

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday 28th November, 2023 commencing at 7.00pm at Vernon House. Date of posting: Wednesday 22nd November, 2023.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting). Cllr. Mason and Cllr. Thornton
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda
- 4 **Minutes of Meeting** 24th October, 2023
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.

5.1 Notice of Applications Received

- 5.1.1 **Middlethorpe Manor, Middlethorpe.** Crown raise two Maples as per submitted specification – trees in Tree Conservation Area. 23/01876/Tree Conservation Area
- 5.1.2 **5 Acaster Lane.** Two dormers and one rooflight to rear and three roof lights to front – resubmission. 23/01999/FUL
- 5.1.3 **6 Melton Drive.** Roof extensions to include dormer to rear roof slope and raised ridge height. 23/02006/FUL
- 5.1.4 **Ramsey House, Chantry Lane.** Fell one Cedar tree in rear garden – tree in conservation area. 23/01975/Tree Conservation Area
- 5.1.5 **16 Wolsey Drive.** Dormer roof extensions to front and rear roof slopes. 23/02014/FUL
- 5.1.6 **9c Newlands Road.** Remedial pruning of two Sycamore and one Oak protected by Tree Preservation Order 7 (1991) as per submitted specification. 23/02083/Tree Preservation Order
- 5.1.7 **The White House, Chantry Lane.** Fell one Oak Tree and one Maple Tree in rear garden. Trees in conservation area. 23/02130/TCA

5.2 Notice of Decisions Given (Parish Council decisions are in red)

- 5.2.1 **Bracken Lodge, 10 Main Street.** Re-pollard Willow tree to previous pollard heads – tree works in Conservation Area. 23/01681/Tree Conservation Area. **No Objection** Approved
- 5.2.2 **59 Main Street.** Fell one Lawon's Cypress tree in rear garden – tree in a conservation area. 23/01770/Tree Conservation Area. **No Objection** Approved
- 5.2.3 **11 Maple Avenue.** Two storey side and single storey rear extensions. 23/01617/FUL. **No Objection** Approved

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5.3 Large Householder Extension Notifications

5.3.1 None

5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison
- 5.4.2 Gateway York, proposal to build approximately 114 new houses at the top of Sim Balk Lane – update
- 5.4.3 Unauthorised erection of stable in field – Land adjacent to Bowling Green, Acaster Lane – update Cllr. George
- 5.4.4 54 Beech Avenue – fence update Cllr. George
- 5.4.5 Email from Mr Berry regarding an area of land on Beech Avenue – update Cllr. George

6 Services

6.1 Village Hall Management Committee

6.1.1 Management Committee Report – update Cllr Thornton

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Quotation to change heating and lighting inside the building – Dennis King Electrical Ltd.
- 6.2.3 Cricket scoreboard rebuild – update Cllr. Nicholls

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Analysis of parish precepts 2023/2024
- 6.3.3 National Joint Council Cost of Living Increase

6.4 Field 84, Riverside and Footpaths Working Party

6.4.1 Update – update Cllr. Jemison

6.5 Youth Support and Children's Recreation

6.5.1 Monthly Park inspection

6.6 Allotments

6.6.1 Monthly Report – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

6.7.1 Monthly Report – Cllr. Green

6.8 Web Site Management

- 6.8.1 Monthly Report
- 6.8.2 Cllr. Mason – proposal to pay £40 a year for a license to host the Wildlife Webpage

6.9 Bishopthorpe Library

6.9.1 Monthly Report – update Cllr. Gajewicz

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – update Cllr. Green
- 6.10.2 Introductory Webinar for the North Yorkshire & York Local Nature Recovery Strategy (LNRS)

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- 6.11 Community Emergency Planning
6.11.1 Committee Report – update Cllr Nicholls
- 6.12 Bishopthorpe Orchard
6.12.1 Update – update Cllr. Green
6.12.2 Memorial Tree request – update Cllr. Harrison

7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid at time of meeting

B.Online – Vernon House Wi-Fi connection, monthly charge (due m/e)	0.00
B.Online – Village Hall Wi-Fi connection monthly charge	31.73
GoCardless, York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
Monthly direct debit to E-On Sports Pavilion Electricity	100.00
Monthly direct debit to E-On Village Hall Electricity	100.00
Monthly direct debit to E-On Village Hall Gas	1.00
The Renewable Energy Co. Vernon House Electricity	49.70

