**AGENDA**

**NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 18th October, 2022 commencing at 7.00pm at the Village Hall, Main Street.** Date of posting: Wednesday 12th October, 2022.

1. **Recording of meeting –** The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.
2. **Apologies for absence** (including notice if potentially leaving part way through the meeting)
3. **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
4. **Minutes of Meeting** 27th September, 2022.
5. **Consideration of Planning Matters** and recommendations of the Planning Group.
	1. Notice of Applications Received
		1. **59 Lamplugh Crescent.** First floor rear extension and single storey side extension. 22/01930/FUL
		2. **The Hollies, 29 Myrtle Avenue.** Single storey rear extension, first floor side extension, new slate roof, balcony to rear, new render wall finish to the first-floor masonry walls and existing porch and replacement windows. 22/02013/FUL.
	2. Notice of Decisions Given **(Parish Council decisions are in brackets)**
		1. **Ramsey House, Chantry Lane.** Re-pleach a line of Lime trees, trim one Yew, reduce lateral canopy of one Norway Maple by 1.5m – tree works in Tree Conservation Area. 22/01515/Tree Conservation Area. (**No Objection)** Approved
		2. **46 Acaster Lane.** Creation of new access to front and formation of new driveway within site. 22/01413/FUL. **No Objection**
		3. **Proposed dwelling to north of 39 Main Street.** Fell two walnut trees in Tree Conservation Area. 22/01853/Tree Conservation Area. **No Objection**
	3. Large Householder Extension Notifications
		1. None
	4. Other Planning Matters
		1. PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison
		2. Email from Mr and Mrs Pollitt; Dormer Extension Bridge Road.
6. Services
	1. Village Hall Management Committee
		1. Management Committee Report – update Cllr Thornton
		2. External Repairs – update Cllr. Thornton
	2. Sports and Leisure Management Report
		1. Management Committee Report – update Cllr Nicholls
		2. Internal alterations to the building – update Cllr. Nicholls
		3. Cricket scorebox rebuild – update Cllr. Nicholls
		4. Renewal of sports field leases – update Cllr. Harrison
	3. Finance Committee
		1. Committee Report – update Cllr. Harrison
		2. Email from Cllr. Galvin (July 2022) – planters / flower tubs in the village
		3. Valuation Office Agency – Request for rent, leases or ownership details, Sports Pavilion
	4. Field 84, Riverside and Footpaths Working Party
		1. Update – update Cllr. Jemison
		2. Email from PC Able concerning ‘Cutting down trees containing nests’ – update Cllr. Conley
	5. Youth Support and Children’s Recreation
		1. Monthly Park inspection
	6. Allotments
		1. Monthly Report – Cllr. George
	7. Senior Citizens Support, Vernon House and Accessibility Issues
		1. Monthly Report – Cllr. Green
		2. Bishopthorpe Medical Surgery – update regarding the offer of a room to rent in Vernon House, Cllr. Harrison
	8. Web Site Management
		1. Monthly Report – Cllr. Conley
	9. Bishopthorpe Library
		1. Monthly Report – update Cllr. Gajewicz
	10. Environmental and Sustainability
		1. Monthly Report – update Cllr. Conley
	11. Community Emergency Planning
		1. Committee Report – update Cllr Nicholls
	12. Bishopthorpe Orchard
		1. Update – update Cllr. Green
7. **Financial Transactions**
	1. Payments to Approve
		1. **Cheque / Direct Debit Payments**

|  |  |
| --- | --- |
| **Amounts paid** |  |
| Monthly direct debit to E-On Sports Pavilion Electricity (due m/e) | 0.00 |
| Monthly direct debit to E-On Village Hall Electricity (due 18/10) | 207.39 |
| Monthly direct debit to E-On Village Hall Gas (due m/e) | 0.00 |
| The Renewable Energy Co. Vernon House Electricity (due 20/10) | 32.59 |
| Paid  |  |
| *PlusNet – Village Hall Wi-Fi connection monthly charge (paid 3/10)* | 28.87 |
| *PlusNet – Vernon House Wi-Fi connection, monthly charge (paid 3/10)* | 28.87 |
| Savills – Cricket Field bi-annual rental payment (due 5/10) | 150.00 |
| Savills – Acaster Lane Allotments bi-annual rental payment (due 5/10)  | 72.50 |
|  |  |
| **Total Amount paid** | **520.22** |

