

# BISHOPTHORPE PARISH COUNCIL

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## AGENDA

**NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 23<sup>rd</sup> August, 2022 commencing at 7.00pm at the Village Hall, Main Street.** Date of posting: Wednesday 17<sup>th</sup> August, 2022.

- 1 Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 Minutes of Meeting** 26<sup>th</sup> July, 2022.
- 5 Consideration of Planning Matters** and recommendations of the Planning Group.
  - 5.1 Notice of Applications Received**
    - 5.1.1 23 Myrtle Avenue.** Two storey and single storey extensions to rear with two dormers after demolition of existing rear extension and extend hipped roof to side. 22/01564/FUL
    - 5.1.2 90 Acaster Lane.** Erection of 1.85m high fence to rear. 22/00962/FUL
  - 5.2 Notice of Decisions Given (Parish Council decisions are in brackets)**
    - 5.2.1 84 Montague Road.** Variations of condition two of permitted application 16/02861/FUL to alter boundary and parking arrangements – retrospective. 22/00906/FUL. **(No Objection)** Approved
    - 5.2.2 Applegarth, 15 Sim Balk Lane.** Two storey side extension, single storey rear extensions, dormer to rear and detached garage and garden room to the side. 22/00736/FUL. **(No Objection)**. Approved
    - 5.2.3 Field House, Middlethorpe.** First floor side extension. 21/02378/FUL. **(No Objection)**. Approved
    - 5.2.4 Priory Corner, 83 Main Street.** Erection of two single storey outbuildings. 21/02401/FUL. **(Objection)**. Approved
    - 5.2.5 The Crematorium, Bishopthorpe Road.** Erection of single storey building for use as waiting area in association with crematorium. 22/00744/GRG3. **(No Objection)** Approved
    - 5.2.6 88 Acaster Lane.** Single storey side and rear extension. 22/01313/FUL. **(No Objection)** Approved

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## 5.3 Large Householder Extension Notifications

5.3.1 None

## 5.4 Other Planning Matters

5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison

5.4.2 Planning Application information received May 24<sup>th</sup>. Proposed 5G Telecommunications Installation for H3G UK – from WHP Telecoms Ltd - update

## 6 Services

### 6.1 Village Hall Management Committee

6.1.1 Management Committee Report – update Cllr Thornton

6.1.2 External Repairs – update Cllr. Thornton

6.1.3 Risk Assessment Document – update Cllr. Thornton

### 6.2 Sports and Leisure Management Report

6.2.1 Management Committee Report – update Cllr Nicholls

6.2.2 Internal alterations to the building – update Cllr. Nicholls

6.2.3 Cricket scorebox rebuild – update Cllr. Nicholls

6.2.4 Renewal of sports field leases from the Church Commissioners – update Cllr. Harrison

### 6.3 Finance Committee

6.3.1 Committee Report – update Cllr. Harrison

6.3.2 Request for a donation towards court resurfacing from Bishopthorpe Tennis Club – update Cllr. Harrison

6.3.3 Option to opt out of the SAAA central external auditor appointment arrangements

### 6.4 Field 84, Riverside and Footpaths Working Party

6.4.1 Update – update Cllr. Jemison

### 6.5 Youth Support and Children's Recreation

6.5.1 Monthly Park inspection

6.5.2 Painting floor markings for new games at the end of the park on the tarmac area – update

### 6.6 Allotments

6.6.1 Monthly Report – Cllr. George

### 6.7 Senior Citizens Support, Vernon House and Accessibility Issues

6.7.1 Monthly Report – Cllr. Green

6.7.2 Dementia Friendly Villages proposal – update Cllr. Green

### 6.8 Web Site Management

6.8.1 Monthly Report – Cllr. Conley

### 6.9 Bishopthorpe Library

6.9.1 Monthly Report – update Cllr. Gajewicz

### 6.10 Environmental and Sustainability

6.10.1 Monthly Report – update Cllr. Conley

### 6.11 Community Emergency Planning

6.11.1 Committee Report – update Cllr Nicholls

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## 6.12 Bishopthorpe Orchard