Total Amount paid

£306.43

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	772.00
Clerk's Expenses (A4 paper – 5 reams and 2024 Desk Diary)	34.98
BT quarterly internet charge – Clerk's computer: July, Aug & Sept	83.98
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	34.45
C Julie Bradley - Vernon House Caretaker (November payment)	250.00
C Julie Bradley - Vernon House Caretaker expenses	8.40
C Henk – Sports Pavilion cleaning	150.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	0.00
Sports Turf Services Ltd – Grass cutting cricket field, Ferry Lane	90.00
Ainsty Landscapes – Grass cutting sports field, Ferry Land	0.00
HMRC Employers NIC monthly payment	0.00
Dennis King Electrical Ltd – electrical repairs at the Sports Pavilion	1,621.20
Yorkshire Local Councils Association – Cllr. Green course, Talking Tables	70.00
TC Drain Care – clearance of drains at Sports Pavilion	165.00
Cllr. Harrison – Selby Garden Centre – plants for Sensory Garden	25.94
Cllr. Harrison – Ink cartridges	31.75
Bear Tree Care – work in Sensory Garden	350.00
Business Stream – Village Hall	251.28
Business Stream – Allotments, Appleton Road	50.49
Business Stream – Allotments, Acaster Lane	117.91
Business Stream – Sports Pavilion	135.79
Business Stream – Vernon House	36.31
Dennis King Electrical Ltd – PAT testing of Village Hall	147.60
The Wilberforce Trust – Refund of a duplicate rent payment	50.00
Bob Mason – Curtain Fitter, Village Hall – repairs to stage curtains	180.00
Crombledale Contracting – hedge cutting around sports field	350.00
Allied Westminster Insurance – Village Hall annual cover (£2548.16 in 2022)	3,199.81
C Julie Bradley - Vernon House Caretaker – October payment	250.00

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Cllr. George – Village Hall spare keys for equipment cabinet	15.00
Grade 3 Ltd – Collection / disposal of waste material	1,056.00

On-line payment total	<u>9,965.39</u>
Payment Total	<u>£10,271.82</u>

7.2 Income Receipts

Amounts Received

Village Hall rental income	1,788.52
Vernon House rental income	346.10
Playgroup Third quarter rent	1,300.00

Total Income	<u>£3,434.62</u>
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8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green
 - 8.2.1 Email from the City Council: Tadcaster Grammar School Transport Consultation, taking place at Copmanthorpe Primary School, at 6:30pm on 28 November.

9 Young Person of the Year Award and the Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

10 Pinfold

- 10.1 Committee Report – update Cllr. Astbury

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Astbury
- 11.2 Mosaic repairs – update Cllr. Thornton

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George
- 12.2 Email from North Yorkshire Police: Commissioner Zoë thanks Chief Fire Officer and his team for significant progress against His Majesty’s action plan
- 12.3 Commissioner Zoë’s Quarterly Engagement Blog Post

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates
- 13.3 National Joint Council Cost of Living Increase
- 13.4 Writing Grant Applications and Sourcing Funding Opportunities Webinar - Thursday, 23 November
- 13.5 Parish Online mapping and website sessions

14 Highway Matters

- 14.1 Email from 20’s Plenty: Invite/ press release on Speed Limits Matter Meeting Live on Thus 9th Nov 7.30pm in York at Cycle Heaven
- 14.2 Email from 20’s Plenty: 20mph, Vision Zero news and zoom trainings - register for 23 Nov 7pm meeting
- 14.3 Email from P Tooze regarding the timetable changes to First Bus 11
- 14.4 Email from the City Council: Statutory Consultation for the Annual Review of Traffic Restrictions, Yellow Lines on Acaster Lane.

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15 Correspondence

15.1 City of York Council not covered elsewhere

15.1.1 None

15.2 Others

15.2.1 None

16 Ward Committee

16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 16th January, 2024 at the Village Hall, Main Street at 7.00pm.

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Bank Account checked by