

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 25th July, 2023 commencing at 7.00pm at the Village Hall . Date of posting: Wednesday 19th July, 2023.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting).
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 27th June 2023
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
 - 5.1 Notice of Applications Received
 - 5.1.1 **30 Copmanthorpe Lane.** Variation of conditions 2 and 3 of permitted application 22/02425/FUL to alter pitched roof of rear extension to a flat roof and proposed materials for outbuilding and flat roof. 23/01255/FUL
 - 5.1.2 **58 Acaster Lane.** Remove one limb and deadwood of one oak protected by Tree Preservation Order 4/1987 and fell one silver birch protected by Tree Preservation Order 2/1989. 23/01244/Tree Preservation Order
 - 5.1.3 **23 Keble Park South.** Erection of wooden fence to boundary. 23/01116/FUL
 - 5.1.4 **32 Beech Avenue.** Raised fencing to garden boundary (retrospective). 23/01224/FUL
 - 5.1.5 **Brew House Cottage, Bishopthorpe Road.** Internal and external alterations associated with change of use from storage to offices with footpath access and floor slab, internal pod structure, internal doorway and partition. 23/01346/FUL
 - 5.1.6 **Brew House Cottage, Bishopthorpe Road.** Change of use from storage to offices with footpath access. 23/01345/FUL
 - 5.2 Notice of Decisions Given (Parish Council decisions are in red)
 - 5.2.1 **10a Keble Park Crescent.** Single storey rear extension following demolition of garage. 22/002111/FUL. **No Objection** Approved
 - 5.2.2 **Iona Lodge, Acaster Lane.** 1.5 storey side and front extension and single storey rear extension, finished in cream render with aluminium windows, replacement dormers to front and rear after demolition of side extension. 23/00743/FUL. **No Objection – Application withdrawn**
 - 5.3 Large Householder Extension Notifications
 - 5.3.1 None

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5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison
- 5.4.2 32 Beech Avenue, perimeter fence – Update Cllr. George
- 5.4.3 Gateway York, proposal to build approximately 114 new houses at the top of Sim Balk Lane – update

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 External Repairs – update Cllr. Thornton
- 6.1.3 Cllr. Thornton to sign an updated Village Hall Dispensation Request
- 6.1.4 Fire alarm and emergency light test – due June 23 – update Cllr. Green
- 6.1.5 Fire Extinguisher tests (Village Hall and Vernon House) – due Dec 23 – New company required - update Cllr. Astbury
- 6.1.6 Solar panels - update

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Cricket scoreboard rebuild – update Cllr. Nicholls

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison

6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green
- 6.7.2 Email from Mike Boddington regarding York U3A
- 6.7.3 Fire alarm and emergency light test – due June 23 – update Cllr. Green

6.8 Web Site Management

- 6.8.1 Monthly Report
- 6.8.2 Parish Councillor visibility on social media– update Cllr. Mason

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Gajewicz

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – update Cllr. Green

6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

- 6.12.1 Update – update Cllr. Green

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7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

Monthly direct debit to E-On Village Hall Electricity (due 18/7)	220.06
Monthly direct debit to E-On Village Hall Gas (due m/e)	0.00
The Renewable Energy Co. Vernon House Electricity (due 20/7)	43.85
Monthly direct debit to E-On Sports Pavilion Electricity (paid 16/6)	0.00
PlusNet – Village Hall Wi-Fi connection monthly charge (paid 3/7)	28.87
PlusNet – Vernon House Wi-Fi connection, monthly charge (paid 3/7)	28.87
Savills Biannual rent Glebe (paid 1/7)	225.00

Total Amount paid **£546.65**

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	772.00
Clerk's Expenses	0.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	7.55
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	4.19
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
HMRC Employers NIC monthly payment	0.00
Advance Fire Services – Inspection of the Sports Pavilion	58.86
Ainsty Landscapes – grass cutting on the cricket field (8 cuts)	720.00
Sports Turf Services (York) Ltd – grass cutting cricket field (2 cuts)	180.00
Eyelid Production – Annual website support	100.00
Dennis King Electrical – Check smoke / heat alarms and replace	261.01
Advance Fire Services – Replacements following inspection Village Hall	319.08
BT Quarterly internet connection fee	86.44
Andy Powell – Sensory Garden gate locking 119 days @ £3 p/d	357.00
Richard Green Gas Services – Repairs to allotment tap, Acaster Lane	55.00
Dennis King Electrical Ltd. – replace entrance light Sports Pavilion	110.28
Divert Waste Ltd – Waste removal at the Sports Pavilion	252.00
Cllr. Astbury – refund for purchase of seeds for village planters	39.74
Dennis King Electrical Ltd – replaced faulty switch	48.13
City of York Council - waste removal, Village Hall	77.09
City of York Council - waste removal, Sports Pavilion	71.11
Yorkshire Local Councils Association – course Cllr. Mason	50.00
Electrotest – Emergency light test – Vernon House, replace one light	170.00
On-line payment total	4,570.98
Payment Total	<u>£5,117.63</u>

7.2 Income Receipts

Village Hall rental income	2745.00
Vernon House rental income	342.45

Total Income **£3,087.45**

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8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

9 Young Person of the Year Award and the Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

10 Pinfold

- 10.1 Committee Report – update Cllr. Astbury

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Astbury
- 11.2 Mosaic repairs – update Cllr. Thornton

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 D-Day 80, 6th June 2024 Anniversary Guide – carried forward from June
- 13.3 White Rose updates
- 13.4 Yorkshire Local Councils Association Developing your Skills Training Day 27 July 2023
- 13.5 Notice of the Joint Annual Meeting of the YLCA 2023 and invitation to attend
- 13.6 Yorkshire and Humber Climate Commission (YHCC) Consultation
- 13.7 Yorkshire Local Councils Association Carbon Literacy Training for Local Councils
- 13.8 Remote meeting – Assistant Chief Constable Scott Bisset- Wednesday 12 July at 6:30pm

14 Highway Matters

- 14.1 Email from June Hunt regarding the Parish Council’s stance on the 20mph speed limit proposed by the City Council for the for the Keble Park estate.

15 Correspondence

- 15.1 City of York Council not covered elsewhere

- 15.1.1 None

- 15.2 Others

- 15.2.1 Letter from Will Quince, MP, Minister of State for Department of Health and Social Care (DHSC) regarding defibrillator registration.

- 15.2.2 Network Rail Statement of Case re Copmanthorpe No.2 Level Crossing - footpath between Bishopthorpe and Copmanthorpe

16 Ward Committee

- 16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 22nd August, 2023 at the Village Hall, Main Street at 7.00pm.

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Bank Account checked by

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