

# BISHOPTHORPE PARISH COUNCIL

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## AGENDA

**NOTICE IS HEREBY GIVEN** that an **ORDINARY MEETING** of Bishopthorpe Parish Council will be held on **Tuesday, 16<sup>th</sup> January, 2024 commencing at 7.00pm at **Vernon House****. Date of posting: Wednesday 10<sup>th</sup> January, 2024.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting).
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda
- 4 **Minutes of Meeting** 28<sup>th</sup> November, 2023
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
  - 5.1 Notice of Applications Received
    - 5.1.1 **21 Keble Park Crecent.** Two storey side and single storey front extensions and alterations to existing fenestration. 23/02106/FUL
    - 5.1.2 **16 Church Lane.** Porch to front of numbers 16 and 18 Church Lane. 23/02033/FUL
    - 5.1.3 **The Granary, Middlethorpe.** Fell one Mulberry and reduce one Cedar tree – trees in a conservation area. 23/01859/Tree Conservation Area
    - 5.1.4 **5 Neville Drive.** Single storey front, side and rear extensions following demolition of garage. 23/02259/FUL
    - 5.1.5 **9c Newland Road.** Remedial pruning of two Sycamore and one Oak trees – protected by Tree Preservation Order 7 (1991) as per submitted specification. 23/02083/Tree Preservation Order
    - 5.1.6 **9 Temple Road.** Two storey side and rear extension, single storey rear extension, dormer to rear and solar panels to proposed side extension roof. 23/02037/FUL
    - 5.1.7 **Moor Farm, Moor Lane.** Erection of four dwellings with associated parking, access and landscaping following demolition of existing commercial units and sheds. 23/02328/FUL

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## 5.2 Notice of Decisions Given (Parish Council decisions are in red)

- 5.2.1 **16 Keble Park South.** Single storey front extension. 23/01767/FUL. **No Objection** Approved
- 5.2.2 **Middlethorpe Manor, Middlethorpe.** Crown raise two Maples as per submitted specification – trees in Tree Conservation Area. 23/01876/Tree Conservation Area. **Decision to be left with the City Council arborist experts.** Approved
- 5.2.3 **The White House, Chantry Lane.** Fell one Oak Tree and one Maple Tree in rear garden. Trees in conservation area. 23/02130/Tree Conservation Area **Decision to be left with the City Council arborist experts.** Approved
- 5.2.4 **The Palace, Bishopthorpe Road.** Internal works comprising of the installation of seventeen flood barriers (on the inside of the doors and windows withing the undercroft and at ground floor level). 23/01802/LBC. **No Objection** Approved

## 5.3 Large Householder Extension Notifications

- 5.3.1 None

## 5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison
- 5.4.2 Gateway York, proposal to build approximately 114 new houses at the top of Sim Balk Lane – update
- 5.4.3 Email from C Philps - Planning permission 6 Melton Drive

## 6 **Services**

### 6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 External Repairs – update Cllr. Thornton
- 6.1.3 Deep clean of building – update Cllr. Harrison
- 6.1.4 Recent flooding: Village Hall car park and Main Street – Cllr. Harrison

### 6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Cricket scoreboard rebuild – update Cllr. Nicholls
- 6.2.3 Overdue Cricket Club precept (£216) – due 31/12/23

### 6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Agree Parish Precept for 2024/25

### 6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison

### 6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection – update Cllr. Astbury

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## 6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George
- 6.6.2 Management Survey for Allotments, Acaster Lane from Lucion Services

## 6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green
- 6.7.2 Lease Renewal – update from the City Council
- 6.7.3 Ecotricity heating bills

## 6.8 Web Site Management

- 6.8.1 Monthly Report

## 6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Gajewicz

## 6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – update Cllr. Green
- 6.10.2 Cllr. Mason – proposal to pay £40 a year for a license to host the Wildlife Webpage.
- 6.10.3 Environmental News from across North Yorkshire – emailed to all 5/12

## 6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

## 6.12 Bishopthorpe Orchard

- 6.12.1 Update – update Cllr. Green

## 7 **Financial Transactions**

### 7.1 Payments to Approve

#### 7.1.1 **Cheque / Direct Debit Payments**

##### **Direct Debits for December**

GoCardless – monthly charge for support and maintenance	24.00
Monthly direct debit to E-On Village Hall Electricity	259.21
Monthly direct debit to E-On Village Hall Gas	289.58
Monthly direct debit to E-On Sports Pavilion Electricity	100.00
<b>Total direct debit payments in December</b>	<b>£672.79</b>

