

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 27th February, 2024 commencing at 7.00pm at the Village Hall . Date of posting: Wednesday 21st February, 2024.

- 1 Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.

- 2 Apologies for absence** (including notice if potentially leaving part way through the meeting).
- 3 Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda
- 4 Minutes of Meeting** 16th January 2024
- 5 Consideration of Planning Matters** and recommendations of the Planning Group.
 - 5.1 Notice of Applications Received**
 - 5.1.1 8 Maclagan Road.** First floor side extension. 23/02197/FUL.
 - 5.1.2 Land to South of Sim Balk Lane.** Erection of one hundred and fourteen dwellings with access, open space, landscaping and sustainable drainage. 24/00129/FULM
 - 5.1.3 Land Comprising Part Agricultural Field South of Moor Lane, Bishopthorpe.** Erection of an agricultural barn. 24/00113/FUL.
 - 5.1.4 Iona Lodge, Acaster Lane.** Fell two conifers (front garden) and one Norway Maple (back garden) – trees in Tree Conservation Area. 24/00230/Tree Conservation Area.
 - 5.2 Notice of Decisions Given (Parish Council decisions are in red)**
 - 5.2.1 21 Keble Park Crecent.** Two storey side and single storey front extensions and alterations to existing fenestration. 23/02106/FUL. **No Objection** Application withdrawn.
 - 5.2.2 16 Wolsey Drive.** Dormer roof extensions to front and rear roof slopes. 23/02014/FUL **No Objection** Approved
 - 5.2.3 5 Acaster Lane.** Two dormers and one rooflight to rear and three roof lights to front – resubmission. 23/01999/FUL. **No Objection.** Refused

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5.2.4 **16 Church Lane.** Porch to front of numbers 16 and 18 Church Lane. 23/02033/FUL. **No Objection** Approved

5.3 Large Householder Extension Notifications

5.3.1 6 Melton Drive. Roof extensions to include dormer to rear roof slope and raised ridge height. 23/02006/FUL **No Objection.** Approval of Householder Planning Permission.

5.4 Other Planning Matters

5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 External Repairs – update Cllr. Thornton
- 6.1.3 Five-year electrical test due (undertaken 16/2)
- 6.1.4 Annual Gas Boiler test due (undertaken January 2024)
- 6.1.5 Fire Safety Legislation changes guidance for non-residential premises – Cllr. Harrison
- 6.1.6 Floor Polishing and Painting Badminton Court Lines – update Cllr. Stephen
- 6.1.7 Antiques Fair held in Village Hall – contact company to remove their advertising material displayed across the village – Cllr. Green

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Cricket scoreboard rebuild – update Cllr. Nicholls
- 6.2.3 Five-year electrical test due – ref Cllr. Nicholls

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison
- 6.4.2 Email from Mr T Smith: rubbish dumped by the riverside

6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection – Cllr. Thornton

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green
- 6.7.2 Bishopthorpe Hedgehog Group – request for free use of Vernon House for a meeting – Cllr. Astbury
- 6.7.3 Ecotricity smart meter for Vernon House

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6.8 Web Site Management

6.8.1 Monthly Report

6.8.2 ROIs (Register of Interests) to be displayed on the Parish Council website
– update Cllr. Astbury and Cllr. Mason

6.9 Bishopthorpe Library

6.9.1 Monthly Report – update Cllr. Gajewicz

6.10 Environmental and Sustainability

6.10.1 Monthly Report – update Cllr. Green

6.10.2 Bishopthorpe Flood Defences – Cllr. Mason

6.11 Community Emergency Planning

6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

6.12.1 Update – update Cllr. Green

7 Financial Transactions

7.1 Payments to Approve

7.1.1 **Cheque / Direct Debit Payments**

Amounts paid

3GUK – Internet provision for Vernon House	22.00
B.Online – Village Hall Wi-Fi connection monthly charge (25/1/24)	31.73
B.Online – Village Hall Wi-Fi connection monthly charge (25/2/24)	31.73
GoCardless, York Wi-Fi Solutions – monthly charge for Village Hall maintenance	24.00
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	100.00
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	259.21
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	431.05
The Renewable Energy Co. Vernon House Electricity	57.56

Total Amount paid

£957.28

7.1.2 **On- Line banking payments**

Amounts paid

Clerk's Salary	833.00
Clerk's Expenses	0.00
M Haynes - Village Hall Facilities Manager	452.00
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	180.00
C Henk – Sports Pavilion cleaning expenses	0.00
Advance Fire – refill of fire extinguisher Village Hall	56.70

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Alice Thornton, Cleaning Services for Village Hall	200.00
Andy Mills Plumbing – Annual service Village Hall boiler	190.00
Andy Mills Plumbing – Callout to broken Village Hall boiler / top up system and bleed	120.00
Andy Mills Plumbing – Supply / fit electrode detection ignition Village Hall boiler	247.67
Business Stream – Allotments, Appleton Road	89.89
Business Stream – Sports Pavilion	42.30
Business Stream – Village Hall	91.80
Lucion Services – Asbestos report, Parish Council land & buildings	1,056.00
R Clark – locking / unlocking Play Area 22/10/23 to 17/2/24	357.00
York Bus Forum – Annual membership fee	15.00
On-line payment total	4,181.36
Payment Total	<u>£5,138.64</u>

7.2 Income Receipts

Amounts Received

Village Hall rental income	2,764.81
Vernon House rental income	0.00
Total Income	<u>£2,764.81</u>

8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

9 Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

10 Pinfold

- 10.1 Committee Report – update Cllr. Astbury

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Astbury
- 11.2 Mosaic repairs – update Cllr. Thornton

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 FREE WEBINAR: Raising Regular Funds for Community Projects
- 13.3 White Rose Updates
- 13.4 Email from North Yorkshire Council: Land Managers & Farmers Engagement Events (1) - North Yorkshire & York Local Nature Recovery Strategy
- 13.5 Home Office Webnar on Martyn’s Law – 13th February 3pm – 4pm

14 Highway Matters

- 14.1 None

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15 Correspondence

15.1 City of York Council not covered elsewhere

15.1.1 None

15.2 Others

15.2.1 None

16 Ward Committee

16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 26th March, 2024 at the Village Hall, Main Street at 7.00pm.

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Bank Account checked by

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