

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 23rd April, 2024 commencing at 7.00pm at the Village Hall . Date of posting: Wednesday 17th April, 2024.

- 1 Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.

- 2 Apologies for absence** (including notice if potentially leaving part way through the meeting). Cllr. Green and Cllr. Mason
- 3 Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda
- 4 Minutes of Meeting** 26th March 2024
- 5 Consideration of Planning Matters** and recommendations of the Planning Group.
 - 5.1 Notice of Applications Received**
 - 5.1.1 Ebor Hotel, Main Street.** Internal and external works to include removal of render/paintwork to expose the original brickwork and demolition of existing front entrance porch. 24/00494/LBC
 - 5.1.2 63 Keble Park South.** Two storey side and single storey rear extension following demolition of existing conservatory. 24/00573/FUL.
 - 5.1.3 Iona Lodge, Acaster Lane.** Variation of condition 2 of permitted application 23/01780/FUL to alter the approved plans and elevations. 24/00602/FUL
 - 5.1.4 48 Keble Park Crescent.** Two storey side extension, single storey front and rear extensions. 24/00613/FUL
 - 5.2 Notice of Decisions Given (Parish Council decisions are in red)**
 - 5.2.1 Moor Farm, Moor Lane.** Erection of four dwellings with associated parking, access and landscaping following demolition of existing commercial units and sheds. 23/02328/FUL. **No Objection** Approved
 - 5.2.2 Ebor Hotel, Main Street.** Works to remove existing render and white paint from external elevations. 24/00242/LBC. **Objection** Application withdrawn

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- 5.2.3 **Iona Lodge, Acaster Lane.** Fell two conifers (front garden) and one Norway Maple (back garden) – trees in Tree Conservation Area. 24/00230/Tree Conservation Area. **No Objection**

5.3 Large Householder Extension Notifications

- 5.3.1 None

5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 External Repairs – update Cllr. George
- 6.1.3 Fire Safety Legislation changes guidance for non-residential premises – update Cllr. Thornton / Cllr. George
- 6.1.4 Bishopthorpe Playgroup request for a risk assessment – update Cllr. Thornton
- 6.1.5 Floor polishing / repainting – update Cllr. Stephen
- 6.1.6 *Electrical Inspection Recommendations for consideration:*
- Create access panel for water bond, quote required
 - Upgrade RCSs to Type A devices £670.28
 - Replace existing MCBs with RCBOs to provide RCD protection to circuits – quote required
 - Replace failed fluorescent lights with LED equivalents £1,166.50
 - Fit surge protection in the hall, quote required

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Cricket scoreboard rebuild – update Cllr. Nicholls
- 6.2.3 *Electrical Inspection Recommendations for consideration:*
- Supply and fit a new shower isolator £56.79
 - Supply and fit a new led fitting in the shower room £86.79
 - Supply and fit a new downflow heater in the shower changing room £117.24
 - Supply and fit a Type A RCBOs in the consumer unit £1,131.60
 - *(Total £1,392.42)*

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Annual Audit request from PKF Littlejohn

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison

6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection

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6.6 Allotments

6.6.1 Monthly Report – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

6.7.1 Monthly Report – Cllr. Green

6.8 Web Site Management

6.8.1 Monthly Report

6.8.2 ROIs (Register of Interests) to be displayed on Parish Council website by 1st April – update Cllr. Mason

6.9 Bishopthorpe Library

6.9.1 Monthly Report – update Cllr. Gajewicz

6.10 Environmental and Sustainability

6.10.1 Monthly Report – update Cllr. Green

6.11 Community Emergency Planning

6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

6.12.1 Update – update Cllr. Green

7 **Financial Transactions**

7.1 Payments to Approve

7.1.1 **Cheque / Direct Debit Payments**

Amounts paid

H3G – Internet provision for Vernon House	22.00
B.Online – Village Hall Wi-Fi connection monthly charge	31.73
GoCardless, York Wi-Fi Solutions – monthly charge for Village Hall maintenance	24.00
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	0.00
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	0.00
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	0.00
Ecotricity – Vernon House electricity supply	0.00
Savills – Allotment rent, Acaster Lane	72.50
Savills – Cricket field rent, Ferry Lane	150.00

