

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, June 25th, 2024 commencing at 7.00pm at the Village Hall . Date of posting: Wednesday June 19th , 2024.

Emma Cashmore - 33 Keble Park North - Proposed Installation of communications Pole

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting).
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda
- 4 **Minutes of Meeting** 28th May 2024 and Minutes of the Annual Meeting of Bishopthorpe Parish Council 28th May 2024.
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
 - 5.1 Notice of Applications Received
 - 5.1.1 **Moor Lane Construction Unit, Unit 1, Moor Lane.** Variation of condition 2 of permitted application to alter the approved plans and elevations. 24/00911/FUL.
 - 5.1.2 **42 Keble Park South.** Single storey front extension. 24/00929/FUL
 - 5.1.3 **5 Acaster Lane.** Two dormers to rear and three rooflights to front. 24/00923/FUL
 - 5.1.4 **The Palace, Bishopthorpe Road.** Fell five trees to monoliths / stumps and crown reduce one lime tree. Tress in Conservation Area. 24/00977/Tree Conservation Area
 - 5.1.5 **Pickersgill Consultancy and Planning, Garth Mews, Sim Balk Lane.** Installation of French doors to side elevation. 24/01013/FUL and 24/00992/LBC

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5.2 Notice of Decisions Given (Parish Council decisions are in red)

- 5.2.1 **Little Green Rascals, Old School House, School Lane.** Replacement of wood framed window with UPVC window. 23/01364/FUL. **Objection to original application for a UPVC replacement window.** Approved (The Application was changed to '*Replacement of a timber framed window with **timber framed** double glazed non-opening window*' which was approved)
- 5.2.2 **48 Keble Park Crescent.** Two storey side extension, single storey front and rear extensions. 24/00613/FUL. **No Objection** Approved
- 5.2.3 **59 Main Street.** Installation of flat window to front elevation following removal of existing bay window. 24/00720/FUL. **No Objection** Approved

5.3 Large Householder Extension Notifications

- 5.3.1 None

5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 External Repairs – update Cllr. George
- 6.1.3 Floor Polishing / Repainting – update Cllr. Stephen

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Monthly Report – update Cllr. Jemison

6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George
- 6.6.2 Annual increase in allotment rents – for consideration

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green

6.8 Web Site Management

- 6.8.1 Monthly Report

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6.9 Bishopthorpe Library

6.9.1 Monthly Report – update Cllr. Gajewicz

6.10 Environmental and Sustainability

6.10.1 Monthly Report – update Cllr. Green

6.11 Community Emergency Planning

6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

6.12.1 Update – update Cllr. Green

7 **Financial Transactions**

7.1 Payments to Approve

7.1.1 **Cheque / Direct Debit Payments**

Amounts paid

H3G – Internet provision	22.98
GoCardless, York Wi-Fi Solutions – monthly charge for Village Hall maintenance	24.00
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	0.00
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	0.00
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	0.00
Ecotricity – Vernon House electricity supply	0.00
BOnline – Village Hall internet connection	36.53

Total Amount paid **£83.51**

7.1.2 **On- Line banking payments**

Amounts paid

Clerk's Salary	833.00
Clerk's Expenses (Postage for audit £3.80, Stamps £24.40)	28.20
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	9.50
C Julie Bradley - Vernon House Caretaker	250.00
C Henk – Sports Pavilion cleaning	120.00
T Loach – Internal Auditor annual fee	75.00
Sports Turf Services (York) Ltd – Ferry Lane grass cuts	144.00
Playdale Remaining 50% invoice for inspection repairs	801.54
Dennis King Ltd – Shower repairs / heater installation	1,670.90
York Elevator Services Ltd – annual inspection of Village Hall lift	144.00
York Elevator Services Ltd – Repair to lift safety circuit	132.00
Richard Edmunson – Vernon House, Toilet repairs	342.00
Sensory Garden – Cllr. Harrison refund for purchased flowers	69.96
Andrew's Garden Services – Play Area grass cuts	595.00
Cloud Next – Website annual hosting fee	119.98
Hopkinson & Son Ltd – Bishopthorpe Cricket Club, mower balance	1,979.10

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Lockline – repairs to fire door lock, Sports Pavilion	95.00
Advance Fire Services Vernon House – annual inspection	75.00
Advance Fire Services Village Hall – annual inspection	105.00
Advance Fire Services Sports Pavilion – annual inspection	66.90

On-line payment total	8,093.58
Payment Total	<u>£8,177.90</u>

7.2 Income Receipts

Amounts Received

Village Hall rental income	1218.72
Bishopthorpe Cricket Club – fundraising donation	983.16
City of York Council - Village Hall rental fee for Election	175.00

Total Income	<u>£2,376.88</u>
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8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

9 Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

10 Pinfold

- 10.1 Committee Report – update Cllr. Astbury

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Astbury
- 11.2 Mosaic repairs – update Cllr. Thornton

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates

14 Highway Matters

- 14.1 Bishopthorpe 20mph Limit – notification of introduction of experimental traffic regulation in Bishopthorpe

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 Bus shelter cleaning schedule
- 15.2 Others
 - 15.2.1 None

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16 Ward Committee

16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday July 23rd, 2024 at the Village Hall, Main Street at 7.00pm.

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19 Payments to Authorise June 2024

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Bank Account checked by

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