

# BISHOPTHORPE PARISH COUNCIL

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## AGENDA

**NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 21<sup>st</sup> January 2025 commencing at 7.00pm at Vernon House, Bishopthorpe.** Date of posting: Wednesday 15<sup>th</sup> January 2025.

- 1 Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.

- 2 Apologies for absence** (including notice if potentially leaving part way through the meeting). Cllr. Harrison
- 3 Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 Minutes of Meeting** 26<sup>th</sup> November 2024.
- 5 Consideration of Planning Matters** and recommendations of the Planning Group.
  - 5.1 Notice of Applications Received**
    - 5.1.1 28 Keble Park North.** Two storey side extension. 24/02105/FUL
    - 5.1.2 Arndene, Moor Lane.** Erection of one detached dwelling following demolition of a pair of semi-detached houses (resubmission). 24/02171/FUL.
    - 5.1.3 Wylven, 5 Sim Balk Lane.** Air source heat pump to rear. 24/02076/FUL
    - 5.1.4 20 Main Street.** Crown reduction of Ash/Sycamore group of five trees in rear garden (TG1) as per submitted specification – trees in Tree Conservation Area. 24/02254/Tree Conservation Area
    - 5.1.5 1 Ferry Lane.** Re-pollard one lime tree in the rear garden Tree in Tree Conservation Area. 24/02296/Tree Conservation Area
    - 5.1.6 The Laurels, 44 Sim Balk Lane.** Fell two (species unknown) dead trees ('L', 'M'), one Ash ('G'), 1 group of Elders ('I'), two Elders ('U', 'V'), one Forsythia and prune thirteen trees ('A', 'B', 'C', 'D', 'E', 'F', 'H', 'J', 'K', 'P', 'R', 'S', 'T') as per submitted specifications. Planting of sixteen Laurel shrubs and fourteen Hornbeam - trees in a conservation area. 24/02349/Tree Conservation Area
    - 5.1.7 12 Maple Avenue.** Two storey side and rear extension and single storey rear extension. 25/00008/FUL

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## 5.2 Notice of Decisions Given (Parish Council decisions are in red)

- 5.2.1 **1 Ferry Lane.** 2.4m crown reduction and deadwood removal from one Horse Chestnut tree in Tree Conservation Area. 24/01964/Tree Conservation Area. **No Objection** Approved
- 5.2.2 **The Palace, Bishopthorpe Road.** Installation of fencing to south-west boundary. 24/01722/FUL. **No Objection** Approved
- 5.2.3 **The Palace, Bishopthorpe Road.** Installation of a 1.2m high timber picket fence and a post and wire fence within the dell grounds to the south of the Palace building. 24/01723/LBC. **No Objection** Approved
- 5.2.4 **Ebor Hotel, Main Street.** External alterations including removal of the canopy over the front entrance and installation of the original overlight and voussoir lintel detail. 24/01853/LBC. **No Objection** Approved
- 5.2.5 **47 Lang Road.** Two storey rear extension, first floor side extension, alternations to first floor rear window and new pitched roof to existing garage. 24/02046/FUL. **No Objection.** Approved

## 5.3 Large Householder Extension Notifications

- 5.3.1 None

## 5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison.

## 6 Services

### 6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 Co-op pop up shop proposal – Cllr. Thornton

### 6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Bishopthorpe Cricket Club development plan – Cllr. Thornton

### 6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison

### 6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison
- 6.4.2 Email from A North regarding riverside and footpaths working party – update Cllr. Harrison

### 6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection – update Cllr. George

### 6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

### 6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green

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## 6.8 Web Site Management

6.8.1 Monthly Report – update Cllr. George

## 6.9 Bishopthorpe Library

6.9.1 Monthly Report – update Cllr. Gajewicz

## 6.10 Environmental and Sustainability

6.10.1 Monthly Report – update Cllr. Green

## 6.11 Community Emergency Planning

6.11.1 Committee Report – update Cllr Nicholls

6.11.2 New surface water pump – update Cllr. Jemison

## 6.12 Bishopthorpe Orchard

6.12.1 Update – update Cllr. Green

## 7 **Financial Transactions**

### 7.1 Payments to Approve

#### **Cheque / Direct Debit Payments - December**

H3G – Internet provision – Vernon House	22.98
GoCardless, York Wi-Fi Solutions – Village Hall internet maintenance	24.00
B-Online – Internet provision Village Hall	40.13
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	160.00
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	253.85
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	504.20

