

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 26th March, 2024 commencing at 7.00pm at the Village Hall . Date of posting: Wednesday 20th March, 2024.

- 1 Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.

- 2 Apologies for absence** (including notice if potentially leaving part way through the meeting).
- 3 Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda
- 4 Minutes of Meeting** 27th February 2024.
- 5 Consideration of Planning Matters** and recommendations of the Planning Group.
 - 5.1 Notice of Applications Received**
 - 5.1.1 67 Main Street.** Single storey rear extension, dormer to rear, porch to front and removal of door opening to side elevation. 24/00341/FUL
 - 5.1.2 18 Maple Avenue.** Two storey side, first floor and single storey rear extensions and rear dormer and rooflight to front elevation. 24/00333/FUL
 - 5.1.3 Old School Medical Centre, Church Lane.** Change of use from doctor’s surgery to one dwelling. Two storey side extension, first floor rear extension and installation of solar panels to rear roof slope. 24/00351/FUL.
 - 5.1.4 Ebor Hotel, Main Street.** Works to remove existing render and white paint from external elevations. 24/00242/LBC
 - 5.1.5 Arndean, Moor Lane.** Erection of one dwelling following demolition of two semi-detached houses. 24/00364/FUL
 - 5.1.6 5 Neville Drive.** Single storey rear extension and addition of pitched roof form to front following demolition of existing garage. 24/00484/FUL
 - 5.1.7 46 Bridge Road.** Two storey side/rear extension, porch to front and fence to southern site boundary following removal of hedge and existing detached garage. 24/00477/FUL

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5.2 Notice of Decisions Given (Parish Council decisions are in red)

- 5.2.1 **5 Neville Drive.** Single storey front, side and rear extensions following demolition of garage. 23/02259/FUL. **No Objection** Refused
- 5.2.2 **1a Keble Park South.** Two storey side and single storey rear extensions. 23/01751/FUL. **No Objection** Approved
- 5.2.3 **9 Temple Road.** Two storey side and rear extension, single storey rear extension, dormer to rear and solar panels to proposed side extension roof. 23/02037/FUL. **No Objection** Approved
- 5.2.4 **Iona Lodge, Acaster Lane.** Erection of one detached dwelling following demolition of dwelling. 23/01780/FUL. **No Objection** Approved
- 5.2.5 **8 Maclagan Road.** First floor side extension. 23/02197/FUL. **No Objection** Approved

5.3 Large Householder Extension Notifications

- 5.3.1 None

5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 External Repairs – update Cllr. Thornton
- 6.1.3 Fire Safety Legislation changes guidance for non-residential premises – confirmation that policy changes have been made
- 6.1.4 Rural York Community Buildings Funding Survey – email from Community First Yorkshire
- 6.1.5 Bishopthorpe Playgroup – request for an up to date risk assessment – update Cllr. Thornton
- 6.1.6 Floor polishing / repainting – update Cllr. Stephen
- 6.1.7 Electrical Inspection Recommendations for consideration:
 - Create access panel for water bond, quote required
 - Upgrade RCSs to Type A devices £670.28
 - Replace existing MCBs with RCBOs to provide RCD protection to circuits – quote required
 - Replace failed fluorescent lights with LED equivalents £1,166.50
 - Fit surge protection in the hall, quote required

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Cricket scoreboard rebuild – update Cllr. Thornton

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison

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6.5 Youth Support and Children's Recreation

6.5.1 Monthly Park inspection

6.6 Allotments

6.6.1 Monthly Report – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

6.7.1 Monthly Report – Cllr. Green

6.8 Web Site Management

6.8.1 Monthly Report

6.8.2 ROIs (Register of Interests) to be displayed on Parish Council website by 1st April – update Cllr. Astbury and Cllr. Mason

6.9 Bishopthorpe Library

6.9.1 Monthly Report – update Cllr. Gajewicz

6.10 Environmental and Sustainability

6.10.1 Monthly Report – update Cllr. Green

6.11 Community Emergency Planning

6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

6.12.1 Update – update Cllr. Green

7 **Financial Transactions**

7.1 Payments to Approve

7.1.1 **Cheque / Direct Debit Payments**

Amounts paid

H3G – Internet provision for Vernon House	22.00
B.Online – Village Hall Wi-Fi connection monthly charge	31.73
GoCardless, York Wi-Fi Solutions – monthly charge for Village Hall maintenance	24.00
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	0.00
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	0.00
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	0.00
Ecotricity – Vernon House electricity supply	1,052.12

Total Amount paid

£1,129.85

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7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	833.00
Clerk's Expenses – new Parish Council date stamp	34.79
Bonus payment to Clerk for Double Taxation audit	250.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	59.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Mills Plumbing – fit pressure reducing valve to Village Hall boiler	194.87
A Powell – Sensory Garden gate daily opening / locking	462.00
Ainsty Landscapes – Grass cutting sports field, Ferry Land	0.00
Albion Detection – Return carriage charge for detection equipment	44.28
Business Stream – Vernon House	39.06
City of York Council - Backdated insurance increase for Vernon House	206.90
Cllr. George – keys cut for Village Hall	13.50
Darren Miles Joinery – various repairs to Village Hall kitchen, sink and toilet	240.00
Dennis King Electrical Ltd – Repair of C2 items from five year test	193.50
Electrotest – PAT test of Vernon House	87.50
G&G Signs – Bishopthorpe Boundary sign – Appleton Road	155.04
HMRC Employers NIC monthly payment	0.00
PPL / PRS Music Licence for Village Hall	138.72
Sensory Garden replacement flowers & new bench	600.75
Sports Turf Services Ltd – Grass cutting cricket field, Ferry Lane	0.00
Yorkshire Local Councils Association Cllr. George course fees	25.00

On-line payment total	4385.41
Payment Total	<u>£5,515.26</u>

7.2 Income Receipts

Amounts Received

Village Hall rental income	1,159.25
Double Taxation refund from City of York Council	9,057.08
Vernon House rental income	885.23

Total Income	<u>£11,101.56</u>
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8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

9 Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

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10 Pinfold

- 10.1 Committee Report – update Cllr. Astbury

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Astbury
- 11.2 Mosaic repairs – update Cllr. Astbury

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George
- 12.2 “Your Police Service, Your Say” – Commissioner Zoë to host online meeting driven by interest from the public

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 Photograph request for YLCA Annual Review 2023-2024
- 13.3 Webinar - North Yorkshire and York LNRS - Tuesday 26th March from 7pm to 8pm
- 13.4 White Rose Updates

14 Highway Matters

- 14.1 Brunswick Organic Nursery, cost of village flower displays – update Cllr. Astbury
- 14.2 Bishopthorpe Boundary sign, Appleton Road – update

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 None
- 15.2 Others
 - 15.2.1 York 10K consultation - 5 months out!

16 Ward Committee

- 16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 23rd April, 2024 at the Village Hall, Main Street at 7.00pm.

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19 Payments to Authorise March 2024

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Bank Account checked by

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