6.12.1 Update – update Cllr. Green

6.12.2 Apple Pressing Day – Sunday 9<sup>th</sup> October at the Village Hall – update Cllr. Green

## 7 Financial Transactions

### 7.1 Payments to Approve

#### 7.1.1 **Cheque / Direct Debit Payments**

##### **Amounts paid**

Monthly direct debit to E-On Sports Pavilion Electricity (due Month End)	0.00
Monthly direct debit to E-On Village Hall Electricity (due 16/8)	184.78
Monthly direct debit to E-On Village Hall Gas (due Month End)	0.00
The Renewable Energy Co. Vernon House Electricity (due 22/8)	28.54
Data Protection annual renewal fee – ICO	35.00
Eon – Gas, Village Hall, one-off payment to clear debit balance (paid)	677.52
PlusNet – Village Hall Wi-Fi connection monthly charge (paid /1/8)	28.87
PlusNet – Vernon House Wi-Fi connection, monthly charge (paid 1/8)	28.87

##### **Total Amount**

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**£983.58**

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#### 7.1.2 **On- Line banking payments**

##### **Amounts paid**

Clerk's Salary	712.25
Clerk's Expenses (Black cartridge £30.42, coloured cartridge £26.99)	57.41
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	3.50
A Powell – Sensory Garden gate daily opening / locking	0.00
York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
Sports Turf Services Ltd – Grass cutting sports field, Ferry Lane	156.00
Cllr. Harrison – Set of keys for Keble Park Play Area and waste bags	22.75
York Elevator Services Ltd – Maintenance inspection	312.00
Keith Rowntree – repairs to Sports Pavilion window	640.00
Yorkshire Local Councils Association – Cllr. George planning course	25.00
Yorkshire Local Councils Association – Cllr. Conley planning course	25.00
Andrew's Signs and Engravers Ltd – plaque for defibrillators (paid)	130.80
PRS / PPL for music 2021 Invoice for Village Hall (inc. lockdown reduction) (paid)	281.80
PRS / PPL for music 2022 Invoice for Village Hall (paid)	563.62
Richard Green Gas Supplies – Tap repairs Appleton Road Allotments	72.00
Business Stream – Allotments, Acaster Lane	7.46
Business Stream – Allotments, Appleton Road	21.89
Business Stream – Village Hall	252.79
Business Stream – Sports Pavilion	78.08
On-line payment total	<b>4,193.85</b>
<b>Payment Total</b>	<b>£5,177.43</b>

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## 7.2 Income Receipts

### ***Village Hall rental income:***

18/7 J Acey Village Hall Management Committee	15.00
20/7 S Allen, Black Cats Pilates	25.00
21/7 Kassia Scott	102.00
22/7 Sue Coates, Slimming World	50.00
26/7 Lawton, Tuesday Badminton	155.00
27/7 W Allison, Wednesday Badminton	12.00
27/7 S Allen, Black Cats Pilates	25.00
29/7 Middleton Badminton group	131.16
29/7 Sue Coates, Slimming World	50.00
3/8 S Allen, Black Cats Pilates	25.00
3/8 A Darley, Badminton	143.00
5/8 Sue Coates, Slimming World	50.00
6/8 K Scott	136.00
12/8 M Nicholls	55.00
12/8 Sue Coates, Slimming World	50.00
<b><i>Other Income:</i></b>	
28/7 Vernon House monthly income	365.70

**£1,389.86**

## **8 School Governors**

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

## **9 Young Person of the Year Award and the Gordon Watkins Community Award**

- 9.1 Committee Report – update Cllr Thornton

## **10 Pinfold**

- 10.1 Committee Report – update Cllr. Astbury

## **11 Sensory Garden**

- 11.1 Committee Report – update Cllr. Astbury
- 11.2 Mosaic repairs – update Cllr. Astbury

## **12 Police Liaison**

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George

## **13 Local Council Association**

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 NALC Chief executive's bulletin
- 13.3 Training bulletin
- 13.4 Meeting with North Yorkshire Police, Fire and Crime Commissioner – Wednesday 2 November at 6:45- 7:45 pm on Zoom
- 13.5 August edition of Civility & Respect newsletter
- 13.6 Proposed devolution deal announcement - stakeholder pack

## **14 Highway Matters**

- 14.1 Sunday Bus Service to Bishopthorpe – update Cllr. Harrison
- 14.2 Consultation- York Enhanced Partnership for buses

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## **15 Correspondence**

15.1 City of York Council not covered elsewhere

15.1.1 Devolution Announcement, email from City of York Council

15.2 Others

15.2.1 None

## **16 Ward Committee**

16.1 Update

## **17 Any other business, which the Chairman consider urgent under the Local Government Act 1972**

## **18 Date and time of next meeting Tuesday 27<sup>th</sup> September, 2022 at the Village Hall, Main Street at 7.00pm.**

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## 19 Payments to Authorise August 2022

### 19.1.1 Cheque / Direct Debit Payments

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#### Bank Account checked by

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