 7.2 Income Receipts

Village Hall rental income	928.31
Vernon House rental income	325.10
Precept from City of York Council - 2 <sup>nd</sup> instalment	17,500.00
C Godfrey – refund to Parish Council for Microsoft 365 payment overcharge	79.99
Allotment rents for 2023	880.00
<b>Total Income</b>	<b>£19,713.40</b>

## 8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

## 9 Young Person of the Year Award and the Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

## 10 Pinfold

- 10.1 Committee Report – update Cllr. Astbury

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## **11 Sensory Garden**

- 11.1 Committee Report – update Cllr. Astbury
- 11.2 Mosaic repairs (Agenda Item since August 2018) – update Cllr. Thornton

## **12 Police Liaison**

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George

## **13 Local Council Association**

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 Letter from the Pageant Master, Bruno Peek about D Day 80
- 13.3 Yorkshire Local Councils Association York Branch Meeting - Thursday, 12 October
- 13.4 YLCA Information Bulletin 29 September and Training Programme
- 13.5 White Rose updates
- 13.6 Breakthrough Communications Webinar Training Sessions
- 13.7 Slower Speeds Reduce Traffic Harm- Zoom webinar Tuesday 17 October at 7:00pm
- 13.8 York Branch members - CYC Passenger Liaison Group minutes

## **14 Highway Matters**

- 14.1 Email from 20’s plenty: online 20mph speeds event. Speakers from Bishopthorpe & York Civic Trust 17th Oct 7pm

## **15 Correspondence**

- 15.1 City of York Council not covered elsewhere
  - 15.1.1 None
- 15.2 Others
  - 15.2.1 Copmanthorpe Level Crossing Public Inquiry

## **16 Ward Committee**

- 16.1 Update

## **17 Any other business, which the Chairman consider urgent under the Local Government Act 1972**

## **18 Date and time of next meeting Tuesday 28<sup>th</sup> November, 2023 at Vernon House at 7.00pm.**

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#### Bank Account checked by

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