

# BISHOPTHORPE PARISH COUNCIL

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## AGENDA

**NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 24<sup>th</sup> May, 2022 commencing at 7.00pm at the Village Hall, Main Street.** Date of posting: Wednesday 18<sup>th</sup> May, 2022.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 26<sup>th</sup> April, 2022.

- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.

### 5.1 Notice of Applications Received

- 5.1.1 **The Crematorium, Bishopthorpe Road.** Erection of single storey building for use as waiting area in association with crematorium. 22/00744/GRG3
- 5.1.2 **Applegarth, 15 Sim Balk Lane.** Two storey side extension, single storey rear extensions, dormer to rear and detached garage and garden room to the side. 22/00736/FUL
- 5.1.3 **The Vicarage, 48 Church Lane.** Fell one Thuja and one Cypress tree in a conservation area. 22/00924/Tree Conservation Area
- 5.1.4 **84 Montague Road.** Variations of condition two of permitted application 16/02861/FUL to alter boundary and parking arrangements – retrospective. 22/00906/FUL
- 5.1.5 **39 Copmanthorpe Lane.** Single storey side / rear extensions and dormer roof extension to rear. 22/00976/FUL
- 5.1.6 **The Orchard, 21 Main Street.** Heavily reduce one Hawthorn down to eight feet in height – protected by Tree Preservation Order CYC 167. 22/01023/TPO

### 5.2 Notice of Decisions Given (Parish Council decisions are in brackets)

- 5.2.1 **Ousethorpe Cottage, 13 Main Street.** Fell one Ash tree, one Laburnum and a group of three Leyland Cypress; prune one Willow – tree works in a Conservation Area. 22/00608/Tree Conservation Area. (No Objection) Approved
- 5.2.2 **47 Maple Avenue.** Single storey side and rear extension after demolition of existing attached brick shed. 22/00092/FUL. (No Objection) Approved

### 5.3 Large Householder Extension Notifications

- 5.3.1 None

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## 5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update
- 5.4.2 Bishopthorpe Moorings, pending enforcement action – update Cllr. Harrison

## 6 Services

### 6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 External Repairs – Cllr. Thornton
- 6.1.3 Risk Assessment Document – update Cllr. Thornton
- 6.1.4 Village Hall trough - planting

### 6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Internal alterations to the building – update Cllr. Nicholls
- 6.2.3 Cricket scoreboard rebuild – update Cllr. Nicholls
- 6.2.4 Queen’s Jubilee event to be held on Ferry Lane sports field – update Cllr. Thornton / Cllr. Harrison
- 6.2.5 Email from Yvette Shepherd requesting permission to use the sports field for training.

### 6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Approval of Annual Governance Statement 2021/22
- 6.3.3 Approval of the Annual Statement 2021/22 for Bishopthorpe Parish Council
- 6.3.4 Purchase of defibrillators – update Cllr. Harrison

### 6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison

### 6.5 Youth Support and Children’s Recreation

- 6.5.1 Monthly Park inspection update
- 6.5.2 Painting floor markings for new games at the end of the park on the tarmac area – update
- 6.5.3 Repairs to wooden boards and replacement bark – update Cllr. Jemison

### 6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

### 6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green

### 6.8 Web Site Management

- 6.8.1 Monthly Report – Cllr. Conley

### 6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Conley
- 6.9.2 Renewal of lease from City Council

### 6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – Cllr. Conley

### 6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

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- 6.12 Bishopthorpe Orchard  
6.12.1 Update – update Cllr. Green

## 7 Financial Transactions

### 7.1 Payments to Approve

#### 7.1.1 Cheque / Direct Debit Payments

##### Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Electricity (due 18/5)	325.35
Monthly direct debit to E-On Village Hall Gas (due month end)	0.00
The Renewable Energy Co. Vernon House Electricity (due 18/5)	29.44
PlusNet – Village Hall Wi-Fi connection monthly charge (paid 3/5)	30.77
PlusNet – Vernon House Wi-Fi connection, monthly charge (paid 3/5)	30.77

##### Total Amount paid

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**£416.33**

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#### 7.1.2 On- Line banking payments