##### **Direct Debits for January**

Monthly direct debit to E-On Village Hall Electricity (due m/e)	0.00
Monthly direct debit to E-On Village Hall Gas (due m/e)	0.00
The Renewable Energy Co. Vernon House Electricity (22/1)	54.53
The Renewable Energy co. Vernon House Electricity (2/1)	4,111.74
Monthly direct debit to E-On Sports Pavilion Electricity (due m/e)	0.00
B.Online – Village Hall Wi-Fi connection monthly charge (due m/e)	31.73
B.Online – Vernon House Wi-Fi connection, monthly charge	40.13
GoCardless – monthly charge for support and maintenance	24.00

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3G UK Ltd – Vernon House internet connection	25.55
Savills – Glebe, sports field bi-annual rent	225.00
Savills – Allotments ransom strip rent	1.00
<b>Total direct debit payments in January</b>	<b><u>£4,513.68</u></b>

### 7.1.2 On- Line banking payments

#### On-line payments for December 2023

Clerk's Salary	833.00
Clerk's backdated salary to April 2023	488.00
Clerk's Expenses	0.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	55.23
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	90.00
C Henk – Sports Pavilion cleaning expenses	0.00
Ainsty Landscapes – Grass cutting sports field, Ferry Land	450.00
Playdale – Annual Play Area inspection	312.00
Dennis King Electrical Ltd – PAT testing at Sports Pavilion	181.80
Dennis King Electrical Ltd – Electrical work at the Sports Pavilion	1,062.23
Andrew's Garden Services – Play Area cut grass / spray area	275.00
York Christmas Trees – 6m Nordmann Fir for the Sensory Garden	390.00
M. Haynes – Dyno, Clearance of blockage at Village Hall drains	247.00
BioGreen, Play Area removal of Mare's Tail weed	120.00
Advance Fire – bi-annual check for Village Hall	119.22
Advance Fire – bi-annual check for Vernon House	75.96
Total on-line payments for December	<u>5,386.94</u>
<b>December Grand Total</b>	<b><u>£6,059.73</u></b>

#### On-line payments for January 2024

Clerk's Salary	833.00
Clerk's Expenses (Ink cartridges, colour and black)	81.98
BT internet charge x 3 months: Clerk's computer	83.98
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	90.00
C Henk – Sports Pavilion cleaning expenses	0.00
YLCA – Course fee, Cllr. George, Planning System Webnar 9/1/24	25.00
HMRC Employers NIC monthly payment	0.00
Total on-line payments for January	<u>1,801.46</u>
<b>Total paid in January</b>	<b><u>£6,315.14</u></b>

Amount paid in December	6,059.73
Amount paid In January	<u>6,315.14</u>
<b>Grand Total for December and January</b>	<b><u>12,374.87</u></b>

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## 7.2 Income Receipts

### **Amounts Received**

Village Hall rental income	1,411.88
Playgroup quarter four rental	1,300.00
Vernon House rental income	386.80

### **Total Income for December and January**

**£3,098.68**

## **8 School Governors**

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

## **9 Gordon Watkins Community Award**

- 9.1 Committee Report – update Cllr Thornton

## **10 Pinfold**

- 10.1 Committee Report – update Cllr. Astbury

## **11 Sensory Garden**

- 11.1 Committee Report – update Cllr. Astbury
- 11.2 Mosaic repairs – update Cllr. Thornton

## **12 Police Liaison**

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George
- 12.2 Email: Tell Commissioner Zoë how much you think should be invested in policing and fire and rescue services in North Yorkshire and York

## **13 Local Council Association**

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 Breakthrough Communications Webinar Training Sessions December 2023 to March 2024
- 13.3 White Rose Updates

## **14 Highway Matters**

- 14.1 20mph matters for Vision Zero zoom Thu 4th Jan 7pm Jeremy Leach & a City of York Council Officer Julian Ridge
- 14.2 D Day 80- letter and information from the Pageant master, Bruno Peek
- 14.3 First Bus Number 11, issue at Low Ousegate stop – update Cllr. Stephen
- 14.4 Email from Ashley Moucher: Roads within the village
- 14.5 Email from D Paulley: Network Rail's real reason for canning the Copmanthorpe footbridge

## **15 Correspondence**

- 15.1 City of York Council not covered elsewhere
  - 15.1.1 None
- 15.2 Others
  - 15.2.1 None

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**16 Ward Committee**

16.1 Update

**17 Any other business, which the Chairman consider urgent under the Local Government Act 1972**

**18 Date and time of next meeting Tuesday 27<sup>th</sup> February, 2024 at the Village Hall, Main Street at 7.00pm.**

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## 19 Payments to Authorise January 2024

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**Bank Account checked by**