

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 26th April, 2022 commencing at 7.00pm at the Village Hall, Main Street. Date of posting: Wednesday 20th April, 2022.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 22nd March, 2022.

- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.

- 5.1 Notice of Applications Received

- 5.1.1 **Ousethorpe Cottage, 13 Main Street.** Fell one Ash tree, one Laburnum and a group of three Leyland Cypress; prune one Willow – tree works in a Conservation Area. 22/00608/Tree Conservation Area. **No Objection**
- 5.1.2 **52 Land Road.** Single storey side and rear extension following demolition of garage. 22/00705/FUL

- 5.2 Notice of Decisions Given (Parish Council decisions are in brackets)

- 5.2.1 **1a Main Street.** Work to one Himalayan Cedar tree - reduce height by up to two metres; crown thin by 20%; lateral prune eastern canopy by up to two metres - tree works in a Conservation Area. 22/00414/Tree Conservation Area. **Approved**
- 5.2.2 **Heimdal, 9 Sim Balk Lane.** Two storey side and rear extension and single storey rear extension. 21/01658/FUL. (No Objection) **Approved**
- 5.2.3 **The White House, Chantry Lane.** Reduce long lateral branches on eastern half of one Sycamore tree by approximately four metres, crown thin by 20% - protected by Tree Preservation Order 8/1983. 22/00274/Tree Preservation Order. (No Objection) **Approved**
- 5.2.4 **The Chase, Hardgraves Mews Church Lane** – Pollard one Eucalyptus tree to between two and five metres to maintain as a tall bush – tree works in a Conservation Area. 22/00519/Tree Conservation Area. (No Objection) – **Approved**
- 5.2.5 **Ebor Hotel, 46 Main Street.** Fell two Sycamore, two Conifer, one Cherry and one Hawthorne – tree works in a Conservation Area. 22/00572/Tree Conservation Area. (No Objection) **Approved**

- 5.3 Large Householder Extension Notifications

- 5.3.1 None

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5.4 Other Planning Matters

- 5.4.1 *PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update*
- 5.4.2 Email from Caroline Osbourne, City of York Council Planning Enforcement Officer – Planning contraventions along the riverbank.

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 Risk Assessment Document – approval of new document.
- 6.1.3 Village Hall Trustee Dispensation to be signed by Cllr. Gajewicz and Cllr. Conley

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Internal alterations to building – update Cllr Harrison / Cllr Nicholls
- 6.2.3 Cricket scoreboard rebuild – update Cllr Nicholls
- 6.2.4 The Queen’s Jubilee event to be held on Ferry Lane Sport field – update Cllr Thornton

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Purchase of a set of display boards for Bishopthorpe History Group - Cllr Thornton
- 6.3.3 HMRC year-end submission confirmation
- 6.3.4 Annual audit by Littlejohn
- 6.3.5 Purchase of defibrillator(s) – update Cllr Harrison

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison
- 6.4.2 Email from Mr Leadley *regarding a colony of Yellow Star of Bethlehem flowers in Field 84*

6.5 Youth Support and Children’s Recreation

- 6.5.1 Monthly Park inspection update - Play area vandalism, update Cllr. George
- 6.5.2 Painting floor markings for new games at the end of the park on the tarmac area – update
- 6.5.3 Repairs to wooden boards and replacement bark – update Cllr Jemison

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green

6.8 Web Site Management

- 6.8.1 Monthly Report – Cllr. Conley

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Conley

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – Cllr. Conley

6.11 Community Emergency Planning

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6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

6.12.1 Update – update Cllr. Green

7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Electricity (due 20/4)	302.01
Monthly direct debit to E-On Village Hall Gas (due month end)	0.00
The Renewable Energy Co. Vernon House Electricity (due 20/4)	34.78
Savills – Rent for allotments Acaster Lane	72.50
Savills – Rent for Cricket Field, Ferry Lane	150.00
Total Amount paid	£559.29