##### Amounts paid

Clerk's Salary	712.25
Clerk's Expenses	0.00
One off payment to the Clerk for completing the audit	250.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	84.00
York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
Sports Turf Services Ltd – Grass cutting sports field, Ferry Lane	156.00
Inglebys Inflatables and Party Hire Ltd – Jubilee bouncy castle	250.00
Defib Store – Three defibrillators	4682.40
Ainsty Landscapes – cricket ground grass cuts 8/3 to 5/5 (8 cuts)	680.00
City Council Alcohol licence for Sports Pavilion Queen's Jubilee celebration	21.00
Metroplan – 6 heavy duty display panels for Village Hall group use	382.20
Business Stream water – Vernon House	27.90
Business Stream water – Village Hall	83.71
Business Stream water – Allotments, Appleton Road	50.11
Business Stream water – Allotments, Acaster Lane	6.99
Business Steam water – Sports Pavilion	73.51
Andrew's Garden Services – Play Area cut lawns and strim paths	240.00

##### On-line payment total

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**8,531.57**

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##### Payment Total

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**£8,947.90**

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## 7.2 Income Receipts

### ***Village Hall rental income:***

19/4 Sue Coates, Slimming World	50.00
20/4 S Allen, Black Cats Pilates	25.00
20/4 Village Hall Management Committee	275.91
22/4 Sue Coates, Slimming World	50.00
27/4 Lawton, Tuesday badminton	155.00
27/4 Jackson, damage caused to Village Hall heating system	80.00
27/4 Coull party booking	55.00
27/4 S Allen, Black Cats Pilates	25.00
28/4 W Allison, Wednesday Badminton	18.00
28/4 Duffy, party booking	55.00
29/4 Sue Coates, Slimming World	50.00
4/5 S Allen, Black Cats Pilates	25.00
5/5 N Macleod, party booking	100.00
6/5 Sue Coates, Slimming World	50.00
11/5 S Allen, Black Cats Pilates	25.00
13/5 Sue Coates, Slimming World	50.00

### ***Other Income:***

19/4 Bishopthorpe Cricket Club annual precept (£650 less £400 discount)	250.00
19/4 York Marine Services rents: Slipway £1050, Field 84 £1800	2,850.00
21/4 Allotment new rental AP45a	7.00
25/4 Mr Loftus, Ferry Lane mooring annual payment	1,750.00
28/4 Bishopthorpe Playgroup Q1 rent	1,300.00
4/5 First instalment of precept	17,500.00
13/5 Vernon House Income	291.70

**£25,037.61**

## **8 School Governors**

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

## **9 Young Person of the Year Award and the Gordon Watkins Community Award**

- 9.1 Committee Report – update Cllr Thornton

## **10 Pinfold**

- 10.1 Committee Report – update Cllr. Gajewicz
- 10.2 Clear up of site and replanting

## **11 Sensory Garden**

- 11.1 Committee Report – update Cllr. Gajewicz
- 11.2 Mosaic repairs – update Cllr. Gajewicz
- 11.3 Clear up of site and replanting

## **12 Police Liaison**

- 12.1 Ward Manager's Report

## **13 Local Council Association**

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates
- 13.3 Formal appointment by Bishopthorpe Parish Council for Cllr. Harrison to continue to be a member of the YLCA Joint Executive Board

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## **14 Highway Matters**

- 14.1 First Bus terminus on Acaster Lane – update Cllr. Harrison / Cllr. Nicholls

## **15 Correspondence**

- 15.1 City of York Council not covered elsewhere
  - 15.1.1 None

- 15.2 Others

- 15.2.1 North Yorkshire Police, Fire and Crime Commissioner meeting- 26th May  
6:30pm- 7:45pm
- 15.2.2 Email from York Civic Trust – Transport Strategy for York

## **16 Ward Committee**

- 16.1 Update

## **17 Any other business, which the Chairman consider urgent under the Local Government Act 1972**

## **18 Date and time of next meeting Tuesday 28<sup>th</sup> June, 2022 at the Village Hall, Main Street at 7.00pm.**

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## 19 Payments to Authorise May 2022

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**Bank Account checked by**