

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 25th March 2025 commencing at 7.00pm at the Village Hall . Date of posting: Wednesday 19th March 2025.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting).
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 25th February 2025.
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
 - 5.1 Notice of Applications Received
 - 5.1.1 **The Vicarage, 48 Church Lane.** Various crown pruning, lifting works to two Sycamore trees in a Conservation Area. 25/00317/Tree Conservation Area.
 - 5.1.2 **9a Newlands Road.** Lateral prune of one Oak tree to formalise and contain growth. Reduce back from neighbouring property to leave approximately two metres. 25/00359/Tree Preservation Order
 - 5.1.3 **St Andrew’s Church Hall, Church Lane.** Installation of solar panels to the roof of St Andrew’s Church Hall. 25/00018/FUL
 - 5.1.4 **25 The Coppice.** Single storey rear and front extensions after removal of the conservatory. 25/00313/FUL
 - 5.1.5 **1 The Orchard.** Remove two lower limbs from one Oak tree, remove dead and dysfunctional material over 50 mm in diameter – protected by Tree Preservation Order CYC67. 25/00513/Tree Preservation Order
 - 5.1.6 **14 Lang Road.** Two and single storey side extensions, single storey rear extension and detached garden room to rear. 25/00437/FUL
 - 5.1.7 **1 Lamplugh Crescent.** Enlarged dormers to front and rear. 25/00470/FUL

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5.2 Notice of Decisions Given (Parish Council decisions are in red)

- 5.2.1 **12 Maple Avenue.** Two storey side and rear extension and single storey rear extension. 25/00008/FUL. **No Objection** Approved
- 5.2.2 **Wylven, 5 Sim Balk Lane.** Air source heat pump to rear. 24/02076/FUL. **No Objection.** Approved

5.3 Large Householder Extension Notifications

- 5.3.1 None

5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison

6.4 Leases

- 6.4.1 Update
- 6.4.2 Canoe event to be held on slipway 13th September 2025 – update Cllr. Jemison

6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection – update Cllr. George

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green
- 6.7.2 New wooden bench – Cllr. Astbury
- 6.7.3 New 'Vernon House' sign – Cllr. Stephen

6.8 Web Site Management

- 6.8.1 Monthly Report – update Cllr. George

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Gajewicz

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – update Cllr. Green

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- 6.11 Community Emergency Planning
6.11.1 Committee Report – update Cllr Nicholls

- 6.12 Bishopthorpe Orchard
6.12.1 Update – update Cllr. Green

7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

H3G – Internet provision – Vernon House	22.98
GoCardless, York Wi-Fi Solutions – Village Hall internet maintenance	24.00
B-Online – Internet provision Village Hall	40.13
Monthly direct debit to E-On Sports Pavilion Electricity (A-CA601F36)	277.77
Monthly direct debit to E-On Village Hall Electricity (A-BB34F196)	227.41
Monthly direct debit to E-On Village Hall Gas (A-724142FO)	539.54
Ecotricity – Vernon House electricity supply	106.22

Total Amount paid

£1,238.05

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	888.00
Clerk's Expenses (colour cartridges £51.77 & stamps £22)	73.77
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	90.00
C Henk – Sports Pavilion cleaning expenses	0.00
Flooring Contracts Ltd – Sand & seal Village Hall floor	4,860.00
Yor-Pest Control – Mole removal from Sports Pavilion field	260.00
Cllr. George – Graffiti Remover	13.00
A Powell – Sensory Garden gate locking / unlocking daily	84.00
Yorkshire Local Councils Association Regional training day Cllr. Stephen	70.00
On-line payment total	7,026.27

Payment Total

£8,264.32

7.2 Income Receipts

Amounts Received

Village Hall rental income	874.16
Recalled payment – Fisher German	225.00
Vernon House rental income	0.00

Total Income

£1,099.16

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8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

9 Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

10 Pinfold

- 10.1 Committee Report – update Cllr. Astbury

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Astbury
- 11.2 Mosaic repairs – update Cllr. Astbury

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates
- 13.3 Breakthrough Communications Training Courses
- 13.4 An Introduction to Neighbourhood Planning and Design Codes Webinar - Tuesday, 25 March

14 Highway Matters

- 14.1 Floral Displays – update Cllr. Astbury
- 14.2 Celkom Transport Ltd Operations – Cllr. Nicholls and Cllr. Johnson

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 None
- 15.2 Others
 - 15.2.1 None

16 Ward Committee

- 16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 22nd April 2025 at the Village Hall, Main Street at 7.00pm.

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Bank Account checked by
