

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 22nd August, 2023 commencing at 7.00pm at the Village Hall . Date of posting: Wednesday 16th August, 2023.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting).
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda. Cllr. Jemison – 5.1.3
- 4 **Minutes of Meeting** 25th July 2023
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
 - 5.1 Notice of Applications Received
 - 5.1.1 **Brew House Cottage, Bishopthorpe Road.** Internal and external alterations associated with change of use from storage to offices with footpath access and floor slab, internal pod structure, internal doorway and partition. 23/01346/FUL. Decision held over from July – **No Objection**
 - 5.1.2 **Brew House Cottage, Bishopthorpe Road.** Change of use from storage to offices with footpath access. 23/01345/FUL. Decision held over from July – **No Objection**
 - 5.1.3 **Home Farm Buildings, 81 Main Street.** Fell three cherry trees – trees in Conservation Area. 23/01580/Tree Conservation Area
 - 5.2 Notice of Decisions Given (Parish Council decisions are in red)
 - 5.2.1 **5 Acaster Lane.** Dormer to rear and two new rooflights to front. 23/00931/FUL. **No Objection** Approved
 - 5.2.2 **67 Beech Avenue.** Single storey rear extension following demolition of conservatory. 23/01087/FUL. **No Objection** Approved
 - 5.2.3 **39 Montague Road.** Dormer to rear. 23/01017/FUL. **No Objection** Approved
 - 5.2.4 **23 Keble Park South.** Erection of wooden fence to boundary. 23/01116/FUL. **No Objection.** Approved
 - 5.3 Large Householder Extension Notifications
 - 5.3.1 None
 - 5.4 Other Planning Matters
 - 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison
 - 5.4.2 32 and 54 Beech Avenue, perimeter fences – Update Cllr. George

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- 5.4.3 Gateway York, proposal to build approximately 114 new houses at the top of Sim Balk Lane – update

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 External Repairs – update Cllr. Thornton
- 6.1.3 Fire Extinguisher tests (Village Hall and Vernon House) – due Dec 23
- 6.1.4 Fire alarm and emergency light checks – due June 2023
- 6.1.5 Solar Panels – update
- 6.1.6 Business User – update Cllr. Harrison

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Cricket scoreboard rebuild – update Cllr. Nicholls

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Email from PKF Accountants : exception to the accounts concerning assets

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison

6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green

6.8 Web Site Management

- 6.8.1 Monthly Report – update Cllr. Astbury and Cllr. Mason

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Gajewicz

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – update Cllr. Green

6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls
- 6.11.2 Email from Lucy Trehwitt – Community Research Resilience Questionnaire

6.12 Bishopthorpe Orchard

- 6.12.1 Update – update Cllr. Green

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7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

Monthly direct debit to E-On Village Hall Electricity (due m/e)	0.00
Monthly direct debit to E-On Village Hall Gas (due m/e)	0.00
The Renewable Energy Co. Vernon House Electricity (due 21/8)	44.50
ICO – Annual membership fee (due 25/8)	35.00
Monthly direct debit to E-On Sports Pavilion Electricity (paid)	0.00
PlusNet – Village Hall Wi-Fi connection monthly charge (paid 31/7)	28.87
PlusNet – Vernon House Wi-Fi connection, monthly charge (paid 31/7)	28.87

Total Amount paid

£137.24

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	772.00
Clerk's Expenses	0.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	4.70
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	0.00
York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
Sports Turf Services Ltd – Grass cutting cricket field, Ferry Lane	180.00
Ainsty Landscapes – Grass cutting sports field, Ferry Land	0.00
HMRC Employers NIC monthly payment	0.00
York Elevator Services Ltd – Village Hall lift service	312.00
Universal Weed Control – eradication of weeds at Sports Pavilion	72.00
Yorkshire Local Councils Association – Purchase of publications	28.75
Dennis King Electrical Ltd – replace broken switch	61.43
Crombledale Contracting – Hedge cutting on Acaster Lane and tidy up	350.00
Crombledale Contracting – Concrete plinth for history speaker in Sensory Garden	115.00
Playdale – Vertical pole installation – 50% deposit	351.00
Cllr. Harrison – Sensory Garden new plants	90.00
Cllr. Harrison – new padlock for Keble Park Play Area	10.00
Advance Fire Services – Fire alarm & emergency light test, Vernon House	69.00

On-line payment total

3,247.38

Payment Total

£3,384.62

7.2 Income Receipts

Village Hall rental income	3,400.21
Vernon House rental income	1,003.05

Total Income

£4,403.26

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8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

9 Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

10 Pinfold

- 10.1 Committee Report – update Cllr. Astbury

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Astbury
- 11.2 Mosaic repairs – update Cllr. Thornton

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose Updates

14 Highway Matters

- 14.1 Brunswick Organic Nursery, cost of village flower displays – update Cllr. Astbury
- 14.2 Email from Clare Ashton: Appleton Road bridge

15 Correspondence

- 15.1 City of York Council not covered elsewhere

- 15.1.1 None

- 15.2 Others

- 15.2.1 Consultation on restoring Blue Badge access to York City Centre

- 15.2.2 Proposed changes to the level crossing at Copmanthorpe – update

16 Ward Committee

- 16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

- Bishopthorpe Festival – Parish Council Stall

18 Date and time of next meeting Tuesday 26th September, 2023 at the Vernon House, Bishopthorpe at 7.00pm.

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Bank Account checked by

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