Total Amount paid

£300.23

7.1.2 **On- Line banking payments**

Amounts paid

Clerk's Salary	833.00
Clerk's Expenses (stamps)	6.00
BT quarterly charge for Clerk's internet	83.98

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M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
Advance Fire – call out for fire alarms – Village Hall	102.00
Ainsty Drainage Board – Annual drainage rate	1.67
Albion Detection – carriage fee relating to March meeting	44.28
Albion Detection – purchase of portable hearing loop	1209.60
Bishopthorpe Cricket Club – repairs to sight screens	173.40
C. Castro – refund of Village Hall booking fee (cancelled booking)	25.00
Campaign to Protect Rural England – annual subscription	36.00
City of York Council - Sports Pavilion rates	648.70
City of York Council - Vernon House rates	361.77
City of York Council - Village Hall rates	144.71
Cllr. George re: UK Mats, mat for Village Hall entrance	129.89
Dennis King – EICR inspection for Sports Pavilion	441.60
Sensory Garden – new flowers and bench	600.75
Sports Turf Services (York) Ltd – cricket field grass cut	72.00
Waste collection Sports Pavilion	75.00
Waste collection Village Hall	81.50
Yorkshire Local Councils Association – course fee Cllr. George	25.00
Yorkshire Local Councils Association annual fees	824.00
On-line payment total	6,727.35
Payment Total	<u>£7,027.58</u>

7.2 Income Receipts

Amounts Received

Village Hall rental income	1,169.45
Playgroup rent	1,300.00
Total Income	<u>£2,469.45</u>

8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

9 Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

10 Pinfold

- 10.1 Committee Report – update Cllr. Astbury

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Astbury

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11.2 Mosaic repairs – update Cllr. Astbury

12 Police Liaison

12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George

13 Local Council Association

13.1 Yorkshire Local Councils Association – Update Cllr. Harrison

13.2 White Rose updates

14 Highway Matters

14.1 Brunswick Organic Nursery, cost of village flower displays – update Cllr. Astbury

15 Correspondence

15.1 City of York Council not covered elsewhere

15.1.1 None

15.2 Others

15.2.1 Invitation to join the York Poverty Truth Commission: A celebration and next steps event on Wednesday 24 April

16 Ward Committee

16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 28th May, 2024 at the Village Hall, Main Street at 7.00pm.

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19 Payments to Authorise April 2024

19.1.1 Cheque / Direct Debit Payments

Amounts paid

H3G – Internet provision for Vernon House	22.00
B.Online – Village Hall Wi-Fi connection monthly charge	31.73
GoCardless, York Wi-Fi Solutions – monthly charge for Village Hall maintenance	24.00
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	0.00
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	0.00
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	0.00
Ecotricity – Vernon House electricity supply	0.00
Savills – Allotment rent, Acaster Lane	72.50
Savills – Cricket field rent, Ferry Lane	150.00

Total Amount paid **£300.23**

19.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	833.00
Clerk's Expenses (stamps)	6.00
BT quarterly charge for Clerk's internet	83.98
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	0.00
Sports Turf Services Ltd – Grass cutting cricket field, Ferry Lane	0.00
Ainsty Landscapes – Grass cutting sports field, Ferry Land	0.00
Cllr. George re: UK Mats, mat for Village Hall entrance	129.89
Albion Detection – purchase of portable hearing loop	1209.60
Advance Fire – call out for fire alarms – Village Hall	102.00
Albion Detection – carriage fee relating to March meeting	44.28
Dennis King – EICR inspection for Sports Pavilion	441.60
Sports Turf Services (York) Ltd – cricket field grass cut	72.00
Yorkshire Local Councils Association annual fees	824.00
Waste collection Sports Pavilion	75.00
Waste collection Village Hall	81.50
Ainsty Drainage Board – Annual drainage rate	1.67
C. Castro – refund of Village Hall booking fee (cancelled booking)	25.00
Yorkshire Local Councils Association – course fee Cllr. George	25.00
Sensory Garden – new flowers and bench	600.75
City of York Council - Vernon House rates	361.77
City of York Council - Village Hall rates	144.71
City of York Council - Sports Pavilion rates	648.70

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Bishopthorpe Cricket Club – repairs to sight screens	173.40
Campaign to Protect Rural England – annual subscription	36.00
On-line payment total	<u>6,727.35</u>
Payment Total	<u>£7,027.58</u>

Bank Account checked by