#### **Total Amount paid**

**£1,005.16**

#### **On-line Payments - December**

Clerk's Salary	888.00
Clerk's Expenses (Ink £71.98, A4 paper £17.48, stationery £10.99)	100.45
Clerk's backpay to April 2024 (£55 x 8 months)	440.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	150.00
C Henk – Sports Pavilion cleaning expenses	0.00
Refund Cllr. George : Sports Pavilion keys cut	41.90
Ainsty Landscapes – cricket field cuts Aug to Nov 2024	630.00
Keys cut for Sensory Garden – refund to Cllr. Harrison	9.00
Richard X – repair of doorway surround at Village Hall	425.00
Dennis King Electrical Ltd – PAT testing at Sports Pavilion	208.20
Advance Fire – Biannual test, Vernon House	83.40
Advance Fire – Biannual test, Village Hall	130.20

#### **On-line payments total**

**3,793.65**

#### **December Total**

**£4,798.81**

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Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	0.00
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	0.00
Fisher German – Ransom strip annual payment	1.00
Fisher German – Glebe payment biannual	225.00
<b>Total Amount paid</b>	<b>£272.98</b>

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C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	60.00
C Henk – Sports Pavilion cleaning expenses	0.00
York Bus Forum – annual subscription fee	15.00
Rebecca Clark – Play Area gate unlocking / locking (Aug to Dec 24)	444.00
Andy Mills Plumbing – Call out to faulty boiler, Village Hall	80.00
BT internet connection charge for 3 months, Clerk's computer	90.60
City of York Council waste collection Village Hall	81.50
City of York Council waste collection Sports Pavilion	75.00
City of York Council insurance recharge Vernon House	148.60
On-line payment total	<b>2,570.20</b>
<b>January Total</b>	<b>£2,843.18</b>

## 7.2 Income Receipts

### **Amounts Received** (December and January combined)

Village Hall rental income	573.90
Playgroup quarterly income – third quarter	1300.00
Vernon House rental income	3695.55

<b>Total Income</b>	<b>£5,569.45</b>
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## **8 School Governors**

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

## **9 Gordon Watkins Community Award**

- 9.1 Committee Report – update Cllr Thornton

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## **10 Pinfold**

- 10.1 Committee Report – update Cllr. Astbury

## **11 Sensory Garden**

- 11.1 Committee Report – update Cllr. Astbury
- 11.2 Mosaic repairs – update Cllr. Astbury

## **12 Police Liaison**

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George

## **13 Local Council Association**

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates
- 13.3 Biodiversity Webinar - Tuesday, 4 March 2025

## **14 Highway Matters**

- 14.1 Floral Displays – update Cllr. Astbury
- 14.2 Appleton Road bridge closure - Solar System Way diversion

## **15 Correspondence**

- 15.1 City of York Council not covered elsewhere
  - 15.1.1 Online consultation regarding the introduction of a citywide Public Space Protection Order (PSPO)
- 15.2 Others
  - 15.2.1 Promoting the Mayor’s consultation on funding for policing and fire and rescue services in York and North Yorkshire
  - 15.2.2 Email from Roger Bastin regarding the Appleton Road bridge repair and email from Robert West of Copmanthorpe Parish Council regarding Urgent Inquiry Regarding Traffic Management and Safety Concerns in Copmanthorpe Related to Celkom Transport Ltd Operations.

## **16 Ward Committee**

- 16.1 Update

## **17 Any other business, which the Chairman consider urgent under the Local Government Act 1972**

## **18 Date and time of next meeting Tuesday 25<sup>th</sup> February 2025 at the Village Hall, Main Street at 7.00pm.**

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**Bank Account checked by**

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