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	712.25
Clerk's Salary – backdated pay to 1/4/21	147.00
Clerk's Expenses- Black ink cartridge	29.90
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	150.00
C Henk – Sports Pavilion cleaning expenses	4.53
A Powell – Sensory Garden gate daily opening / locking	105.00
York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
York Environment Forum – Annual subscription	10.00
Campaign to Protect Rural England – Annual subscription	36.00
City of York Council rates – Vernon House	661.17
City of York Council rates – Village Hall	276.48
City of York Council rates – Sports Pavilion	1297.40
Hunt, Catch, Kill – Mole control	105.00
Safety Signs for Less – bus stop 'No Idling' Sign	25.56
Yorkshire Local Councils Association - annual membership fee	776.00
High Street Safari – Jubilee Beacon Trail	499.00
Cllr Thornton – New clock and batteries for Village Hall	21.20
Quarterly BT internet connection fee – clerk's computer	69.98
Sports Turf Services (York) Ltd – grass cuts to sports field	78.00
Cllr Harrison – Ink cartridges and A4 white paper	50.95
City of York Council waste disposal – Village Hall	60.56
City of York Council waste disposal – Sports Pavilion	63.40
Ainsty Internal drainage – annual rate	1.50
BHIB – Local Council Insurance – annual premium	2740.15
Ajay York Ltd – Internal decoration of the Village Hall	5160.00
Dennis King Electrical – Sports Pavilion repairs to corridor / changing rooms lights	69.30
RVT Landlord Services – repairs to Village Hall heating system	220.00
On-line payment total	14081.83
Payment Total	£14,641.12

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7.2 Income Receipts

Village Hall rental income:

16/3 Sue Coates, Slimming World	25.00
18/3 Sue Coates, Slimming World	50.00
21/3 McLean HL, party booking 24/4	55.00
24/3 Ramegowda, 23/4	70.00
25/3 Sue Coates, Slimming World	50.00
30/3 S Allen, Black Cats Pilates	25.00
30/3 Paton Action Clerk. party booking 14/5	55.00
31/3 W Allison, Wednesday Badminton	24.00
31/3 N Macleod	125.00
1 /4 Sue Coates, Slimming World	50.00
8/4 Sue Coates, Slimming World	50.00
11/4 S Lyon, party 25/6	80.00
11/4 Let's Dance	250.00
11/4 K Johnson, party	55.00
11/4 Inner Wheel Club of York Ainsty	90.00
13/4 S Allen, Black Cats Pilates	25.00

Other Income:

17/3 M Booth, Allotment	7.00
17/3 J Davis, Allotment	9.00
31/3 City of York Council, Double Taxation payment	9,008.87
11/4 White Rose FC – annual precept	340.00
11/4 K Ford, Appleton Road allotment, AP45b	7.00
12/4 Vernon House, monthly rents	330.50

£10,781.37

8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

9 Young Person of the Year Award and the Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

10 Pinfold

- 10.1 Committee Report – update Cllr. Gajewicz

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Gajewicz
- 11.2 Mosaic repairs – update Cllr. Gajewicz

12 Police Liaison

- 12.1 Ward Manager's Report

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates
- 13.3 Resilience and Community Emergency Planning, Simon Wright, Senior Resilience and Emergencies Officer, North Yorkshire County Council Webinar Session – Wednesday,

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April 2.00pm to 3.00pm

13.4 YLCA Training Programme June/July 2022

14 Highway Matters

14.1 Sustrans - We're Improving accessibility on National Cycle Network route 65 in York (Sim Balk Lane - Solar System Way)

15 Correspondence

15.1 City of York Council not covered elsewhere

15.1.1 None

15.2 Others

16 Ward Committee

16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 24th May, 2022 at the Village Hall, Main Street at 7.00pm.

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19 Payments to Authorise April 2022

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Bank Account checked by

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