* + 1. **On- Line banking payments**

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| --- | --- |
| **Amounts paid** |  |
| Clerk’s Salary | 712.25 |
| Clerk’s Expenses  | 0.00 |
| M Haynes - Village Hall Facilities Manager | 437.50 |
| Village Hall Facilities Manager expenses | 38.54 |
| C Julie Bradley - Vernon House Caretaker  | 250.00 |
| C Julie Bradley - Vernon House Caretaker expenses | 0.00 |
| C Henk – Sports Pavilion cleaning | 120.00 |
| C Henk – Sports Pavilion cleaning expenses  | 0.00 |
| A Powell – Sensory Garden gate daily opening / locking | 0.00 |
| York Wi-Fi Solutions – monthly charge for support and maintenance | 24.00 |
| Sports Turf Services Ltd – Grass cutting sports field, Ferry Lane | 156.00 |
| Brunswick Organic Nursery – Sensory Garden maintenance  | 306.00 |
| *City of York Council - Waste disposal Village Hall*  | 68.86 |
| *City of York Council - Waste disposal Sports Pavilion*  | 63.40 |
| BT quarterly charge claim (for July, August and September) | 75.18 |
| *Paid* |  |
| National Allotment Association, new member membership | 60.40 |
| Clerk’s computer – Microsoft annual renewal for Word 365  | 79.99 |
| TimCo Plumbing – Bathroom and toilet renovations, Sports Pavilion  | 6,000.00 |
| YLCA – Allotment course 21/9 Cllr. George  | 25.00 |
| Andrew’s Garden Services – Lawn cuts  | 440.00 |
| Mike Dale of Crombledale Contracting – Hedge cutting, Ferry Lane  | 350.00 |
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| On-line payment total | **9,207.12** |
| **Payment Total** | **£9,727.34** |

* 1. Income Receipts

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| ***Village Hall rental income:*** |  |
| 21/9 S Allen, Black Cats Pilates | 25.00 |
| 23/9 J Acey | 15.00 |
| 23/9 Sue Coates, Slimming World | 50.00 |
| 28/9 Damian Arundale | 55.00 |
| 28/9 S Allen, Black Cats Pilates | 25.00 |
| 30/9 Sue Coates, Slimming World | 50.00 |
| 4/10 Village Hall Management Committee (96) | 80.00 |
| 4/10 Village Hall Management Committee (97) | 90.00 |
| 5/10 S Allen, Black Cats Pilates | 25.00 |
| 6/10 J Acey  | 15.00 |
| 6/10 W Allison, Wednesday Badminton | 24.00 |
| 7/10 Sue Coates, Slimming World | 50.00 |
| ***Other Income:*** |  |
| 27/9 Bishopthorpe Community Group – refund for road closure fee | 140.00 |
| 28/9 HMRC VAT refund for year ending March 2022 | 2,577.67 |
| 29/9 Bishopthorpe Community Group – transfer of funds following closure of their account  | 1,058.45 |
| 29/9 Second instalment of City Council precept  | 17,500.00 |
|  |  |
|  | **£21,780.12** |

1. **School Governors**
	1. Infant School – update Cllr Nicholls
	2. Junior School – update Cllr. Green
2. **Young Person of the Year Award and the Gordon Watkins Community Award**
	1. Committee Report – update Cllr Thornton
3. **Pinfold**
	1. Committee Report
4. **Sensory Garden**
	1. Committee Report
	2. Mosaic repairs – update Cllr. Thornton
5. **Police Liaison**
	1. Ward Manager’s Report – update Cllr. Green / Cllr. George
6. **Local Council Association**
	1. Yorkshire Local Councils Association – Update Cllr. Harrison
7. **Highway Matters**
	1. Proposed introduction of 40mph speed limit – Sim Balk Lane
8. **Correspondence**
	1. City of York Council not covered elsewhere
		1. None

* 1. Others
		1. None
1. **Ward Committee**
	1. Update
2. **Any other business, which the Chairman consider urgent under the Local Government Act 1972**
3. **Date and time of next meeting Tuesday 22nd November, 2022 at the Village Hall, Main Street at 7.00pm.**
4. **Payments to Authorise October 2022**
	* 1. **Cheque / Direct Debit Payments**

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**Bank Account checked by**

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